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TIMELY REDRESSAL OF THE GRIEVANCES THROUGH APPROPRIATE COMMITTEES





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ANTI RAGGING COMMITTEE





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Anti-Ragging Committee [2022-23]

Introduction

The Anti-Ragging Committee is a vital body within educational institutions tasked with ensuring the prevention and elimination of ragging, a form of bullying or harassment that often occurs within the student community. This committee typically comprises faculty members, administrative staff, and student representatives who work together to create a safe and supportive environment on campus. Overall, the Anti-Ragging Committee plays a crucial role in fostering a conducive learning environment where students can thrive academically, socially, and emotionally, free from the fear of harassment or intimidation.

Objective:

The primary objective of the Anti-Ragging Committee is to enforce strict measures to deter any incidents of ragging and to provide mechanisms for students to report such incidents confidentially. They develop and implement policies and guidelines aimed at raising awareness about the negative consequences of ragging and promoting a culture of respect and tolerance among students.

Function:

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This committee monitors the students and ensures that no ragging activity happen, Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

- Policy Development: Formulating and updating comprehensive anti-ragging policies, guidelines, and protocols for the institution, ensuring they comply with regulatory requirements and are effectively communicated to all members of the campus community.
- Awareness and Education: Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.
- Prevention Strategies: Implementing proactive measures to prevent ragging, such as
 establishing hiplines, anonymous reporting mechanisms, and mentoring programs, and
 creating safe spaces where students feel comfortable reporting incidents.

Incident Response: Establishing procedures for receiving, documenting, and responding
to reports or complaints of ragging promptly and effectively, ensuring confidentiality and
protection for the complainants throughout the process

Dr. S. SEENUVASAMURTHI, M.E. Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110 Dr. S. SEENUVASHAURTHE, M.E. Ph.S.

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Anti-Ragging Committee [2022-23]

Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Scenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyanur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyanur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	8270665752	sowrirajacse@gmail.com
Mr.B.Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Mr.K.Murugan	HOD/ECE	Member	9786012088	murugan.acetw@gmail.com
Mrs. K. Dhanalakshmi	AP/ECE	Member	8825687523	lakshmikans97@gmail.com
Mrs. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	sarayanasarayanan 1969@gmail
Mrs. K. ThaiyalNayaki	Warden	Member	8778841635	
Ms.EzhilarasiR, III Year/IT	Student	Member	9489961253	krithiguna2002@gmail.com
Ms.Rajeswari R, III Year/ECE	Student	Member	9345626080	raji12072002@gmail.com
Mr.Abdul Ajees IV Year/MECH	Student	Member	8870125591	abdulajees2030@gmail.com
Mr.Kannan.S	Parent	Member	7708753635	4



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Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Mrs. RoselinLourd	HOD/CSE	8754022947	linurose@gmail.com
Mr.A.S.Vijayanandan	нор/месн	9486522525	vijayananthanjeevan@gmail.com
Mr. V. Athisakthidhasan	АР/МЕСН	8526522048	athi12reach@gmail.com
Mrs. S. Sultana Farveen	AP/ECE	8838439394	sultanafarveens@gmail.com



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Principal

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RAAKCET/CIRCULAR/2022-2023/ANTI-8

Date: 06.04.2023

CIRCULAR (EVEN SEMESTER 2022-2023)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 11.04.2023 at 1.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Shimm
2	Mr.B.Murugan	HOD/EEE	Member	100
3	Mr.K.Murugan	HOD/ECE	Member	(Digni
4	Mrs. K. Dhanalakshmi	AP'ECE	Member	100
5	Mrs. L. Roginidevi	AP/S&H	Member	18200
6	Dr. N. Sowri Raja Pillai	HOD/IT	Member	L Way jel

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mrs. RoselinLourd	HOD/CSE	8.DR
2	Mr.A.S.Vijayanandan	HOD/MECH	Man J.
3	Mr. V. Athisakthidhasan	AP/MECH	le si
4	Mrs. S. Sultana Farveen	AP/ECE	44

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2. All department HOD's and the Committee Members

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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2022-2023)

Date of Meeting: 11.04.2023

Venue: Seminar Hall

Ragging is strictly prohibited in this institution as per Government order. Anti-Ragging Committee meeting was conducted on 11.04.2023 at 1.30 pm.

The following points as been discussed during the meeting.

- 1) As per the directions of AICTE/UGC regulations anti ragging flex boards were printed and displayed in every floor.
- Discipline during morning and evening break time and lunch time.
- 3) During break hours faculty members should around each floors to watch the activities of the student. If any incident of fighting assault notice any of the faculty members or even by the not teaching staff, it should be immediately brought to the notice of the committee member.
- 4) No single complaint was filed during the academic year (even semester) 2022 2023, RAAKCET stands as a ragging free campus.

ASAMURTHI, M.E. Ph.C. KAAK College of Engineering & Technology No.1, Muthupillal Palayam Road,

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The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Sking
2	Mr.B.Murugan	HOD/EEE	Member	Dann
3	Mr.K.Murugan	HOD/ECE	Member	N H
4	Mrs. K. Dhanalakshmi	AP/ECE	Member	Shi
5	Mrs. L. Roginidevi	AP/S&H	Member	L. Rupid.
6	Dr. N. Sowri Raja Pillai	HOD/IT	Member	Will

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mrs. RoselinLourd	HOD/CSE	8.01.
2	Mr.A.S.Vijayanandan	HOD/MECH	AR Vina
3	Mr. V. Athisakthidhasan	AP/MECH	Dedhim
4	Mrs. S. Sultana Farveen	AP/ECE	Sort

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RAAKCET/CIRCULAR/2022-2023/ANTI-7

Date: 07.11.2022

CIRCULAR (ODD SEMESTER 2022-2023)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 09.11.2022 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Show
2	Mr.B.Murugan	HOD/EEE	Member	Brann
3	Mr.K.Murugan	HOD/ECE	Member	47
4	Mrs. K. Dhanalakshmi	AP/ECE	Member	All
5	Mrs. L. Roginidevi	AP/S&H	Member	1. Royal
6	Dr. N. Sowri Raja Pillai	HOD/IT	Member	With

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mrs. RoselinLourd	HOD/CSE	S. R.L.
2	Mr.A.S.Vijayanandan	HOD/MECH	A Man D
3	Mr. V. Athisakthidhasan	AP/MECH	Hollin
4	Mrs. S. Sultana Farveen	AP/ECE	SX

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2. All department HOD's and the Committee Members

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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2022-2023)

Date of Meeting: 09.11.2022

Venue: Seminar hall.

The meeting of the Anti-Ragging Committee for the academic year 2022-2023 held on 09.11.2022 at 2.30 pm in the seminar hall.

The following were discussed in the meeting.

- 1. Interactions of HOD's with students and committee members: It was decided that all HOD's will interact with the students and their staff to review the status of discipline on a regular basis. Essential points should be brought to the notice of the secretary member of the committee immediately which shall discussed in the nearest anti ragging committee meeting.
- 2. All the heads appointed should conduct meetings in their respective departments to explain the responsibilities of the anti-ragging committee to the subjects.
- 3. The revised anti ragging committee members list and their contact numbers were given to all the departments.
- 4. Since there is no single complaint of the matter during the academic year 2022- 2023 odd semester RAAKCET stands as a ragging free campus

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The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Allim
2	Mr.B.Murugan	HOD/EEE	Member	Dynn
3	Mr.K.Murugan	HOD/ECE	Member	In y
4	Mrs. K. Dhanalakshmi	AP/ECE	Member	1
5	Ms. L. Roginidevi	AP/S&H	Member	10000
6	Dr. N. Sowri Raja Pillai	HOD/IT	Member	11/18

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mrs. RoselinLourd	HOD/CSE	8. D 1
2	Mr.A.S.Vijayanandan	HOD/MECH	AT The same
3	Mr. V. Athisakthidhasan	AP/MECH	Man
4	Mrs. S. Sultana Farveen	AP/ECE	St

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Anti-Ragging Committee [2021-22]

Introduction

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Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process.

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Anti-Ragging Committee 2021-22

Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyanur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyanur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Mrs. RoselinLourd	HOD/CSE	Member	8754022947	linurose@gmail.com
Mr. G. Krishna kumar	HOD/MECH	Member	9486304735	gkrishnaraji@gmail.com
Ms. R. Aarthi	AP/ECE	Member	6369434430	aarthir23@gmail.com
Mrs. S. Sultana Farveen	AP/ECE	Member	8838439394	sultanafarveens@gmail.com
Mrs. K. Gowri	AP/EEE	Member	9092910028	gowrikgowrikarthikeyan@g mail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1959@g mail.com
Mrs. K. ThaiyalNayaki	Warden	Member	8778841635	•
Mr.BALAJI.S, III Year/ECE	Student	Member	6369151584	balajisiva0505@gmail.com
Mr.Mohandoss. A, III Year/MECH	Student	Member	9025932776	mohandass182003@gmail.co
Mr.R.Santhosh I Year/EEE	Student	Member	8438067318	ragulsanthosh0617@gmail.c
Mr.Rajagopal	Parent	Member	9787284627	



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Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Mr.B.Murugan	HOD/EEE	8489922125	muruganrgcet@gmail.com
Mr.K.Murugan	HOD/ECE	9786012088	murugan.acetw@gmail.com
Mr. C.Silambarasan	АР/МЕСН	9566346217	silambuc1985@gmail.com
Mrs. G.Deebika	AP/IT	8778843990	deebika29@pec.edu

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RAAKCET/CIRCULAR/2021-2022/ANTI-6

Date: 07.04.2022

CIRCULAR (EVEN SEMESTER 2021-2022)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 08.04.2022 at 2 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	9 Mm
2	Mrs. RoselinLourd	HOD/CSE	Member	US.D.
3	Mr. G. Krishnakumar	HOD/MECH	Member	ah Dri
4	Ms. R. Aarthi	AP/ECE	Member	P. Any
5	Mrs. S. Sultana Farveen	AP/ECE	Member	Jox '
6	Mrs. K. Gowri	AP/EEE	Member	1c cm

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr.B.Murugan	HOD/EEE	(Folymu
2	Mr.K.Murugan	HOD/ECE	M M 1
3	Mr, C. Silambarasan	AP/MECH	J. J.
4	Mrs. G.Deebika	AP/IT	de .

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2. All department HOD's and the Committee Members

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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2021-2022)

Date of Meeting: 08.04.2022

Venue: Seminar hall.

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RANK College of Engineering & Technology

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 08.04.2022 at 2 pm.

The following items were discussed during the meeting.

- 1. Based on the previous meeting discussion the display all the places to create the awareness about ragging and punishment.
- 2. It is suggested to follow the regular practice of addressing all the senior student's year wise and sensitizing them regarding the need for total prevention of ragging, followed by presentation by the Nodal Officer, describing the rules and regulations established by UGC, AICTE, University and other statutory bodies of the state and central government pertaining to ragging in educational institutions.
- 3. 'Regular monitoring of discipline in the campus by all the HOD's anti ragging squad, campus monitoring and faculty members and staff.
- 4. The principal also mention that in view of the measures adoptedover the years so far no incidents of ragging have occurred.
- 5. During initiation day, the first year students or informed of the support systems including the list of officials to be contacted along with their email lds and phone numbers.

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The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Alimo
2	Mrs. RoselinLourd	HOD/CSE	Member	P. 45-4
3	Mr. G. Krishnakumar	HOD/MECH	Member	OSmalin
4	Ms. R. Aarthi	AP/ECE	Member	R. daj
5	Mrs. S. Sultana Farveen	AP/ECE	Member	801
6	Mrs. K. Gowri	AP/EEE	Member	10 · 00

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr.B.Murugan	HOD/EEE	(Fundam)
2	Mr.K.Murugan	HOD/ECE	IL M
3	Mr. C. Silambarasan	AP/MECH	el T
4	Mrs. G.Deebika	AP/IT	2

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2. All department HOD's and the Committee Members

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RAAKCET/CIRCULAR/2021-2022/ANTI-5

Date: 26.11.2021

CIRCULAR (ODD SEMESTER 2021-2022)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 29.11.2021 at 1 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Jahran)
2	Mrs. RoselinLourd	HOD/CSE	Member	(1-P.D)
3	Mr. G. Krishnakumar	HOD/MECH	Member	Chron
4	Ms. R. Aarthi	AP/ECE	Member	R. Hoj
5	Mrs. S. Sultana Farveen	AP/ECE	Member	bet
6	Mrs. K. Gowri	AP/EEE	Member	K. E.

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr.B.Murugan	HOD/EEE	Bayon
2	Mr.K.Murugan	HOD/ECE	MM
3	Mr. C.Silambarasan	AP/MECH	
4	Mrs. G.Decbika	AP/IT	1

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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(ODD SEMESTER 2021-2022)

Date of Meeting: 29.11.2021

Venue: Seminar hall

The meeting of the Anti Ragging Committee for the academic year 2021-2022 started at on 29.11.2021 at 1 pm in the seminar hall.

The following were discussed in the meeting.

- Affidavit of anti ragging should be read out to the students and their parents/guardian
 the time of admission. All the students and parents should be made aware that it can
 be downloaded from the AICTE/UGC website.
- It was decided that the members of the anti ragging committee will visit various places of campus for monitoring and supervision.
- 3) If a student is found indulging in ragging activities, any knowledge of the matter should be immediately brought to the notice of Dr. S. Seenuvasamurthi. Principal of the anti ragging committee

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1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Shim
2	Mrs. RoselinLourd	HOD/CSE	Member	R.D.J
3	Mr. G. Krishnakumar	HOD/MECH	Member	Charles
4	Ms. R. Aarthî	AP/ECE	Member	Ridai
5	Mrs. S. Sultana Farveen	AP/ECE	Member	802
6	Mrs. K. Gowri	AP/EEE	Member	10.10.

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr.B.Murugan	HOD/EEE	Boyn
2	Mr.K.Murugan	HOD/ECE	WY
3	Mr. C. Silambarasan	AP/MECH	J. St.
4	Mrs. G.Deebika	AP/IT	-

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2. All department HOD's and the Committee Members

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Dr. S. SEENU

WASTAT, WY

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Sulthanpet Post, Puducherry - 605 110





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Anti-Ragging Committee 2020-21

Introduction

The Anti-Ragging Committee is a vital body within educational institutions tasked with ensuring the prevention and elimination of ragging, a form of bullying or harassment that often occurs within the student community. This committee typically comprises faculty members, administrative staff, and student representatives who work together to create a safe and supportive environment on campus. Overall, the Anti-Ragging Committee plays a crucial role in fostering a conducive learning environment where students can thrive academically, socially, and emotionally, free from the fear of harassment or intimidation.

Objective:

The primary objective of the Anti-Ragging Committee is to enforce strict measures to deter any incidents of ragging and to provide mechanisms for students to report such incidents confidentially. They develop and implement policies and guidelines aimed at raising awareness about the negative consequences of ragging and promoting a culture of respect and tolerance among students.

Function:

This committee monitors the students and ensures that no ragging activity happen. Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

- Policy Development: Formulating and updating comprehensive anti-ragging policies, guidelines, and protocols for the institution, ensuring they comply with regulatory requirements and are effectively communicated to all members of the campus community.
- Awareness and Education: Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.
- Prevention Strategies: Implementing proactive measures to prevent ragging, such as
 establishing helplines, anonymous reporting mechanisms, and mentoring programs, and
 creating safe spaces where students feel comfortable reporting incidents.

Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process.

Principal

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Dr. S. SEENUVASAMURTHI, M.E. Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110 Dr. S. SEEMUVASANTATAL, M.E., Pall

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Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyanur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyanur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.co m
Ms. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Mrs. H. Rajeswari	AP/ECE	Member	9600727352	rajeswarivalli@gmail.com
Mrs. C. ThangalathaLegaz	AP/CSE	Member	9500682785	thangalatha@gmail.com
Mr. S. Ramachandran	HOD/S&H	Member	9790171467	sramachandran2maths@gm ail.com
Mr. G. Dhanapathy	AP/IT	Member	9840961351	dhanapathy2014@gmail.co m
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@g mail.com
Mrs. K. ThaiyalNayaki	Warden	Member	8778841635	
Mr.Srihari.B, IV Year/ECE	Student	Member	8148613012	srihari94988@gmail.com
Mr.S.Gautham III Year/MECH	Student	Member	739771 491	Johngautham2002@gmail. com
Mr.Muthukumaran.V, II-Year/EEE	Student	Member	7639794811	17122001kumaran@gmail.
Mr.Mukundan	Parent	Member	8072146371	TK III

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No.1, Mushupillal Palayam Road

Suithanpet Post. Pudnaherry - 605 118







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Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Mr. G. Krishnakumar	AP/MECH	9486304735	gkrishnaraji@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	9994838166	geethub.tech@gmail.com
Ms. R. Saraswathi	AP/S&H	6382418243	chem.saras@gmail.com
Mrs. Ezhilarasi	AP/EEE	8870461865	ezhil.9944@gmail.com



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Principal Dr. S. SEEN OVASAMURTHI, M.E. Ph.L.

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RAAKCET/CIRCULAR/2020-2021/ANTI

Date: 26.04.2021

CIRCULAR (EVEN SEMESTER 2020-2021)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 28.04.2021 at 1.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Gorism
2	Ms. L. Roginidevi	AP/S&H	Member	Likesid
3	Mrs. H. Rajeswari	AP/ECE	Member	14
4	Mrs. C. ThangalathaLegaz	AP/CSE	Member	come
5	Mr. S. Ramachandran	HOD/S&H	Member	8
6	Mr. G. Dhanapathy	APTT	Member	84

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr. G. Krishnakumar	AP/MECH	CASORILA
2	Mrs.T. Geethalakshmi	AP/CSE	T. Creetha
3	Ms. R. Saraswathi	AP/S&H	P. Saramath
4	Mrs. Ezhilarasi	AP/EEE	Bahall

Copy to: 1. Circular file

2. All department HOD's and the Committee Members

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Puducherry - 605 110





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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2020-2021)

Date of Meeting: 28.04.2021

Venue: Seminar hall.

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 28.04.2021 at 1.30 pm.

The following items were discussed during the meeting.

- 1. Anti bragging review committee has been formed.
- All the members of committee visited to all hostels and campus, guided students regarding the issue.
- 3. There is a no case regarding ragging of student.
- 4. Antiragging notices and flex has been displayed in notice boards and class rooms.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	Akrom
2	Ms. L. Roginidevi	HOD/CSE	Member	L. Rigi al.
3	Mrs. H. Rajeswari	HOD/MECH	Member	RP
4	Mrs. C. ThangalathaLegaz	AP/CSE	Member	comia
5	Mr. S. Ramachandran	AP/ECE	Member	8.11
6	Mr. G. Dhanapathy	AP/EEE	Member	By

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Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr. G. Krishnakumar	AP/MECH	Chashy
2	Mrs.T. Geethalakshmi	AP/CSE	T. Creetho
3	Ms. R. Saraswathi	AP/S&H	R. Saramashi
4	Mrs. Ezhilarasi	AP/EEE	Ezhil

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2, All department HOD's and the Committee Members

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Puducherry - 605 110





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Anti-Ragging Committee [2019-20]

Introduction

The Anti-Ragging Committee is a vital body within educational institutions tasked with ensuring the prevention and elimination of ragging, a form of bullying or harassment that often occurs within the student community. This committee typically comprises faculty members, administrative staff, and student representatives who work together to create a safe and supportive environment on campus. Overall, the Anti-Ragging Committee plays a crucial role in fostering a conducive learning environment where students can thrive academically, socially, and emotionally, free from the fear of harassment or intimidation.

Objective:

The primary objective of the Anti-Ragging Committee is to enforce strict measures to deter any incidents of ragging and to provide mechanisms for students to report such incidents confidentially. They develop and implement policies and guidelines aimed at raising awareness about the negative consequences of ragging and promoting a culture of respect and tolerance among students.

Function:

This committee monitors the students and ensures that no ragging activity happen, Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

1. Policy Development: Formulating and updating comprehensive anti-ragging policies, guidelines, and protocols for the institution, ensuring they comply with regulatory requirements and are effectively communicated to all members of the campus community.

2. Awareness and Education: Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.

3. Prevention Strategies: Implementing proactive measures to prevent ragging, such as establishing help lines, anonymous reporting mechanisms, and mentoring programs, and creating safe spaces where students feel comfortable reporting incidents.

Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process.

Principal

RAAK Co

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

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Proceeding - 603 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Anti-Ragging Committee [2019-20]

Committee Members	Designation	Position	Number	Email ID
Name of the Faculty		Chairperson	9047015506	raakengg@gmail.com
Dr. A. Sivakumar	Principal	Member	8680856528	srirajasai2@gmail.com
Mr.J. Nelsonmandela	Advocate	Memoer		
Sub Inspector of Police	Police Department Villiyanur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyanur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
	Media Person	Member	9487376769	manimalar6769@gmail.com
Mr.S.Manikandan,			6380792750	bhuvanasengalvarayan211@gmail
Ms. N. Bhuvaneswari	AP/S&H	Member		Arputhavalli.sara@gmail.com
TEMPORED CONTROL AND A STORY	AP/ECE	Member	9994820953	d- Committee Com
Ms. R. Arputhavalli	AP/EEE	Member	9952935724	
Mrs. Remya	AP/CSE	Member	8870461865	ezhil.9944@gmail.com
Mrs. P. Ezhilarasi	AP/IT	Member	8124265202	
Mr. J. Britto	Warden	Member	9585656769	
Mr. R.Saravanan	Warden	Member	8778841635	· · · · · · · · · · · · · · · · · · ·
Mrs. K. Thaiyal Nayaki	Student	Member	9787254389	bmalligabala2002@gmail.com
Ms.B.MALLIGA III year /CSE	Student	Member	1201024214	
Mr.C.KUMARAGURU IV year /Mech		Member	934438705	8 dharanikannan2306@gmail.com
Ms.V.Jayadharani	Student			
III year /CSE Mr.Sivaperuman	Parent	Membe	r 903331204	

Anti-Ragging Squad:

Anti-Ragging Squad		Contact Number	Email ID
Name of the Faculty	Designation Apresed	0002927028	rohini.devy@gman.com
Ms. L. Roginidevi	AP/S&H AP/MECH	2106201725	gkrishnaraji@gmail.com
Mr. G. Krishnakumar	AP/MECH AP/S&H	7945673456	rajakumark2001@gmail.com
Mr. K. Rajakumar	AP/ECE	6369434430	aarthir23@gmail.com

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Principal





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RAAKCET/CIRCULAR/2019-2020/ANTI-4

Date: 08.01.2020

CIRCULAR (EVEN SEMESTER 2019-2020)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 10.01.2020 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	- Firm
2	Ms. N. Bhuvaneswari	AP/S&H	Member	UBL
1	Ms. R. Arputhavalli	AP ECE	Member	R.A. Valli
4	Mrs. Remya	AP/EEE	Member	J. Ramy
5	Mrs. P. Ezhilarasi	AP/CSE	Member	Bizhy.
6	Mr. J. Britto	AP/IT	Member	A. Ruitto

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. L. Roginidevi	AP/S&H	L. Kugi gli
2	Mr. G. Krishnakumar	AP/MECH	CAMB/L-N
3	Mr. K. Rajakumar	AP/S&H	1 Kkg,a
4	Ms. R. Aarthi	AP/ECE	K. \$094

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2. All department HOD's and the Committee Members

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Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2019-2020)

Date of Meeting: 10.01.2020

Venue: Seminar hall

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 10.01,2020 at 2.30 pm.

The following items were discussed during the meeting.

- 1. To review the case of ragging if any
- 2. Guidance to hostel students
- 3. Any other relevant discussion that arise in the meeting
- Flying squad members have reported no incidents of ragging were observed so far in Hostels or in the campus
- It was decided to keep a watch on visitors ,non students and strangers in the college Campus
- 6. The flying squad members created awareness among hostels students.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	- Ammy
2	Ms. N. Bhuvaneswari	AP/S&H	Member	U Blow
3	Ms. R. Arputhavalli	AP/ECE	Member	D.A. Valli
4	Mrs. Remya	AP/EEE	Member	S. Remya
5	Mrs. P. Ezhilarasi	AP/CSE	Member	Bahil 1
6	Mr. J. Britto	AP/IT	Member	A Britto

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. L. Roginidevi	AP/S&H	1 Rego de
2	Mr. G. Krishnakumar	AP/MECH	Charaly
3	Mr. K. Rajakumar	AP/S&H	Krkaja
4	Ms. R. Aarthi	AP/ECE	R. May

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2. All department HOD's and the Committee Members

Technology A RAAM

Dr. S. SEENUVASAMURTH, M.E., Ph.E.

PRINCIPAL RAAK College of Engineering & Technology

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RAAKCET/CIRCULAR/2019-2020/ANTI

Date: 11.07.2019

CIRCULAR (ODD SEMESTER 2019-2020)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 16.07.2019 at 2 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	Crest
2	Ms. N. Bhuvaneswari	AP/S&H	Member	Bli
3	Ms. R. Arputhavalli	AP/ECE	Member	R. A. Valli
4	Mrs. Remya	AP/EEE	Member	S. Bury
5	Mrs. P. Ezhilarasi	AP/CSE	Member	P. Erlib.
6	Mr. J. Britto	AP/IT	Member	J. Bridto.

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. L. Roginidevi	AP/S&H	d. Rogins
2	Mr. G. Krishnakumar	AP/MECH	CARAIN
3	Mr. K. Rajakumar	AP/S&H	Jehonja
4	Ms. R. Aarthi	AP/ECE	R. Day

Principal

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2. All department HOD's and the Committee Members

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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2019-2020)

Date of Meeting: 16.07.2019

Venue: Seminar hall

 The meeting of the Anti Ragging Committee for the academic year 2019-2020 started at on 16.07.2019 at 2 pm in the seminar hall.

The following were discussed in the meeting.

- The squad members reported that no issues of ragging were observed. So far either in hostel or in the campus.
- 2. It was decided to continue visit to the hostel every evening until last working day of the college.
- 3. The committee members were told to keep a watch on students in college bus also.
- The flying squad members were advised to visit the hostels without fail and put their signatures in the visitors book.

The following members were present in the meeting

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	688
2	Ms. N. Bhuvaneswari	AP/S&H	Member	Rhi
3	Ms. R. Arputhavalli	AP/ECE	Member	R.A. Valli
4	Mrs. Remya	AP/EEE	Member	S. Remya
5	Mrs. P. Ezhilarasi	AP/CSE	Member	P. Bely
6	Mr. J. Britto	AP/IT	Member	J. Brito.

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. L. Roginidevi	AP/S&H	1. Read -
2	Mr. G. Krishnakumar	AP/MECH	JARRAN-
3	Mr. K. Rajakumar	AP/S&H	KROJa
4	Ms. R. Aarthi	AP/ECE	R. Dai

Principal

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2. All department HOD's and the Committee Members

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Anti-Ragging Committee 2018-19

Introduction

The Anti-Ragging Committee is a vital body within educational institutions tasked with ensuring the prevention and elimination of ragging, a form of bullying or harassment that often occurs within the student community. This committee typically comprises faculty members, administrative staff, and student representatives who work together to create a safe and supportive environment on campus. Overall, the Anti-Ragging Committee plays a crucial role in fostering a conducive learning environment where students can thrive academically, socially, and emotionally, free from the fear of harassment or intimidation.

Objective:

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Function:

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 establishing helplines, anonymous reporting mechanisms, and mentoring programs, and
 creating safe spaces where students feel comfortable reporting incidents.

Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout thereforess.

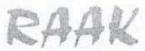
Principal

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Sulthanpet Post,
Puducherry . 695 110





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Anti-Ragging Committee [2018-19]

Committee Membe Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. A. Sivakumar	Principal	Chairperson	9047015506	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyanur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyanur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Dr. S. Arumugam	HOD/MECH	Member		
Mr. G. Krishnakumar	AP/MECH	Member	9486304735	gkrishnaraji@gmail.com
Mrs. K. Padma Priya	AP/EEE	Member	7708111258	padmapriyaraak2015@gmail.com
Mr. M.Mani	AP/IT	Member	9486306342	manimmurugan@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@gmail.c
Mrs. K. Thaiyal Nayaki	Warden	Member	8778841635	-
Mr.YUVARAJ.V,	Student	Member	9087799153	yuvarajvenkatesh10@gmail.com
Ms. S. Maheswari,	Student	Member	8438818897	maheswarisaravanan97@gmail.c
Mr. A. Aravind kumar, IV Year/Mech	Student	Member	9087548300	aaravind31101997@gmail.com
Mr.Murugan	Parent	Member	7010745143	1.

Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Ms. Kalaichelvi	AP/IT	9087243406	anikalai01@gmail.com
Mrs. Meena Kumari	AP/S&H	7596862581	dbmeena.bala@gmail.com
Mr. G. Prakasam	AP/CSE	8123457457	prakasamg2002@gmail.com
Mr. S. Sivasankaran	AP/IT	9940733723	sankarsvision@gmail.com

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RAAKCET/CIRCULAR/2018-2019/ANTI

Date: 22.01.2019

CIRCULAR (EVEN SEMESTER 2018-2019)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 23.01.2019 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	Ø88
2	Dr. S. Arumugam	HOD/MECH	Member	Sib
3	Mr. G. Krishnakumar	AP/MECH	Member	Charles V
4	Mrs. K. Padma Priya	AP/EEE	Member	K Jadna Ju
5	Mr. G. Prakasam	AP/CSE	Member	ap
6	Mr. M.Mani	AP/IT	Member	M.M.

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	Kalor
2	Mrs. Meena Kumari	AP/S&H	Hernokis
3	Mr. G. Prakasam	AP/CSE	69 A 1
4	Mr. S. Sivasankaran	AP/IT	1 Market

Principal

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2. All department HOD's and the Committee Members

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Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology

No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110





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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (EVEN SEMESTER 2018-2019)

Date of Meeting: 23.01.2019

Venue: Seminar hall

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 23.01.2019 at 2.30 pm.

The following items were discussed during the meeting.

- 1. Anti ragging is totally prohibited in the campus. If any student is found indulging in ragging, severe action will be taken against the student.
- The committee was requested to organize meetings with students to make the campus a ragging free zone.
- The total eradication of the menace of ragging in our college was well appreciated by all the members.
- 4. The committee reported that no complaints related to ragging were received.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	DIV
2	Dr. S. Arumugam	HOD/MECH	Member	Silver D.
3	Mr. G. Krishnakumar	AP/MECH	Member	CANBOA
4	Mrs. K. Padma Priya	AP/EEE	Member	at belina they
5	Mr. G. Prakasam	AP/CSE	Member	CA
6	Mr. M.Mani	AP/IT	Member	M. Mi

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	Kalovi
2	Mrs. Meena Kumari	AP/S&H	Meenakun
3	Mr. G. Prakasam	AP/CSE	Call L
4	Mr. S. Sivasankaran	AP/IT	1877

Principal

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2. All department HOD's and the Committee Members

Dr. S. SERNUVASAMURTHI, M.E., Ph.C.

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Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2018-2019/ANTI

Date: 03.09.2018

CIRCULAR (ODD SEMESTER 2018-2019)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 05.09.2018 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	(188
2	Dr. S. Arumugam	HOD/MECH	Member	3.4
3	Mr. G. Krishnakumar	AP/MECH	Member	OR STAN
4	Mrs. K. Padma Priya	AP/EEE	Member	ok Vadura This
5	Mr. G. Prakasam	AP/CSE	Member	and
6	Mr. M.Mani	AP/IT	Member	Mari

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	Valori
2	Mrs. Meena Kumari	AP/S&H	Menakun
3	Mr. G. Prakasam	AP/CSE	a.
4	Mr. S. Sivasankaran	AP/IT	7 11.

Principal

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2. All department HOD's and the Committee Members

S. Technology

Dr. S. SEENUVASAMURTAI, M.E. Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Rosso Sulthanpet Post.

Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2018-2019)

Date of Meeting: 05.09.2018

- The meeting of the Anti Ragging Committee for the academic year 2018-2019 started at on 05.09.2018 at 2.30 pm in the seminar hall.
- 2. Dr. S. Arumugam, Presided over the meeting and shared the following agenda for interaction with HOD's and committee members.

The following were discussed in the meeting.

- 1. The roles and responsibilities of anti ragging committee.
- 2. The squad members were requested to patrol at different timings.
- 3. No complaints regarding ragging were received.
- The total eradication of the Menace of ragging in our campus was well appreciated by all
 the members.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	788
2	Dr. S. Arumugam	HOD/MECH	Member	Site o
3	Mr. G. Krishnakumar	AP/MECH	Member	Charly
4	Mrs. K. Padma Priya	AP/EEE	Member	d. Mana Ju
5	Mr. G. Prakasam	AP/CSE	Member	a.d
6	Mr. M.Mani	AP/IT	Member	M.M.i

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	Kalai
2	Mrs. Meena Kumari	AP/S&H	Meenakumin'
3	Mr. G. Prakasam	AP/CSE	all
4	Mr. S. Sivasankaran	АРЛТ	YM. No

Principal

Venue: Seminar hall

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

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Puducharny - 600 **





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STUDENT'S GRIEVANCES AND REDRESSEL COMMITTEE





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STUDENT'S GRIEVANCES AND REDRESSEL COMMITTEE [2022-23]

Objective:

- The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

- The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

Engine)

- Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum. Strology *

Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.

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Medischerry - 605 41





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Student's Grievances and Redressal Committee Academic Year [2022-23]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	8270665752	sowrirajacse@gmail.com
Mr. A.S.Vijayananthan	HOD/MECH	Member	9486522525	vijayananthanjeevan@gmail.com
Mrs. R. Manimegalai	AP/EEE	Member	9600493851	manimegalairajianju@gmail.com
Ms. R. Arputhavalli	AP/ECE	Member	9994820953	Arputhavalli.sara@gmail.com
Mr.D.Balamurugan	AP/EEE	Member	8870178425	balamrgnd5@gmail.com
Mr. C. Silambarasan	AP/MECH	Member	9566346217	silambuc1985@gmail.com
Mr. R. Selvan	AP/MECH	Member	9600649530	Selvan.r2004@gmail.com
Mr.M.Agathiyan, IV-Year/IT	Student	Member	7339243547	augustineagathi17@gmail.com
Ms.S.Abirami, IV-Year/ECE	Student	Member	8608795478	saravananabi614@gmail.com

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Dr. S. SELM PAINCIPAL RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road,

Sulthanpet Post, Puducherry - 605 110





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RAAKCET/CIRCULAR/2022-2023/GRC-16

Date: 16.05.2023

CIRCULAR

4 thGRC meeting (For Academic year 2022-2023 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 22.05.2023 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Shim
Dr. N. Sowri Raja Pillai	HOD/IT	Member	1XII
Mr. A.S. Vijayananthan	HOD/MECH	Member	A Wian
Mrs. R. Manimegalai	AP/EEE	Member	2. Jey
Ms. R. Arputhavalli	AP/ECE	Member	eide-
Mr.D.Balamurugan	AP/EEE	Member	Door
Mr. C. Silambarasan	AP/MECH	Member	el-ti-
Mr. R. Selvan	AP/MECH	Member	81~
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M. Aun
Ms.S.Abirami, IV-Year/ECE	Student	Member	41.

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2. All department HOD's and the Committee Members

Sheeting & Account of the Chung's

Or. S. SELNUVASAMURTHI, M.E., Ph.C.

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Suithanpet Post, Puducherry - 605 119





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Date: 22.05.2023

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 22.05.2023 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	- Sam
Dr. N. Sowri Raja Pillai	HOD/IT	Member	Sun
Mr. A.S.Vijayananthan	HOD/MECH	Member	AST.
Mrs. R. Manimegalai	AP/EEE	Member	R. News.
Ms. R. Arputhavalli	AP/ECE	Member	2. Die
Mr.D.Balamurugan	AP/EEE	Member	Don.
Mr. C. Silambarasan	AP/MECH	Member	Jel-12
Mr. R. Selvan	AP/MECH	Member	Sa-
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M.A.
Ms.S.Abirami, IV-Year/ECE	Student	Member	Abram

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

 Suggested to provide more number of trash cans in several locations to maintain clean campus.

Actions taken:

Sufficient numbers of trash cans was kept in every floor.

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2. All department HOD's and the Committee Members

Dr. S. SEENWASAMURTHI, M.E., Ph.C.

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RAAKCET/CIRCULAR/2022-2023/GRC-15

Date: 7.03,2023

CIRCULAR

3rdGRC meeting (For Academic year 2022-2023 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 13.03.2023 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	CARLOW !
Dr. N. Sowri Raja Pillai	HOD/IT	Member	(Diff
Mr. A.S.Vijayananthan	HOD/MECH	Member	A 916
Mrs. R. Manimegalai	AP/EEE	Member	D Mei
Ms. R. Arputhavalli	AP/ECE	Member	P. 09
Mr.D.Balamurugan	AP/EEE	Member	Don.
Mr. C. Silambarasan	AP/MECH	Member	S. J.
Mr. R. Selvan	AP/MECH	Member	8.
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M. A
Ms.S.Abirami, IV-Year/ECE	Student	Member	AL

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2. All department HOD's and the Committee Members



Dr. S. SEENUVASAMURTHM, M.E., Ph.C.

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Date: 13.03.2023

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 13.03.2023 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	(Min)
Dr. N. Sowri Raja Pillai	HOD/IT	Member	(Also
Mr. A.S.Vijayananthan	HOD/MECH	Member	Allina.
Mrs. R. Manimegalai	AP/EEE	Member	R. Neil
Ms. R. Arputhavalli	AP/ECE	Member	ede
Mr.D.Balamurugan	AP/EEE	Member	Door.
Mr. C. Silambarasan	AP/MECH	Member	Se !
Mr. R. Selvan	AP/MECH	Member	do-
Mr.M.Agathiyan, IV-Year/IT	Student	Member	m.A.
Ms.S.Abirami, IV-Year/ECE	Student	Member	Abirani

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Need for hand washing liquid dispensary in girl's toilet.
- 2. Requisition for increasing number of items available in general stores.

Actions taken:

- 1. Hand washing liquid has been kept in all rest rooms.
- 2. Number of items was increased in the general store.

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2. All department HOD's and the Committee Members

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Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

Principal

RAAK College of Engineering & Technology No.1, Muthupillal Palayam Road, Sulthanpet Post, Puducherry - 605 110





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RAAKCET/CIRCULAR/2022-2023/GRC-14

Date: 18.01.2023

CIRCULAR

2ndGRC meeting (For Academic year 2022-2023 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting 23.01.2023 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

- Identification of students/staff grievances
- 2. Grievance redressal procedures
- 3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	STIN
Dr. N. Sowri Raja Pillai	HOD/IT	Member	SAN
Mr. A.S.Vijayananthan	HOD/MECH	Member	A Vison
Mrs. R. Manimegalai	AP/EEE	Member	R. Need
Ms. R. Arputhavalli	AP/ECE	Member	RICHARLE
Mr.D.Balamurugan	AP/EEE	Member	Don.
Mr. C. Silambarasan	AP/MECH	Member	who d
Mr. R. Selvan	AP/MECH	Member	do-
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M. A.
Ms.S.Abirami, IV-Year/ECE	Student	Member	de :

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

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Date: 23.03.2023

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 23.01.2023 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	- Anning
Dr. N. Sowri Raja Pillai	HOD/IT	Member	Suy
Mr. A.S.Vijayananthan	HOD/MECH	Member	ACTION.
Mrs. R. Manimegalai	AP/EEE	Member	Riep
Ms. R. Arputhavalli	AP/ECE	Member	DiAs .
Mr.D.Balamurugan	AP/EEE	Member	0000
Mr. C. Silambarasan	AP/MECH	Member	Siti
Mr. R. Selvan	AP/MECH	Member	800
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M. Am
Ms.S.Abirami, IV-Year/ECE	Student	Member	41.

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Waste generated in the campus should not be burned within college premises.
- 2. Provision of more facilities in dispensary.

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Actions taken:

1. Housekeeping staffs are advised not to burn anything inside college campus.

2. Dispensary has been upgraded with more medicines.

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2. All department HOD's and the Committee Members

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Sulthanpet Post, Puducherry - 605 170





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No. RAAKCET/CIRCULAR/2022-2023/GRC-13

Date: 9.11.2022

CIRCULAR

1stGRC meeting (For Academic year 2022-2023 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 10.11.2022 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Grievances received from students/teaching and non-teaching staffs/parents.
- 2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Som
Dr. N. Sowri Raja Pillai	HOD/IT	Member	ASI
Mr. A.S. Vijayananthan	HOD/MECH	Member	AWW
Mrs. R. Manimegalai	AP/EEE	Member	R. Meel
Ms. R. Arputhavalli	AP/ECE	Member 0	ist.
Mr.D.Balamurugan	AP/EEE	Member	Don.
Mr. C. Silambarasan	AP/MECH	Member	8-11
Mr. R. Selvan	AP/MECH	Member	for a
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M.An
Ms.S.Abirami, IV-Year/ECE	Student	Member	Abiranji

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

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Date: 10.11.2022

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 10.11.2022 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Shim
Dr. N. Sowri Raja Pillai	HOD/IT	Member	(Vilas)
Mr. A.S.Vijayananthan	HOD/MECH	Member	AMIN
Mrs. R. Manimegalai	AP/EEE	Member	RAPID
Ms. R. Arputhavalli	AP/ECE	Member	RIAN
Mr.D.Balamurugan	AP/EEE	Member	Dor.
Mr. C. Silambarasan	AP/MECH	Member	A st
Mr. R. Selvan	AP/MECH	Member	S.
Mr.M.Agathiyan, IV-Year/IT	Student	Member	M. An
Ms.S.Abirami, IV-Year/ECE	Student	Member	11:

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Requested to increase the speed of Wi-Fi in certain areas within the campus.
- 2. Replace soft drinks with fresh drinks in the canteen.
- 3. Extend the genre of books available in the library.

Actions taken:

The speed of Wi-Fi is increased

The arrangements will be made at college canteen following the monitoring of consumption of fresh juice by students.

3. More books have been provided in the library.

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2. All department HOD's and the Committee Members'

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Dr. S. SEENUVASAMURTIM, M.E. Ph.C.

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STUDENT'S GRIEVANCES AND REDRESSEL COMMITTEE [2021-22]

Objective:

- The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- Ensuring that students are treated fairly and impartially in resolving their grievances. irrespective of their background or status within the institution.

Functions of the committee:

- The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

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- Addressing grievances related to unfair grading practices, including incorrect grading. subjective grading, or bias in evaluation.
- Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.

Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.

KIMI, M.E., Ph.C. Dr. S. SEENUVASA

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RAAK College of Engineering & Technology No.1. Muthupillai Palayam Road.

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Student's Grievances and Redressal Committee Academic Year [2021-22]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	8270665752	sowrirajacse@gmail.com
Mr. A.S.Vijayananthan	AP/MECH	Member	9486522525	vijayananthanjeevan@gmail.com
Mrs. RoselinLourd	HOD/CSE	Member	8754022947	linurose@gmail.com
Mr. V. Malarselvam	AP/EEE	Member	9944409814	vmalarselvam@gmail.com
Ms. V. Uvaranjani	AP/ECE	Member	9677709353	uva.ranjani@gmail.com
Ms. T. Geetha	AP/CSE	Member	9994838166	Geethuv.tech@gmail.com
Ms. R. Saraswathi	AP/S&H	Member	6382418243	chem.saras@gmail.com
Mr. C. Silambarasan	AP/MECH	Member	9566346217	silambuc1985@gmail.com
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	6385632774	sakthiasvel706@gmail.com
Mr. A. Nirmal George, III- Year/EEE	Student	Member	6385678910	nirmalgeorge.a@gmail.com

Engineering * College of the College

Dr. S. SEENUVASAMURTH M.E., Ph.E.
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No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110 Principal





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RAAKCET/CIRCULAR/2021-2022/GRC-12

Date: 8.06.2022

CIRCULAR

4 thGRC meeting (For Academic year 2021-2022 Even semester)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 13.06.2022 at 12.30 pm in seminar hall. The following points will be discussed during meeting.

- Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	SAMM
Dr. N. Sowri Raja Pillai	HOD/IT	Member	(May)
Mr. A.S.Vijayananthan	AP/MECH	Member	A X Vion.
Mrs. RoselinLourd	HOD/CSE	Member	5.001
Mr. V. Malarselvam	AP/EEE	Member	88/
Ms. V. Uvaranjani	AP/ECE	Member	7801.
Ms. T. Geetha	AP/CSE	Member	gan
Ms. R. Saraswathi	AP/S&H	Member	R.Saranua
Mr. C. Silambarasan	AP/MECH	Member	8 1
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	Asuth
Mr. A. Nirmal George, III-Year/EEE	Student	Member	Niramalaeorg

Copy to: 1. Circular file

2. All department HOD's and the Committee Members



Dr. S. SEENUVASAMURTHI M.E., Ph.C.

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Date: 13.06.2022

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 13.06.2022 at 12.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Al not
Dr. N. Sowri Raja Pillai	HOD/IT	Member	S. W.
Mr. A.S.Vijayananthan	AP/MECH	Member	Att Con.
Mrs. RoselinLourd	HOD/CSE	Member	P.A.
Mr. V. Malarselvam	AP/EEE	Member	88/
Ms. V. Uvaranjani	AP/ECE	Member	Marij
Ms. T. Geetha	AP/CSE	Member	and
Ms. R. Saraswathi	AP/S&H	Member	Ranaswal
Mr. C. Silambarasan	AP/MECH	Member	. Larasua
Mr. A. Ajeeth A, V-Year/IT	Student	Member	Amoth
Mr. A. Nirmal George, III- ear/EEE	Student	Member	Niemal energe

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Request to conduct additional training classes for C,C++ programming.
- Additional coaching class is required for students having arrears in previous semesters.

Actions taken:

1. C, C++ training classes was conducted.

2. Arrear coaching class has been conducted before the university examinations.

Copy to: All department HOD's and the Committee Members

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RAAKCET/CIRCULAR/2021-2022/GRC-11

Date: 5.04.2022

CIRCULAR

3 rdGRC meeting (For Academic year 2021-2022 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 8.04.2022 at 12.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Som
Dr. N. Sowri Raja Pillai	HOD/IT	Member	133
Mr. A.S.Vijayananthan	AP/MECH	Member	A. Vian
Mrs. RoselinLourd	HOD/CSE	Member	8.00
Mr. V. Malarselvam	AP/EEE	Member	A.
Ms. V. Uvaranjani	AP/ECE	Member	Uarej
Ms. T. Geetha	AP/CSE	Member	and -
Ms. R. Saraswathi	AP/S&H	Member	R. Sarawa P
Mr. C. Silambarasan	AP/MECH	Member	J. I
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	Azurth
Mr. A. Nirmal George, III-Year/EEE	Student	Member	Nixonal agorge

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2. All department HOD's and the Committee Member

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Date: 8.04.2022

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 8.04.2022 at 12.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	A Com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	1000
Mr. A.S.Vijayananthan	AP/MECH	Member	NW.
Mrs. RoselinLourd	HOD/CSE	Member	80
Mr. V. Malarselvam	AP/EEE	Member	8
Ms. V. Uvaranjani	AP/ECE	Member	lari
Ms. T. Geetha	AP/CSE	Member	any
Ms. R. Saraswathi	AP/S&H	Member	60
Mr. C. Silambarasan	AP/MECH	Member	R. Saroumo
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	A. A
Mr. A. Nirmal George, II-Year/EEE	Student	Member	Nirmal acorge

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Delays or lack of response in administrative processes.
- 2. Unfair grading or discrepancies in exam evaluation

Actions taken:

- Streamlining administrative procedures, establishing clear communication channels, and ensuring timely responses to student queries.
- Review of grading criteria, re-evaluation of exams if necessary, and providing avenues for students to challenge grades.

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2. All department HOD's and the Committee Members

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RAAKCET/CIRCULAR/2021-2022/GRC-10

Date: 27.12.2021

CIRCULAR

2 ndGRC meeting (For Academic year 2021-2022 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 30.12.2021 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures
- 3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	2 min
Dr. N. Sowri Raja Pillai	HOD/IT	Member	Sesi
Mr. A.S.Vijayananthan	AP/MECH	Member	Allen 1
Mrs. RoselinLourd	HOD/CSE	Member	8.01
Mr. V. Malarselvam	AP/EEE	Member	81
Ms. V. Uvaranjani	AP/ECE	Member	Plasei
Ms. T. Geetha	AP/CSE	Member	4
Ms. R. Saraswathi	AP/S&H	Member	R. Sarawa fh
Mr. C. Silambarasan	AP/MECH	Member	S-E
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	Aprifh
Mr. A. Nirmal George, III-Year/EEE	Student	Member	Nirmal Croy

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2. All department HOD's and the Committee Members



Dr. S. SEENUVASAMURTHI, M.E., Ph.C.
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Date: 30.12.2021

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 30.12.2021 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	2016
Dr. N. Sowri Raja Pillai	HOD/IT	Member	With this
Mrs. RoselinLourd	HOD/CSE	Member	& DI
Mr, V. Malarselvam	AP/EEE	Member	R /
Ms. V. Uvaranjani	AP/ECE	Member	20
Ms. T. Geetha	AP/CSE	Member	Mary
Ms. R. Saraswathi	AP/S&H	Member	0.0
Mr. C. Silambarasan	AP/MECH -	Member	P. Saras wat
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	A. A.
Mr. A. Nirmal George, II-Year/EEE	Student	Member	Winnal george

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Improve quality of food served in hostel mess.
- 2. Students of BME department requested to arrange

Actions taken:

- 1. Advised hostel mess in charge to provide good quality food.
- 2. Technical training sessions were conducted.

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2. All department HOD's and the Committee Members

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RAAKCET/CIRCULAR/2021-2022/GRC-9

Date: 5.10.2021

CIRCULAR

1stGRC meeting (For Academic year 2021-2022 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 8.10.2021 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Grievances received from students/teaching and non-teaching staffs/parents.
- 2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Shin
Dr. N. Sowri Raja Pillai	HOD/IT	Member	(XXX
Mrs. RoselinLourd	HOD/CSE	Member	C. D.
Mr. V. Malarselvam	AP/EEE	Member	8
Ms. V. Uvaranjani	AP/ECE	Member	Mari
Ms. T. Geetha	AP/CSE	Member	and a
Ms. R. Saraswathi	AP/S&H	Member	R. Sarasua
Mr. C. Silambarasan	AP/MECH	Member	d'it
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	Apuith
Mr. A. Nirmal George, III-Year/EEE	Student	Member	Nihmal aconge

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2. All department HOD's and the Committee Members

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Date: 8.10.2021

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 8.10.2021 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	SAN
Dr. N. Sowri Raja Pillai	HOD/IT	Member	W. W.
Mrs. RoselinLourd	HOD/CSE	Member	CE D
Mr. V. Malarselvam	AP/EEE	Member	8
Ms. V. Uvaranjani	AP/ECE	Member	Vacci
Ms. T. Geetha	AP/CSE	Member	any
Ms. R. Saraswathi	AP/S&H	Member	P. Sayasua
Mr. C. Silambarasan	AP/MECH	Member	& Sayasha
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	Avufh
Mr. A. Nirmal George, III-Year/EEE	Student	Member	Nilmal George

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- Students requested to provide entrepreneurship training programme.
- 2. They need additional water facilities during break and lunch time.

Actions taken:

- 1. Decided provide entrepreneurship training programme.
- 2. The additional water cans were installed in all floors

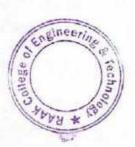
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2. All department HOD's and the Committee Members

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STUDENT'S GRIEVANCES AND REDRESSEL COMMITTEE [2020-21]

Objective:

- The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

- The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.

Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.

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RAAK College of Engineering & Technology No.1, Muthopillal Palayam Road, Sulthanpet Post, Puducherry - 605 110 Dr. S. SEEWLVASAMURTKI, M.E., Ph.E.

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Suiffranget Post. Figurationary - 665 116





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Student's Grievances and Redressal Committee Academic Year [2020-21]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr. B. Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Ms. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Mr. G. Rajavel	AP/EEE	Member	7871678713	g.rajavel61@gmail.com
Mr. K. Ayappasamy	AP/ECE	Member	9843846250	ayyappasamykraak21@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	Member	9994838166	geethub.tech@gmail.com
Mr. S. Sivachandiran	AP/CSE	Member	9940738523	sivachandiran.s@gmail.com
Mr. S. Ramachandran	HOD/S&H	Member	9790171467	sramachandran2maths@gmail.com
Mr. Kirubakaran	AP/MECH	Member	8220959455	kirubamech20@gmail.com
Mr.M.Abdul Ajees, II-Year/Mech	Student	Member	8870125591	abdulajees2030@gmail.com
Mr.D.Branan, II-Year/EEE	Student	Member	7448982807	branan300701@gmail.com

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RAAKCET/CIRCULAR/2020-2021/GRC

Date: 14.12.2020

CIRCULAR

GRC meeting (For Academic year 2020-2021 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 18.12.2020 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

- Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	ame of the Faculty Designation Position		Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	(Allin)
Mr. B. Murugan	HOD/EEE	Member	bedru
Ms. L. Roginidevi	AP/S&H	Member	1 Pear of
Mr. G. Rajavel	AP/EEE	Member	es.f
Mr. K. Ayappasamy	AP/ECE	Member	ih
Mrs.T. Geethalakshmi	AP/CSE	Member	Theetha
Mr. S. Sivachandiran	AP/CSE	Member	3. Sivo
Mr. S. Ramachandran	HOD/S&H	Member	4-1-
Mr. Kirubakaran	AP/MECH	Member	Kirnkako
Mr.M.Abdul Ajees, II-Year/Mech	Student	Member	H pupul An
Mr.D.Branan, II-Year/EEE	Student	Member	D.Branan

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2. All department HOD's and the Committee Members

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Puducherry - 605 110





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Date: 18.12.2020

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2020-2021)

The following members were present in the Grievance Redressal Committee meeting held on 18.12.2020 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Miren
Mr. B. Murugan	HOD/EEE	Member	Leveline
Ms. L. Roginidevi	AP/S&H	Member	L Rey al
Mr. G. Rajavel	AP/EEE	Member	a.p.
Mr. K. Ayappasamy	AP/ECE	Member	the
Mrs.T. Geethalakshmi	AP/CSE	Member	T. Creetha
Mr. S. Sivachandiran	AP/CSE	Member	S. Siva
Mr. S. Ramachandran	HOD/S&H	Member	& all
Mr. Kirubakaran	AP/MECH	Member	Kirnbakan
Mr.M. Abdul Ajees, II-Year/Mech	Student	Member	Abribal Am
Mr.D.Branan, II-Year/EEE	Student	Member	O Branas

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- Students requested to install mirrors in wash rooms.
- They requested to increase the library hours to utilize subject knowledge.

Actions taken:

1. Installed mirrors in all washrooms.

Library closing time has been extended.

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All department HOD's and the Committee Members

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URTHI, M.E., Ph.C. Dr. S. SEENUVASAM

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PRINCIPAL





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STUDENT'S GRIEVANCES AND REDRESSEL COMMITTEE [2019-20]

Objective:

- The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

- The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.

Principal



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Sulthanpet Post, Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Student's Grievances and Redressal Committee Academic Year [2019-20]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. A.Sivakumar	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr. B. Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Mr. P. Radja Sacravarthy	AP/MECH	Member	9894229685	radjasacravarthy685@gmail.com
Ms. K. Kalaimani	AP/EEE	Member	9047654235	kalaiece.vietw@gmail.com
Ms. R. Aarthi	AP/ECE	Member	6369434430	aarthir23@gmail.com
Ms. Shruthi Aiswarya	AP/IT	Member	9466304635	shruthiaiswarya2007@gmail.com
Mrs, C. ThangalathaLegaz	AP/CSE	Member	9500682785	thangalatha@gmail.com
Mrs. Ezhilarasi	AP/EEE	Member	8870461865	ezhil.9944@gmail.com
Ms. J. Dharani	AP/ECE	Member	7598262581	dharanid92@gmail.com
Ms.S.Veda, I-Year/EEE	Student	Member	8015520450	butterflyved@gmail.com
Ms.M.Jothi, I-Year/CSE	Student	Member	9361270724	jothijothi9361@gmail.com



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RAAKCET/CIRCULAR/2019-2020/GRC

Date: 19.03.2020

CIRCULAR

4 thGRC meeting (For Academic year 2019-2020 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 24.03.2020 at 2 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures

. The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	AKWW!)
Mr. B. Murugan	HOD/EEE	Member	Certam
Mr. P. Radja Sacravarthy	AP/MECH	Member	S. Kadjer
Ms. K. Kalaimani	AP/EEE	Member	k.Kam
Ms. R. Aarthi	AP/ECE	Member	R. Aaj
Ms. Shruthi Aiswarya	АР/ІТ	Member	Ai Rus very
Mrs. C. ThangalathaLegaz	AP/CSE	Member	cina
Mrs. Ezhilarasi	AP/EEE	Member	BBhol.
Ms. J. Dharani	AP/ECE	Member	J. 6h
Ms.S.Veda, I-Year/EEE	Student	Member	s. Deda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. Jrac

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2. All department HOD's and the Committee Members

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Date: 24.03.2020

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 24.03.2020 at 2 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Skum
Mr. B. Murugan	HOD/EEE	Member	Euro
Mr. P. Radja Sacravarthy	AP/MECH	Member	P. Radia
Ms. K. Kalaimani	AP/EEE	Member	K. K.
Ms. R. Aarthi	AP/ECE	Member	& Las
Ms. Shruthi Aiswarya	AP/IT	Member	1
Mrs. C. ThangalathaLegaz	AP/CSE	Member	Alt 6 wary
Mrs. Ezhilarasi	AP/EEE	Member	BZhul.
Ms. J. Dharani	AP/ECE	Member	7.60
Ms.S.Veda, I-Year/EEE	Student	Member	Deda
Ms.M.Jothi, I-Year/CSE	Student	Member	M· In

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Students requested for cleaning the lab and class room and frequent cleaning of toilet.
- 2. Students requested more books for gaining knowledge.

Actions taken:

1. Principal Informed housekeeping supervisor to depute them and monitor that one.

Principal informed to make necessary arrangement for the purchase of the required books.

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E. Ph.C.

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RAAKCET/CIRCULAR/2019-2020/GRC

Date: 07.01.2020

CIRCULAR

3 rd GRC meeting (For Academic year 2019-2020 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 10.01.2020 at 12 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	Awn)
Mr. B. Murugan	HOD/EEE	Member	Residence
Mr. P. Radja Sacravarthy	AP/MECH	Member	P. Rend a Cour
Ms. K. Kalaimani	AP/EEE	Member	K. Kann
Ms. R. Aarthi	AP/ECE	Member	1 Dai
Ms. Shruthi Aiswarya	AP/IT	Member	His warryer
Mrs. C. ThangalathaLegaz	AP/CSE	Member	CIL
Mrs. Ezhilarasi	AP/EEE	Member	Ezhil -
Ms. J. Dharani	AP/ECE	Member	5.0h
Ms.S.Veda, I-Year/EEE	Student	Member	(Deda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. T

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2. All department HOD's and the Committee Members.

Dr. S. SEENUVASAMURTHI, M.E., Ph.E.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 10.01.2020 at 12 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	- Jim
Mr. B. Murugan	HOD/EEE	Member	Bughn
Mr. P. Radja Sacravarthy	AP/MECH	Member	Pradiale
Ms. K. Kalaimani	AP/EEE	Member	R. Kann
Ms. R. Aarthi	AP/ECE	Member	R. 4-4
Ms. Shruthi Aiswarya	AP/IT	Member	Arburaluja
Mrs. C. ThangalathaLegaz	AP/CSE	Member	commend
Mrs. Ezhilarasi	AP/EEE	Member	BZhil.
Ms. J. Dharani	AP/ECE	Member	J. OR)
Ms.S.Veda, I-Year/EEE	Student	Member	9. Veda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. Fr

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Need more training classes for Infosys, HCL placements.
- 2. Need to service mineral water plant.

Actions taken:

 These issues were discussed with placement officer and arranged the Infosys training program for students.

2. Mineral water plant was serviced.

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2. All department HOD's and the Committee Members

College A Colleg

Dr. S. SEENUYAS MIURTH, M.E., Ph.C.

No.1, Muthupillai Palayam Road, Sulthanpet Post,

Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2019-2020/GRC

Date: 04.09.2019

CIRCULAR

2 ndGRC meeting (For Academic year 2019-2020 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 09.09.2019 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

- Identification of students/staff grievances
- 2. Grievance redressal procedures
- Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	Ø88
Mr. B. Murugan	HOD/EEE	Member	Englin
Mr. P. Radja Sacravarthy	AP/MECH	Member	P. Rendjasen
Ms. K. Kalaimani	AP/EEE	Member	le · Kunt
Ms. R. Aarthi	AP/ECE	Member	D. May
Ms. Shruthi Aiswarya	AP/IT	Member	Aiswange
Mrs. C. ThangalathaLegaz	AP/CSE	Member	C.The
Mrs. Ezhilarasi	AP/EEE	Member	Ezhil.
Ms. J. Dharani	AP/ECE	Member	2.0m
Ms.S.Veda, I-Year/EEE	Student	Member	S.Veda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. Tonig

Principal

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillal Palayam Road.

Sulthanpet Post,







(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Date: 09.09.2019

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 09.09.2019 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	Ø88
Mr. B. Murugan	HOD/EEE	Member	Durum
Mr. P. Radja Sacravarthy	AP/MECH	Member	P. Radfalaura
Ms. K. Kalaimani	AP/EEE	Member	le kunt
Ms. R. Aarthi	AP/ECE	Member	R. Aaj
Ms. Shruthi Aiswarya	AP/IT	Member	Ai 8 waryo
Mrs. C. ThangalathaLegaz	AP/CSE	Member	C:The
Mrs. Ezhilarasi	AP/EEE	Member	Ezhil.
Ms. J. Dharani	AP/ECE	Member	7.8DD
Ms.S. Veda, I-Year/EEE	Student	Member	S.veda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. Jan.

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Students requested to give Japanese language training.
- 2. Students asked for coaching classes in the evening

Actions taken:

- 1. Planned to give Japanese language training and placement to the students.
- coaching classes was conducted in the evening.

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lege of

2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.E.

Principal

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road, Sulthanpet Post,

Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2019-2020/GRC

Date: 08.07.2019

CIRCULAR

1stGRC meeting (For Academic year 2019-2020 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 11.07.2019 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Grievances received from students/teaching and non-teaching staffs/parents.
- Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	D88
Mr. B. Murugan	HOD/EEE	Member	Dugung
Mr. P. Radja Sacravarthy	AP/MECH	Member	P. Ray Coleur
Ms. K. Kalaimani	AP/EEE	Member	F. Kunt
Ms. R. Aarthi	AP/ECE	Member	R. Aag
Ms. Shruthi Aiswarya	AP/IT	Member	Aiswarya
Mrs. C. ThangalathaLegaz	AP/CSE	Member	CITL
Mrs. Ezhilarasi	AP/EEE	Member	Ezhi(·
Ms. J. Dharani	AP/ECE	Member	2.00
Ms.S.Veda, I-Year/EEE	Student	Member	9. Veda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. Turk

Principal

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2. All department HOD's and the Committee Members

A College of Language

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

No.1, Muthupillal Palayam Road.
Sulthanpet Post
Puducherry - Pt





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Date: 11.07.2019

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 11.07.2019 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	Q88
Mr. B. Murugan	HOD/EEE	Member	(Bym
Mr. P. Radja Sacravarthy	AP/MECH	Member	P. Roedfersen
Ms. K. Kalaimani	AP/EEE	Member	4- king
Ms. R. Aarthi	AP/ECE	Member	R. Day
Ms. Shruthi Aiswarya	AP/IT	Member	A Ch wange
Mrs. C. ThangalathaLegaz	AP/CSE	Member	C.Th.
Mrs. Ezhilarasi	AP/EEE	Membér	Ezhil.
Ms. J. Dharani	AP/ECE	Member	7.00
Ms.S.Veda, I-Year/EEE	Student	Member	s veda
Ms.M.Jothi, I-Year/CSE	Student	Member	M. Juni

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Students asked more MCQs (Multiple choice questions) for all subjects.
- 2. Girls students requested to organize women's day celebration.
- Need TCS special training apart from regular training.

Actions taken:

- MCQs conducted on every seminar hours.
- 2. Planned to celebrate in a grand manner.
- 3. The issue was discussed with placement officer.

Principal

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2. All department HOD's and the Committee Members



Dr. S. SEENUVASAMURTHI, M.E. Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Rose, Sulthanpet Po

Purhacher





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

STUDENT'S GRIEVANCES AND REDRESSEL COMMITTEE [2018-19]

Objective:

- The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns; complaints, or grievances within an educational institution.
- The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

- The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.

Principal



Dr. S. SEENUVASAMURTHI, M.E., Ph.L.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road.





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Student's Grievances and Redressal Committee Academic Year [2018-19]

Committee members

Name of the Faculty	Designati on	Position	Contact Number	Ęmail ID
Dr. A. Sivakumar	Principal	Chairperson	9047015506	raakengg@gmail.com
Mr. B. Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Mrs.G.Suganya	AP/S&H	Member	9360174677	sugan.chem@gmail.com
Ms. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Ms. Kalaichelvi	AP/IT	Member	9087243406	anikalai01@gmail.com
Mr. S. Sivachandiran	AP/CSE	Member	9940738523	sivachandiran.s@gmail.com
Ms. K. Aruljothy	AP/S&H	Member	8883112145	arulvijayalayasozhan26@gmail.com
Ms. N. Bhuvaneswari	AP/S&H	Member	6380792750	bhuvanasengalvarayan211@gmail.com
Mr.T.Arun, II-Year/IT	Student	Member	9597524796	arun3447ak@gmail.com
Mr.M.Dineshkar, II-Year/EEE	Student	Member	9360871968	dineshkar123a@gmail.com

Principal

Dr. S. SEENUVASAMURTHI, M.E. Ph.C.

PRINCIPAL

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road.





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2018-2019/GRC

Date: 11.03.2019

CIRCULAR

4th GRC meeting (For Academic year 2018-2019 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 15.03.2019 at 2 pm in seminar hall. The following points will be discussed during meeting.

- Identification of students/staff grievances
- Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	088
Mr. B. Murugan	HOD/EEE	Member	Burky
Mrs.G.Suganya	AP/S&H	Member	B. Sugar
Ms. L. Roginidevi	AP/S&H	Member	1. Rogerd
Ms. Kalaichelvi	AP/IT	Member	Kalou
Mr. S. Sivachandiran	AP/CSE	Member	S. Siva
Ms. K. Aruljothy	AP/S&H	Member	Col
Ms. N. Bhuvaneswari	AP/S&H	Member	Bh.
Mr.T.Arun, II-Year/IT	Student	Member	T. Arun
Mr.M.Dineshkar, II-Year/EEE	Student	Member	M. Stringer

Principal

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2. All department HOD's and the Committee Members

Adda College of Engine

Dr. S. SEENUVASAMUR THI, M.E., Ph.E.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road. Sulthanpet Post,

Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Date: 15.03.2019

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 15.03.2019 at 2 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	088
Mr. B. Murugan	HOD/EEE	Member	Bugin
Mrs.G.Suganya	AP/S&H	Member	The Sugar
Ms. L. Roginidevi	AP/S&H	Member	1. Read of
Ms. Kalaichelvi	AP/IT	Member	Kalai
Mr. S. Sivachandiran	AP/CSE	Member	S. Siva
Ms. K. Aruljothy	AP/S&H	Member	rate
Ms. N. Bhuvaneswari	AP/S&H	Member	Bl
Mr.T.Arun, II-Year/IT	Student	Member	T. Arm
Mr.M.Dineshkar, II-Year/EEE	Student	Member	At Phines

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- Students requested to conduct extra coaching class for arrears.
- 2. Need guidance program for higher education.

Actions taken:

Decided to conduct special coaching class for arrears.

 Need a common secured room for keeping bags during examinations with CCT surveillance.

Principal

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillal Palayam Road





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2018-2019/GRC

Date: 25.01.2019

CIRCULAR

3 rdGRC meeting (For Academic year 2018-2019 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 30.01.2019 at 12.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	88
Mr. B. Murugan	HOD/EEE	Member	Bann-
Mrs.G.Suganya	AP/S&H	Member	Besylen
Ms. L. Roginidévi	AP/S&H	Member	L. Rieg d
Ms. Kalaichelvi	AP/IT	Member	Kalai
Mr. S. Sivachandiran	AP/CSE	Member	S. Siva
Ms. K. Aruljothy	AP/S&H	Member	1500ml
Ms. N. Bhuvaneswari	AP/S&H	Member	ish
Mr.T.Arun, II-Year/IT	Student	Member	T. Arun
Mr.M.Dineshkar, II-Year/EEE	Student	Member	McDhiston

Principal

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RAAK Co. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E. Ph.C.

PRINCIPAL

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Date: 30.01.2019

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 30.01.2019 at 12.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	088
Mr. B. Murugan	HOD/EEE	Member	(Dunning)
Mrs.G.Suganya	AP/S&H	Member	er. Sust
Ms. L. Roginidevi	AP/S&H	Member	2. Rieg-de
Ms. Kalaichelvi	AP/IT	Member	Kalai
Mr. S. Sivachandiran	AP/CSE	Member	S. Siva
Ms. K. Aruljothy	AP/S&H	Member	rateur
Ms. N. Bhuvaneswari	AP/S&H	Member	Bli
Mr.T.Arun, II-Year/IT	Student	Member	T. Arun
Mr.M.Dineshkar, II-Year/EEE	Student	Member	M. Ottinu

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Replace soft drinks with fresh drinks in the canteen.
- 2. Extend the genre of books available in the library.

Actions taken:

- 1. The fresh juice will be made at college canteen.
- 2. More books have been provided in the library.

Principal

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2. All department HOD's and the Committee Members

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillal Palayam Road, Sulthanpet Post

Pudsener - 500 (M)

(English

RAAK COL





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2018-2019/GRC

Date: 08.10.2018

CIRCULAR

2 nd GRC meeting (For Academic year 2018-2019 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 12.10.2018 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Identification of students/staff grievances
- 2. Grievance redressal procedures
- 3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	V88
Mr. B. Murugan	HOD/EEE	Member	Egnun
Mrs.G.Suganya	AP/S&H	Member	B. Suga
Ms. L. Roginidevi	AP/S&H	Member	L. Rugide
Ms. Kalaichelvi	AP/IT	Member	Kaleri.
Mr. S. Sivachandiran	AP/CSE	Member	S-Siva
Ms. K. Aruljothy	AP/S&H	Member	Ketus
Ms. N. Bhuvaneswari	AP/S&H	Member	Bhi
Mr.T.Arun, II-Year/IT	Student	Member	T. Arum
Mr.M.Dineshkar, II-Year/EEE	Student	Member	M. Dranes

Principal

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2. All department HOD's and the Committee Members

RAAK College of Figure 1 & Supagni

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology

No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Date: 12.10.2018

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 12.10.2018 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	088
Mr. B. Murugan	HOD/EEE	Member	(Paymen
Mrs.G.Suganya	AP/S&H	Member	B. Suy
Ms. L. Roginidevi	AP/S&H	Member	1. Regal
Ms. Kalaichelvi	AP/IT	Member	Kalai
Mr. S. Sivachandiran	AP/CSE	Member	3. Siva
Ms. K. Aruljothy	AP/S&H	Member	Katai
Ms. N. Bhuvaneswari	AP/S&H	Member	Bhi
Mr.T.Arun, II-Year/IT	Student	Member	J. Arun
Mr.M.Dineshkar, II-Year/EEE	Student	Member	M. Dhains

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Need TCS special training apart from regular training.
- Additional coaching class is required for arrear students.

Actions taken:

 The issue was discussed with placement officer and special TCS oriented program was conducted.

2. Arrear coaching class has been conducted before university exam.

Principal

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2. All department HOD's and the Committee Members

A RAAN COILEGE OF FINANCIAL STREET

Dr. S. SEENOVASAMURTHI, M.E., Ph.E.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road,





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2018-2019/GRC

Date: 13.08.2018

CIRCULAR

1stGRC meeting (For Academic year 2018-2019 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 17.08.2018 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

- 1. Grievances received from students/teaching and non-teaching staffs/parents.
- 2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	888
Mr. B. Murugan	HOD/EEE	Member	(am
Mrs.G.Suganya	AP/S&H	Member	en sufe
Ms. L. Roginidevi .	AP/S&H	Member	1. Regio
Ms. Kalaichelvi	AP/IT	Member	Kaleni
Mr. S. Sivachandiran	AP/CSE	Member	S-Siva
Ms. K. Aruljothy	AP/S&H	Member	r. Dans
Ms. N. Bhuvaneswari	AP/S&H	Member	Bli
Mr.T.Arun, II-Year/IT	Student	Member	7.AV 60
Mr.M.Dineshkar, II-Year/EEE	Student	Member	M. Dianes

Principal

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2. All department HOD's and the Committee Members

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Dr. S. SEENIWASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road,





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

Date: 17.08.2018

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 17.08.2018 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	688
Mr. B. Murugan	HOD/EEE	Member	Bushin
Mrs.G.Suganya	AP/S&H	Member	Qu. Surston
Ms. L. Roginidevi	AP/S&H	Member	1. Regal
Ms. Kalaichelvi	AP/IT	Member	Valer'
Mr. S. Sivachandiran	AP/CSE	Member	S-Siva
Ms. K. Aruljothy	AP/S&H	Member	r Azust
Ms. N. Bhuvaneswari	AP/S&H	Member	Bli
Mr.T.Arun, II-Year/IT	Student	Member	7,0
Mr.M.Dineshkar, II-Year/EEE	Student	Member	Motino

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

- 1. Need more training classes for TCS placement.
- 2. Need for lift service in all floors.
- 3. Require more coaching classes for top most company

Actions taken:

- 1. More training classes were conducted to upgrade their knowledge.
- 2. Servicing of lifts in all floors.
- 3. More training classes were conducted.

Principal

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2. All department HOD's and the Committee Members



Dr. S. SEENUVASAMURTHI, M.E., Ph.E.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road,





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INTERNAL COMPLAINT COMMITTEE





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University) An ISO 9001: 2015 Certified Institution

INTERNAL COMPLAINT COMMITTEE [2022-23]

Objectives of ICC:

- 1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
- 2. Ensuring compliance with laws and regulations related to sexual harassment in the workplace.
- 3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
- 4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

- 1. Ensuring that the organization's policy on preventing sexual harassment is effectively implemented and communicated to all employees.
- 2. Providing a mechanism for employees to report incidents of sexual harassment in a safe and confidential manner.
 - 3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
- 4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
- 5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.

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Dr. S. SEENUVA

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RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road, Sulthanpet Post, Puducherry - 605 110

RRINCIPAL RAAK College of Engineering & Technology

No.1. Muthupillal Palayam Road. Sutthampet Post,

Puducherry - 605 118





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INTERNAL COMPLAINT COMMITTEE [2022-23]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mrs. L. Roginidevi	AP/S&H	Chairperson	9003837028	rohini.devy@gmail.com
Mrs. RoselinLourd	AP/CSE	Member	8754022947	linurose@gmail.com
Mrs. K. Padma Priya	AP/EEE	Member	7708111258	padmapriyaraak2015@gmail.com
Mrs. H. Rajeswari	AP/ECE	Member	9600727352	rajeswarivalli@gmail.com
Mrs. S.Ezhilarasi	AP/CSE	Member	8870461865	ezhil.9944@gmail.com
Ms.R.Divyasri, IVYear/IT	Student	Member	9597679859	sridhivya172@gmail.com
Ms.S.Rajalakshmi, IVYear/ECE	Student	Member	8925947733	sureshmasi1486@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com



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RAAKCET/CIRCULAR/2022-2023/ICC

Date: 17.02.2023

CIRCULAR

All the members of Internal Complaint committee (ICC) are requested to attend the meeting on 28.02.2023 at 2.00 pm in seminar hall.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L-Rogida
Mrs. RoselinLourd	AP/CSE	Member	5.01
Mrs. K. Padma Priya	AP/EEE	Member	J. Padmy Priya
Mrs. H. Rajeswari	AP/ECE	Member	P.F.
Mrs. S.Ezhilarasi	AP/CSE	Member	Eshil
Ms.R.Divyasri, IVYear/IT	Student	Member	line
Ms.S.Rajalakshmi, IVYear/ECE	Student	Member	Raja
Ms.A.Sagayamary	NGO	External member	1. Smit

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Sulthanpet Post,
Puducherry - 605 110





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MINUTES OF THE MEETINGOF INTERNAL COMPLAINT COMMITTEE (Academic Year 2022 - 2023)

The following member were presented during the internal complaints committee meeting held on 28.02.2023 at 2.00 pm in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Roy de
Mrs. RoselinLourd	AP/CSE	Member	8.07.
Mrs. K. Padma Priya	AP/EEE	Member	M. Dadma Driga.
Mrs. H. Rajeswari	AP/ECE	Member	PE
Mrs. S.Ezhilarasi	AP/CSE	Member	Ezhil
Ms.R.Divyasri, IVYear/IT	Student	Member	Dim
Ms.S.Rajalakshmi, IVYear/ECE	Student	Member	Raja
Ms.A.Sagayamary	NGO	External member	A. Some

- Discuss the role and responsibility and function of ICC.
- Review safety protocols emergency response plans and measure to ensure a secure campus environment.
- Promote diversity, equity and inclusion initiatives such as workshops on discrimination, bias, and cultural sensitivity.
- 4. Plan to celebrate Internal women's day
- Plan to conduct an Awareness program by resources person of law for the students and faculty members.
- 6. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.
- ICC meetings will be held once in every year to review the situation and discussion any incidents that has been reported, preventive measure and action plan for the next gemester.

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INTERNAL COMPLAINT COMMITTEE [Academic Year 2021-22]

Objectives of ICC:

- 1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
- 2. Ensuring compliance with laws and regulations related to sexual harassment in the workplace.
- 3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
- 4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

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- 4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
- 5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.

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Dr. S. SEEN

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Dr. S. SEENUVA THI, M.E., Ph.C.

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INTERNAL COMPLAINT COMMITTEE [2021-22]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mrs. L. Roginidevi	AP/S&H	Chairperson	9003837028	rohini.devy@gmail.com
Mrs. RoselinLourd	AP/CSE	Member	8754022947	linurose@gmail.com
Mrs. K. Padma Priya	AP/EEE	Member	7708111258	padmapriyaraak2015@gmail.com
Mrs. H. Rajeswari	AP/ECE	Member	9600727352	rajeswarivalli@gmail.com
Mrs. S.Ezhilarasi	AP/CSE	Member	8870461865	ezhil.9944@gmail.com
Ms.K.Abirami, III Year/CSE	Student	Member	8525999322	abirami8657@gmail.com
Ms.S.Rajalakshmi, III Year/ECE	Student	Member	8925947733	sureshmasi1486@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com



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RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road. Sulthanpet Post, Puducherry - 605 110 Principal
OF. S. SEENUVASAMURTHI, M.E.

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Puducherry - 605 110





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RAAKCET/CIRCULAR/2021-2022/ICC

Date:11.01.2022

CIRCULAR

All the members of Internal Complaint committee (ICC) are requested to attend the meeting on 20.01.2022 at 2.00 pm in seminar hall.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Revgide.
Mrs. RoselinLourd	AP/CSE	Member	J. D. J
Mrs. K. Padma Priya	AP/EEE	Member	B. Jahma Priya
Mrs. H. Rajeswari	AP/ECE	Member	PF
Mrs. S.Ezhilarasi	AP/CSE	Member	EZW
Ms.K.Abirami, III Year/CSE	Student	Member	K.Abi
Ms.S.Rajalakshmi, III Year/ECE	Student	Member	Raja
Ms.A.Sagayamary	NGO	External member	A Sm

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Dr. S. SEENUVARAMURTHI, M.E., Ph.C.

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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2021 - 2022)

The following members were presented during the Internal Complaints Committee meeting held on 20.01.2022 at 2.00 pm in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
	AP/S&H	Chairperson	1. Rogide
Mrs. L. Roginidevi	AP/CSE	Member	J. D. J.
Mrs. RoselinLourd	AP/EEE	Member	4. Padma Patya.
Mrs. K. Padma Priya	5000 15000000	Member	Re
Mrs. H. Rajeswari	AP/ECE	Control of the contro	Ezhi.
Mrs. S.Ezhilarasi	AP/CSE	Member	
Ms.K.Abirami, III Year/CSE	Student	Member	E. Abi
Ms.S.Rajalakshmi, III Year/ECE	Student	Member	Dajal
Ms.A.Sagayamary	NGO	External member	A. Som

- 1. Discuss way to raise awareness about sexual harassment, therefore Plan to conduct Awareness program to the girl students and Female faculty.
- 2. Address the raise of online harassment ways to prevent it, and support for victims.
- Encourage girl's students to participate in and around college competitions.
- 4. Plan to conduct self-defense program in college.
- 5. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.

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gineering & Technology Dr. S. SEENWVA No.1, Muthupillai Palayam Road. RAAK College Sulthanpet Post, Puducherry - 605 110





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INTERNAL COMPLAINT COMMITTEE [Academic Year 2020-21]

Objectives of ICC:

- 1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
- 2. Ensuring compliance with laws and regulations related to sexual harassment in the
- 3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
- 4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

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- 3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
- 4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
- 5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.

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Sulthanpet Post, Puducherry - 605 110

Sulthannet Post, Puducherry - 505, L1D

Principal Dr. S. SEENDVASAMURTHI, M.E., Ph.C PRINCIPAL RAAK College of Engineering & Technology No.1. Muthupillai Palayam Road.





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INTERNAL COMPLAINT COMMITTEE [Academic Year 2020-21]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mrs. L. Roginidevi	AP/S&H	Chairperson	9003837028	rohini.devy@gmail.com
Mrs. RoselinLourd	HOD/CSE	Member	8754022947	linurose@gmail.com
Ms.V.Uvaranjani	AP/ECE	Member	9677709353	uva.ranjani@gmail.com
Ms.S.Priya	AP/CSE	Member	9092506723	priyatechit20@gmail.com
Mrs.Ezhilarasi	AP/EEE	Member	8870461865	ezhil.9944@gmail.com
Ms.R.Saraswathi	AP/S&H	Member	6382418243	chem.saras@gmail.com
Ms.B.Revathi, II Year/IT	Student	Member	9566933025	revathibalakrishnan368@gmail.co
Ms.M.Suganya, II Year/ECE	Student	Member	8870645077	suganyamohan861@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com

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Dr. S. SEENDY ASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology

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Suthannet Post. Pudectiony : \$95 110





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RAAKCET/CIRCULAR/2020-2021/ICC

Date:29.04.2021

CIRCULAR

All the members of Internal Complaint committee (ICC) are requested to attend the meeting on 03.05.2021 at 2.30PM in seminar hall.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	d. Rica d
Mrs. RoselinLourd	HOD/CSE	Member	J. P.J.
Ms.V.Uvaranjani	AP/ECE	Member	Vien
Ms.S.Priya	AP/CSE	Member	Rost
Mrs.Ezhilarasi	AP/EEE	Member	Reglad)
Ms.R.Saraswathi	AP/S&H	Member	R. Sarasun Ki
Ms.B.Revathi, II Year/IT	Student	Member	fenoes
Ms.M.Suganya, II Year/ECE	Student	Member	8
Ms.A.Sagayamary	NGO	External member	A. Son

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Dr. S. SEENUVASAMURTEL, M.E. Ph.C.

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Puducherry - 605 110





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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2020 - 2021)

The following member were presented during the internal complaints committee meeting held on 03.05.2021 at 2.30 PM in seminar hall

The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Rieg-d.
Mrs. RoselinLourd	HOD/CSE	Member	J-0-1.
Ms.V.Uvaranjani	AP/ECE	Member	of Dear
Ms.S.Priya	AP/CSE	Member	Pur
Mrs.Ezhilarasi	AP/EEE	Member	Ezhol
Ms.R.Saraswathi	AP/S&H	Member	R. Saramath
Ms.B.Revathi, II Year/IT	Student	Member	più-th
Ms.M.Suganya, II Year/ECE	Student	Member	8 . ,
Ms.A.Sagayamary	NGO	External member	A Some

- Discuss initiatives to support students mental well-beingstress management and counselling services.
- Explore ways to promote gender equality, challenge stereotypes and foster
 inclusivity.
- The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.

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INTERNAL COMPLAINT COMMITTEE [Academic Year 2019-20]

Objectives of ICC:

- 1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
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PRINCIPAL RAAK College of Engineering & Technology No.1, Muthupillal Palayam Road, Sulthanpet Post,

Puducherry - 605 110





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

INTERNAL COMPLAINT COMMITTEE [Academic Year 2019-20]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Ms. R. Aarthi	AP/ECE	Chairperson	6369434430	aarthir23@gmail.com
Mrs.G.Suganya	AP/S&H	Member	9360174677	sugan.chem@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	Member	9994838166	geethub.tech@gmail.com
Mrs. Remya	AP/EEE	Member	9952935724	remya.prasanth@gmail.com
Ms. P.Vishnupriya	AP/ECE	Member	6382456743	visnupriyap2176@gmail.com
Ms.C.Fathimaaasmin, 1Year/IT	Student	Member	9677313702	fathimaaasmin2021@gmail.co m
Ms.P.Sandhiya, I Year/IT	Student	Member	6382230335	john.san0439@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com

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RTH, M.E., Ph.C. Dr. S. SEENUV

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RAAKCET/CIRCULAR/2019-2020/ICC

Date:02.01.2020

CIRCULAR

All the members of the Internal Complaint committee (ICC) are requested to attend the meeting on 07.01.2020 at 3.00PM in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Ms. R. Aarthi	AP/ECE	Chairperson	R. Jaj
Mrs.G.Suganya	AP/S&H	Member	Pa. Sunfers
Mrs.T. Geethalakshmi	AP/CSE	Member	
Mrs. Remya	AP/EEE	Member	J. Greetha
Ms. P.Vishnupriya	AP/ECE	Member	p. bu
Ms.C.Fathimaaasmin, IYear/IT	Student	Member	Fathima
Ms.P.Sandhiya, I Year/IT	Student	Member	Sandriga
Ms.A.Sagayamary	NGO	External member	A. Som

Principal

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(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2019 - 2020)

The following member were presented during the internal complaints committee meeting held on 07.01.2020 at 3.00 PM in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Ms. R. Aarthi	AP/ECE	Chairperson	R.Aaj
Mrs.G.Suganya	AP/S&H	Member	De Suggest
Mrs.T. Geethalakshmi	AP/CSE	Member	0
Mrs. Remya	AP/EEE	Member	1. breetha
Ms. P.Vishnupriya	AP/ECE	Member	J. Greetha S. Rennya.
Ms.C.Fathimaaasmin, IYear/IT	Student	Member	Fathima
Ms.P.Sandhiya, I Year/IT	Student	Member	Sandrings
Ms.A.Sagayamary	NGO	External member	Sandreys

 Discussed about the way to raise awareness about sexual harassment, consent, and the important of creating a safe campus environment.

 Discussed about ways to empower students especially women through skill development, leadership opportunities and confidence building.

 The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.

Principal

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2. All departments HoD's and the Committee members.

Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road.



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INTERNAL COMPLAINT COMMITTEE [Academic Year 2018-19]

Objectives of ICC:

- To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
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- Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
- Providing a platform for employees to report incidents of sexual harassment without fear
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- Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.

Principal

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INTERNAL COMPLAINT COMMITTEE [Academic Year 2018-19]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mr.U. Dianasylvia	AP/EEE	Chairperson	8124055234	udianasylvia2013@gmail.com
Ms. S. Suganya	AP/CSE	Member	9360174677	sugan.chem@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	Member	9994838166	geethub.tech@gmail.com
Ms. N. Bhuvaneswari	AP/S&H	Member	6380792750	bhuvanasengalvarayan211@gmai
Ms. K. Aruljothy	AP/S&H	Member	8883112145	arulvijayalayasozhan26@gmail.co
Ms.B.Malliga, II Year/CSE	Student	Member	9787254389	bmalligabala2002@gmail.com
Ms.N.Keerthika, II Year/EEE	Student	Member	8946079408	keerthieee26701@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com

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RAAKCET/CIRCULAR/2019-2019/ICC

Date: 25.02.2019

CIRCULAR

All the members of the internal Complaint committee (ICC) are request to attend the meeting on 01.03.2019 at 2.00PM in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Mr.U. Dianasylvia	AP/EEE	Chairperson	187
Ms. S. Suganya	AP/CSE	Member	S. Sugn
Mrs.T. Geethalakshmi	AP/CSE	Member	T. beetha
Ms. N. Bhuvaneswari	AP/S&H	Member	DI
Ms. K. Aruljothy	AP/S&H	Member	V D
Ms.B.Malliga, II Year/CSE	Student	Member	Malli
Ms.N.Keerthika, II Year/EEE	Student	Member	N. kuthiko
Ms.A.Sagayamary	NGO	External member	N. Kupmico

Principal

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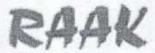
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Dr. S. SEENUVASAMURTHI, M.E., Ph.C.

PRINCIPAL

RAAK College of Engineering & Technology No.1, Muthupillai Palayam Road,





(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2018 - 2019)

The following members were presented during the internal complaints committee meeting held on 01.03.2019 at 2.00 PM in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mr.U. Dianasylvia	AP/EEE	Chairperson	up lie
Ms. S. Suganya	AP/CSE	Member	9. Sugar
Mrs.T. Geethalakshmi	AP/CSE	Member	T. buetha
Ms. N. Bhuvaneswari	AP/S&H	Member	Bli
Ms. K. Aruljothy	AP/S&H	Member	K. 624.
Ms.B.Malliga, II Year/CSE	Student	Member	Malli
Ms.N.Keerthika, II Year/EEE	Student	Member	N. Kuthik
Ms.A.Sagayamary	NGO	External member	A. Son

- To celebrate international women's Day by inviting any successful women personalities
 to share their experiences with students and faculty members.
- To conduct the competition Essay writing/Drawing/ slogan writing etc., in the concept of Discriminative against women at workplace.
- It is planned to arrange a meeting with girls representatives for the welfare of the girls students in our college.
- The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.

Principal

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All departments HoD's and the Committee members.

Dr. S. SEENUVASAMURTHI, M.E. P. C.

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