



RAAK

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

An ISO 9001:2015 Certified Institution

**TIMELY REDRESSAL OF THE GRIEVANCES
THROUGH APPROPRIATE COMMITTEES**



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ANTI RAGGING COMMITTEE



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Anti-Ragging Committee [2022-23]

Introduction

The Anti-Ragging Committee is a vital body within educational institutions tasked with ensuring the prevention and elimination of ragging, a form of bullying or harassment that often occurs within the student community. This committee typically comprises faculty members, administrative staff, and student representatives who work together to create a safe and supportive environment on campus. Overall, the Anti-Ragging Committee plays a crucial role in fostering a conducive learning environment where students can thrive academically, socially, and emotionally, free from the fear of harassment or intimidation.

Objective:

The primary objective of the Anti-Ragging Committee is to enforce strict measures to deter any incidents of ragging and to provide mechanisms for students to report such incidents confidentially. They develop and implement policies and guidelines aimed at raising awareness about the negative consequences of ragging and promoting a culture of respect and tolerance among students.

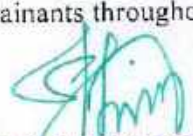
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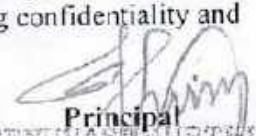
This committee monitors the students and ensures that no ragging activity happens. Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

1. Policy Development: Formulating and updating comprehensive anti-ragging policies, guidelines, and protocols for the institution, ensuring they comply with regulatory requirements and are effectively communicated to all members of the campus community.
2. Awareness and Education: Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.
3. Prevention Strategies: Implementing proactive measures to prevent ragging, such as establishing hiplines, anonymous reporting mechanisms, and mentoring programs, and creating safe spaces where students feel comfortable reporting incidents.
4. Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process




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Anti-Ragging Committee|2022-23|

Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyannur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyannur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	8270665752	sowrirajacse@gmail.com
Mr.B.Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Mr.K.Murugan	HOD/ECE	Member	9786012088	murugan.acetw@gmail.com
Mrs. K. Dhanalakshmi	AP/ECE	Member	8825687523	lakshmikan97@gmail.com
Mrs. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@gmail.com
Mrs. K. ThaiyalNayaki	Warden	Member	8778841635	
Ms.EzhilarasiR, III Year/IT	Student	Member	9489961253	krithiguna2002@gmail.com
Ms.Rajeswari R, III Year/ECE	Student	Member	9345626080	raji12072002@gmail.com
Mr.Abdul Ajees IV Year/MECH	Student	Member	8870125591	abdulajeess2030@gmail.com
Mr.Kannan.S	Parent	Member	7708753635	



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Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Mrs. RoselinLourd	HOD/CSE	8754022947	linurose@gmail.com
Mr.A.S.Vijayanandan	HOD/MECH	9486522525	vijayananthanjeevan@gmail.com
Mr. V. Athisakthidhasan	AP/MECH	8526522048	athi12reach@gmail.com
Mrs. S. Sultana Farveen	AP/ECE	8838439394	sultanafarveens@gmail.com




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RAAKCET/CIRCULAR/2022-2023/ANTI-8

Date: 06.04.2023

CIRCULAR (EVEN SEMESTER 2022-2023)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 11.04.2023 at 1.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Mr.B.Murugan	HOD/EEE	Member	
3	Mr.K.Murugan	HOD/ECE	Member	
4	Mrs. K. Dhanalakshmi	AP/ECE	Member	
5	Mrs. L. Roginidevi	AP/S&H	Member	
6	Dr. N. Sowri Raja Pillai	HOD/IT	Member	

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2	Mr.A.S.Vijayanandan	HOD/MECH	
3	Mr. V. Athisakthidhasan	AP/MECH	
4	Mrs. S. Sultana Farveen	AP/ECE	

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2. All department HOD's and the Committee Members



Principal
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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2022-2023)

Date of Meeting: 11.04.2023

Venue: Seminar Hall

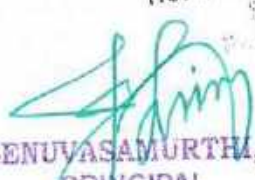
Ragging is strictly prohibited in this institution as per Government order. Anti-Ragging Committee meeting was conducted on 11.04.2023 at 1.30 pm.

The following points as been discussed during the meeting.

- 1) As per the directions of AICTE/UGC regulations anti ragging flex boards were printed and displayed in every floor.
- 2) Discipline during morning and evening break time and lunch time.
- 3) During break hours faculty members should around each floors to watch the activities of the student. If any incident of fighting assault notice any of the faculty members or even by the not teaching staff, it should be immediately brought to the notice of the committee member.
- 4) No single complaint was filed during the academic year (even semester) 2022 – 2023, RAAKCET stands as a ragging free campus.




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The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Mr.B.Murugan	HOD/EEE	Member	
3	Mr.K.Murugan	HOD/ECE	Member	
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4	Mrs. S. Sultana Farveen	AP/ECE	

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2. All department HOD's and the Committee Members.



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RAAKCET/CIRCULAR/2022-2023/ANTI-7

Date: 07.11.2022

CIRCULAR (ODD SEMESTER 2022-2023)

All the members of Anti Ragging Committee are hereby informed that there will be a meeting on 09.11.2022 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Mr. B. Murugan	HOD/EEE	Member	
3	Mr. K. Murugan	HOD/ECE	Member	
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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2022-2023)

Date of Meeting: 09.11.2022

Venue: Seminar hall.

The meeting of the Anti-Ragging Committee for the academic year 2022-2023 held on 09.11.2022 at 2.30 pm in the seminar hall.

The following were discussed in the meeting.

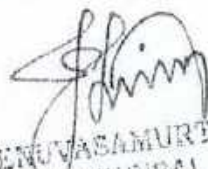
1. Interactions of HOD's with students and committee members:

It was decided that all HOD's will interact with the students and their staff to review the status of discipline on a regular basis. Essential points should be brought to the notice of the secretary member of the committee immediately which shall be discussed in the nearest anti ragging committee meeting.

2. All the heads appointed should conduct meetings in their respective departments to explain the responsibilities of the anti-ragging committee to the subjects.
3. The revised anti ragging committee members list and their contact numbers were given to all the departments.
4. Since there is no single complaint of the matter during the academic year 2022- 2023 odd semester RAAKCET stands as a ragging free campus


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2. All department HOD's and the Committee Members



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Anti-Ragging Committee [2021-22]

Introduction

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Objective:

The primary objective of the Anti-Ragging Committee is to enforce strict measures to deter any incidents of ragging and to provide mechanisms for students to report such incidents confidentially. They develop and implement policies and guidelines aimed at raising awareness about the negative consequences of ragging and promoting a culture of respect and tolerance among students.

Function:

This committee monitors the students and ensures that no ragging activity happens. Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

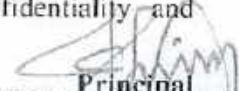
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2. Awareness and Education: Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.
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Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process.




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Anti-Ragging Committee|2021-22|

Committee Members

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Mrs. RoselinLourd	HOD/CSE	Member	8754022947	linurose@gmail.com
Mr. G. Krishna kumar	HOD/MECH	Member	9486304735	gkrishnaraji@gmail.com
Ms. R. Aarthi	AP/ECE	Member	6369434430	aarthir23@gmail.com
Mrs. S. Sultana Farveen	AP/ECE	Member	8838439394	sultanafarveens@gmail.com
Mrs. K. Gowri	AP/EEE	Member	9092910028	gowrikgowrikarthikeyan@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@gmail.com
Mrs. K. ThaiyalNayaki	Warden	Member	8778841635	-
Mr.BALAJI.S, III Year/ECE	Student	Member	6369151584	balajisiva0505@gmail.com
Mr.Mohandoss. A, III Year/MECH	Student	Member	9025932776	mohandass182003@gmail.com
Mr.R.Santhosh I Year/EEE	Student	Member	8438067318	ragulsanthosh0617@gmail.com
Mr.Rajagopal	Parent	Member	9787284627	-



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Anti-Ragging Squad:

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Mr. K. Murugan	HOD/ECE	9786012088	murugan.acetw@gmail.com
Mr. C. Silambarasan	AP/MECH	9566346217	silambuc1985@gmail.com
Mrs. G. Deebika	AP/IT	8778843990	deebika29@pec.edu

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RAAKCET/CIRCULAR/2021-2022/ANTI-6

Date: 07.04.2022

CIRCULAR (EVEN SEMESTER 2021-2022)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 08.04.2022 at 2 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Mrs. RoselinLourd	HOD/CSE	Member	
3	Mr. G. Krishnakumar	HOD/MECH	Member	
4	Ms. R. Aarthi	AP/ECE	Member	
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3	Mr. C. Silambarasan	AP/MECH	
4	Mrs. G.Deebika	AP/IT	

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2. All department HOD's and the Committee Members



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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2021-2022)

Date of Meeting: 08.04.2022


Venue: Seminar hall.

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 08.04.2022 at 2 pm.

The following items were discussed during the meeting.

1. Based on the previous meeting discussion the display all the places to create the awareness about ragging and punishment.
2. It is suggested to follow the regular practice of addressing all the senior student's year wise and sensitizing them regarding the need for total prevention of ragging, followed by presentation by the Nodal Officer, describing the rules and regulations established by UGC, AICTE, University and other statutory bodies of the state and central government pertaining to ragging in educational institutions.
3. Regular monitoring of discipline in the campus by all the HOD's anti ragging squad, campus monitoring and faculty members and staff.
4. The principal also mention that in view of the measures adopted over the years so far no incidents of ragging have occurred.
5. During initiation day, the first year students or informed of the support systems including the list of officials to be contacted along with their email ids and phone numbers.




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RAAKCET/CIRCULAR/2021-2022/ANTI-5

Date: 26.11.2021

CIRCULAR (ODD SEMESTER 2021-2022)

All the members of Anti Ragging Committee are hereby informed that there will be a meeting on 29.11.2021 at 1 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Mrs. RoselinLourd	HOD/CSE	Member	
3	Mr. G. Krishnakumar	HOD/MECH	Member	
4	Ms. R. Aarthi	AP/ECE	Member	
5	Mrs. S. Sultana Farveen	AP/ECE	Member	
6	Mrs. K. Gowri	AP/EEE	Member	

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Mr.B.Murugan	HOD/EEE	
2	Mr.K.Murugan	HOD/ECE	
3	Mr. C.Silambarasan	AP/MECH	
4	Mrs. G.Decbika	AP/IT	

Principal

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2. All department HOD's and the Committee Members



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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2021-2022)

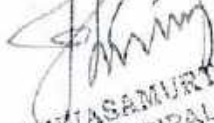
Date of Meeting: 29.11.2021

Venue: Seminar hall


The meeting of the Anti Ragging Committee for the academic year 2021-2022 started at on 29.11.2021 at 1 pm in the seminar hall.

The following were discussed in the meeting.

- 1) Affidavit of anti ragging should be read out to the students and their parents/guardian the time of admission. All the students and parents should be made aware that it can be downloaded from the AICTE/UGC website.
- 2) It was decided that the members of the anti ragging committee will visit various places of campus for monitoring and supervision.
- 3) If a student is found indulging in ragging activities, any knowledge of the matter should be immediately brought to the notice of Dr. S. Seenuvasamurthi, Principal of the anti ragging committee


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The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Mrs. RoselinLourd	HOD/CSE	Member	
3	Mr. G. Krishnakumar	HOD/MECH	Member	
4	Ms. R. Aarthi	AP/BCE	Member	
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6	Mrs. K. Gowri	AP/EEE	Member	

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2	Mr.K.Murugan	HOD/ECE	
3	Mr. C. Silambarasan	AP/MECH	
4	Mrs. G.Deebika	AP/IT	

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Anti-Ragging Committee[2020-21]

Introduction

The Anti-Ragging Committee is a vital body within educational institutions tasked with ensuring the prevention and elimination of ragging, a form of bullying or harassment that often occurs within the student community. This committee typically comprises faculty members, administrative staff, and student representatives who work together to create a safe and supportive environment on campus. Overall, the Anti-Ragging Committee plays a crucial role in fostering a conducive learning environment where students can thrive academically, socially, and emotionally, free from the fear of harassment or intimidation.

Objective:

The primary objective of the Anti-Ragging Committee is to enforce strict measures to deter any incidents of ragging and to provide mechanisms for students to report such incidents confidentially. They develop and implement policies and guidelines aimed at raising awareness about the negative consequences of ragging and promoting a culture of respect and tolerance among students.

Function:

This committee monitors the students and ensures that no ragging activity happens. Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

1. Policy Development: Formulating and updating comprehensive anti-ragging policies, guidelines, and protocols for the institution, ensuring they comply with regulatory requirements and are effectively communicated to all members of the campus community.
2. Awareness and Education: Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.
3. Prevention Strategies: Implementing proactive measures to prevent ragging, such as establishing helplines, anonymous reporting mechanisms, and mentoring programs, and creating safe spaces where students feel comfortable reporting incidents.

Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process.




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Principal

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Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyannur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyannur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Ms. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Mrs. H. Rajeswari	AP/ECE	Member	9600727352	rajeswarivalli@gmail.com
Mrs. C. ThangalathaLegaz	AP/CSE	Member	9500682785	thangalatha@gmail.com
Mr. S. Ramachandran	HOD/S&H	Member	9790171467	sramachandran2maths@gmail.com
Mr. G. Dhanapathy	AP/IT	Member	9840961351	dhanapathy2014@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@gmail.com
Mrs. K. ThaiyalNayaki	Warden	Member	8778841635	-
Mr.Srihari.B, IV Year/ECE	Student	Member	8148613012	srihari94988@gmail.com
Mr.S.Gautham III Year/MECH	Student	Member	739771 491	Johngautham2002@gmail.com
Mr.Muthukumar.V, II-Year/EEE	Student	Member	7639794811	17122001kumaran@gmail.com
Mr.Mukundan	Parent	Member	8072146371	-

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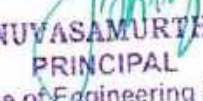
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Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Mr. G. Krishnakumar	AP/MECH	9486304735	gkrishnaraji@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	9994838166	geethub.tech@gmail.com
Ms. R. Saraswathi	AP/S&H	6382418243	chem.saras@gmail.com
Mrs. Ezhilarasi	AP/EEE	8870461865	ezhil.9944@gmail.com




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RAAKCET/CIRCULAR/2020-2021/ANTI

Date: 26.04.2021

CIRCULAR (EVEN SEMESTER 2020-2021)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 28.04.2021 at 1.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Ms. L. Roginidevi	AP/S&H	Member	
3	Mrs. H. Rajeswari	AP/ECE	Member	
4	Mrs. C. ThangalathaLegaz	AP/CSE	Member	
5	Mr. S. Ramachandran	HOD/S&H	Member	
6	Mr. G. Dhanapathy	AP/IT	Member	

Anti Ragging Squad:

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1	Mr. G. Krishnakumar	AP/MECH	
2	Mrs.T. Geethalakshmi	AP/CSE	
3	Ms. R. Saraswathi	AP/S&H	
4	Mrs. Ezhilarasi	AP/EEE	

Principal

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2. All department HOD's and the Committee Members



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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2020-2021)

Date of Meeting: 28.04.2021

Venue: Seminar hall.

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 28.04.2021 at 1.30 pm.

The following items were discussed during the meeting.

1. Anti bragging review committee has been formed.
2. All the members of committee visited to all hostels and campus , guided students regarding the issue.
3. There is a no case regarding ragging of student.
4. Antiragging notices and flex has been displayed in notice boards and class rooms.

The following members were present in the meeting.

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1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
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3	Mrs. H. Rajeswari	HOD/MECH	Member	
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2	Mrs. T. Geethalakshmi	AP/CSE	T. Geetha
3	Ms. R. Saraswathi	AP/S&H	R. Saraswathi
4	Mrs. Ezhilarasi	AP/EEE	Ezhi

Principal

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Anti-Ragging Committee [2019-20]

Introduction

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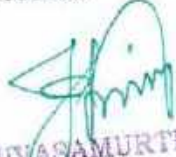
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Principal




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Anti-Ragging Committee[2019-20]

Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. A. Sivakumar	Principal	Chairperson	9047015506	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyannur - Puducherry	Member	0413-2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyannur - Puducherry	Member	0413-2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Ms. N. Bhuvanewari	AP/S&H	Member	6380792750	bhuvanasingalvarayan211@gmail.com
Ms. R. Arputhavalli	AP/ECE	Member	9994820953	Arputhavalli.sara@gmail.com
Mrs. Remya	AP/EEE	Member	9952935724	Remya.prasanth@gmail.com
Mrs. P. Ezhilarasi	AP/CSE	Member	8870461865	ezhil.9944@gmail.com
Mr. J. Britto	AP/IT	Member	8124265202	britto1987@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@gmail.com
Mrs. K. Thaiyal Nayaki	Warden	Member	8778841635	-
Ms.B.MALLIGA III year /CSE	Student	Member	9787254389	bmalligabala2002@gmail.com
Mr.C.KUMARAGURU IV year /Mech	Student	Member	6381984315	kumaraguru3106@gmail.com
Ms.V.Jayadharani III year /CSE	Student	Member	9344387058	dharanikannan2306@gmail.com
Mr.Sivaperuman	Parent	Member	9655312048	-

Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Ms. L. Roginidevi	AP/S&H	9003837028	rohini.devy@gmail.com
Mr. G. Krishnakumar	AP/MECH	9486304735	gkrishnaraji@gmail.com
Mr. K. Rajakumar	AP/S&H	7845673456	rajakumark2001@gmail.com
Ms. R. Aarthi	AP/ECE	6369434430	aarthir23@gmail.com



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RAAKCET/CIRCULAR/2019-2020/ANTI-4

Date: 08.01.2020

CIRCULAR (EVEN SEMESTER 2019-2020)

All the members of Anti Ragging Committee are hereby informed that there will be a meeting on 10.01.2020 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Ms. N. Bhuvanewari	AP/S&H	Member	
3	Ms. R. Arputhavalli	AP/ECE	Member	R.A.Valli
4	Mrs. Remya	AP/EEE	Member	J. Remya
5	Mrs. P. Ezhilarasi	AP/CSE	Member	Bzhil.
6	Mr. J. Britto	AP/IT	Member	T. Britto

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. L. Roginidevi	AP/S&H	
2	Mr. G. Krishnakumar	AP/MECH	
3	Mr. K. Rajakumar	AP/S&H	
4	Ms. R. Aarthi	AP/ECE	

Principal

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2. All department HOD's and the Committee Members



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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE

(EVEN SEMESTER 2019-2020)

Date of Meeting: 10.01.2020

Venue: Seminar hall

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 10.01.2020 at 2.30 pm.

The following items were discussed during the meeting.

1. To review the case of ragging if any
2. Guidance to hostel students
3. Any other relevant discussion that arise in the meeting
4. Flying squad members have reported no incidents of ragging were observed so far in Hostels or in the campus
5. It was decided to keep a watch on visitors ,non students and strangers in the college Campus
6. The flying squad members created awareness among hostels students.

The following members were present in the meeting.

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1	Dr. S. Seenuvasamurthi	Principal	Chairperson	
2	Ms. N. Bhuvanewari	AP/S&H	Member	
3	Ms. R. Arputhavalli	AP/ECE	Member	
4	Mrs. Remya	AP/EEE	Member	
5	Mrs. P. Ezhilarasi	AP/CSE	Member	
6	Mr. J. Britto	AP/IT	Member	

Anti Ragging Squad:

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1	Ms. L. Roginidevi	AP/S&H	
2	Mr. G. Krishnakumar	AP/MECH	
3	Mr. K. Rajakumar	AP/S&H	
4	Ms. R. Aarthi	AP/ECE	

Principal

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RAAKCET/CIRCULAR/2019-2020/ANTI

Date: 11.07.2019

CIRCULAR (ODD SEMESTER 2019-2020)

All the members of Anti Ragging Committee are hereby informed that there will be a meeting on 16.07.2019 at 2 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	
2	Ms. N. Bhuvaneshwari	AP/S&H	Member	
3	Ms. R. Arputhavalli	AP/ECE	Member	
4	Mrs. Remya	AP/EEE	Member	
5	Mrs. P. Ezhilarasi	AP/CSE	Member	
6	Mr. J. Britto	AP/IT	Member	

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. L. Roginidevi	AP/S&H	
2	Mr. G. Krishnakumar	AP/MECH	
3	Mr. K. Rajakumar	AP/S&H	
4	Ms. R. Aarthi	AP/ECE	

Principal

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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2019-2020)

Date of Meeting: 16.07.2019

Venue: Seminar hall

1. The meeting of the Anti Ragging Committee for the academic year 2019-2020 started at on 16.07.2019 at 2 pm in the seminar hall.

The following were discussed in the meeting.

1. The squad members reported that no issues of ragging were observed. So far either in hostel or in the campus.
2. It was decided to continue visit to the hostel every evening until last working day of the college.
3. The committee members were told to keep a watch on students in college bus also.
4. The flying squad members were advised to visit the hostels without fail and put their signatures in the visitors book.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	
2	Ms. N. Bhuvaneshwari	AP/S&H	Member	
3	Ms. R. Arputhavalli	AP/ECE	Member	
4	Mrs. Remya	AP/EEE	Member	
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Anti-Ragging Committee|2018-19|

Introduction

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Function:

This committee monitors the students and ensures that no ragging activity happens. Also in the event of any indiscipline activities, action is taken by this committee.

Responsibilities:

1. **Policy Development:** Formulating and updating comprehensive anti-ragging policies, guidelines, and protocols for the institution, ensuring they comply with regulatory requirements and are effectively communicated to all members of the campus community.
2. **Awareness and Education:** Organizing and conducting awareness programs, workshops, and orientation sessions to educate students, faculty, and staff about the detrimental effects of ragging and the importance of fostering a culture of mutual respect and dignity.
3. **Prevention Strategies:** Implementing proactive measures to prevent ragging, such as establishing helplines, anonymous reporting mechanisms, and mentoring programs, and creating safe spaces where students feel comfortable reporting incidents.

Incident Response: Establishing procedures for receiving, documenting, and responding to reports or complaints of ragging promptly and effectively, ensuring confidentiality and protection for the complainants throughout the process.



[Signature]
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[Signature]
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COLLEGE OF ENGINEERING AND TECHNOLOGY

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Anti-Ragging Committee[2018-19]

Committee Members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. A. Sivakumar	Principal	Chairperson	9047015506	raakengg@gmail.com
Mr.J. Nelsonmandela	Advocate	Member	8680856528	srirajasai2@gmail.com
Sub Inspector of Police	Police Department Villiyannur - Puducherry	Member	0413- 2666321	vilps.pon@nic.in
Thasildar	Revenue Villiyannur - Puducherry	Member	0413- 2666364	talukvil.pon@nic.in
Mr.S.Manikandan,	Media Person	Member	9487376769	manimalar6769@gmail.com
Dr. S. Arumugam	HOD/MECH	Member		
Mr. G. Krishnakumar	AP/MECH	Member	9486304735	gkrishnaraji@gmail.com
Mrs. K. Padma Priya	AP/EEE	Member	7708111258	padmapriyaraak2015@gmail.com
Mr. M.Mani	AP/IT	Member	9486306342	manimmurugan@gmail.com
Mr. R.Saravanan	Warden	Member	9585656769	saravanasaravanan1969@gmail.com
Mrs. K. Thaiyal Nayaki	Warden	Member	8778841635	-
Mr.YUVARAJ.V, III Year/IT	Student	Member	9087799153	yuvarajvenkatesh10@gmail.com
Ms. S. Maheswari, III Year /IT	Student	Member	8438818897	maheswarisaravanan97@gmail.com
Mr. A. Aravind kumar, IV Year/Mech	Student	Member	9087548300	aaravind31101997@gmail.com
Mr.Murugan	Parent	Member	7010745143	-

Anti-Ragging Squad:

Name of the Faculty	Designation	Contact Number	Email ID
Ms. Kalaichelvi	AP/IT	9087243406	anikalai01@gmail.com
Mrs. Meena Kumari	AP/S&H	7596862581	dbmeena.bala@gmail.com
Mr. G. Prakasam	AP/CSE	8123457457	prakasamg2002@gmail.com
Mr. S. Sivasankaran	AP/IT	9940733723	sankarsvision@gmail.com



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RAAKCET/CIRCULAR/2018-2019/ANTI

Date: 22.01.2019

CIRCULAR (EVEN SEMESTER 2018-2019)

All the members of Anti Ragging Committee are here by informed that there will be a meeting on 23.01.2019 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	
2	Dr. S. Arumugam	HOD/MECH	Member	
3	Mr. G. Krishnakumar	AP/MECH	Member	
4	Mrs. K. Padma Priya	AP/EEE	Member	
5	Mr. G. Prakasam	AP/CSE	Member	
6	Mr. M.Mani	AP/IT	Member	

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	
2	Mrs. Meena Kumari	AP/S&H	
3	Mr. G. Prakasam	AP/CSE	
4	Mr. S. Sivasankaran	AP/IT	

Principal

- Copy to: 1. Circular file
2. All department HOD's and the Committee Members



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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (EVEN SEMESTER 2018-2019)

Date of Meeting: 23.01.2019

Venue: Seminar hall

Ragging is strictly prohibited in this institution as per Government order. Anti Ragging Committee meeting was conducted on 23.01.2019 at 2.30 pm.

The following items were discussed during the meeting.

1. Anti ragging is totally prohibited in the campus. If any student is found indulging in ragging, severe action will be taken against the student.
2. The committee was requested to organize meetings with students to make the campus a ragging free zone.
3. The total eradication of the menace of ragging in our college was well appreciated by all the members.
4. The committee reported that no complaints related to ragging were received.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	
2	Dr. S. Arumugam	HOD/MECH	Member	
3	Mr. G. Krishnakumar	AP/MECH	Member	
4	Mrs. K. Padma Priya	AP/EEE	Member	
5	Mr. G. Prakasam	AP/CSE	Member	
6	Mr. M.Mani	AP/IT	Member	

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	
2	Mrs. Meena Kumari	AP/S&H	
3	Mr. G. Prakasam	AP/CSE	
4	Mr. S. Sivasankaran	AP/IT	

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2. All department HOD's and the Committee Members



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RAAKCET/CIRCULAR/2018-2019/ANTI

Date: 03.09.2018

CIRCULAR (ODD SEMESTER 2018-2019)

All the members of Anti Ragging Committee are hereby informed that there will be a meeting on 05.09.2018 at 2.30 pm in the Seminar hall.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	
2	Dr. S. Arumugam	HOD/MECH	Member	
3	Mr. G. Krishnakumar	AP/MECH	Member	
4	Mrs. K. Padma Priya	AP/EEE	Member	
5	Mr. G. Prakasam	AP/CSE	Member	
6	Mr. M.Mani	AP/IT	Member	

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	
2	Mrs. Meena Kumari	AP/S&H	
3	Mr. G. Prakasam	AP/CSE	
4	Mr. S. Sivasankaran	AP/IT	

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2. All department HOD's and the Committee Members



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MINUTES OF THE MEETING - ANTI RAGGING COMMITTEE (ODD SEMESTER 2018-2019)

Date of Meeting: 05.09.2018

Venue: Seminar hall

1. The meeting of the Anti Ragging Committee for the academic year 2018-2019 started at on 05.09.2018 at 2.30 pm in the seminar hall.
2. Dr. S. Arumugam, Presided over the meeting and shared the following agenda for interaction with HOD's and committee members.

The following were discussed in the meeting.

1. The roles and responsibilities of anti ragging committee.
2. The squad members were requested to patrol at different timings.
3. No complaints regarding ragging were received.
4. The total eradication of the Menace of ragging in our campus was well appreciated by all the members.

The following members were present in the meeting.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. A. Sivakumar	Principal	Chairperson	
2	Dr. S. Arumugam	HOD/MECH	Member	
3	Mr. G. Krishnakumar	AP/MECH	Member	
4	Mrs. K. Padma Priya	AP/EEE	Member	
5	Mr. G. Prakasam	AP/CSE	Member	
6	Mr. M.Mani	AP/IT	Member	

Anti Ragging Squad:

S.No	Name of the Faculty	Designation	Signature
1	Ms. Kalaichelvi	AP/IT	
2	Mrs. Meena Kumari	AP/S&H	
3	Mr. G. Prakasam	AP/CSE	
4	Mr. S. Sivasankaran	AP/IT	

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2. All department HOD's and the Committee Members



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**STUDENT'S GRIEVANCES AND
REDRESSEL COMMITTEE**



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STUDENT'S GRIEVANCES AND REDRESSAL COMMITTEE [2022-23]

Objective:

- ❖ The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- ❖ The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- ❖ Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

- ❖ The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- ❖ It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

- ❖ The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- ❖ Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- ❖ Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- ❖ Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- ❖ Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- ❖ Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.



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Student's Grievances and Redressal Committee Academic Year [2022-23]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	8270665752	sowrirajacse@gmail.com
Mr. A.S.Vijayanathan	HOD/MECH	Member	9486522525	vijayanathanjeevan@gmail.com
Mrs. R. Manimegalai	AP/EEE	Member	9600493851	manimegalairajianju@gmail.com
Ms. R. Arputhavalli	AP/ECE	Member	9994820953	Arputhavalli.sara@gmail.com
Mr.D.Balamurugan	AP/EEE	Member	8870178425	balamrgnd5@gmail.com
Mr. C. Silambarasan	AP/MECH	Member	9566346217	silambuc1985@gmail.com
Mr. R. Selvan	AP/MECH	Member	9600649530	Selvan.r2004@gmail.com
Mr.M.Agathiyan, IV-Year/IT	Student	Member	7339243547	augustineagathi17@gmail.com
Ms.S.Abirami, IV-Year/ECE	Student	Member	8608795478	saravananabi614@gmail.com



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RAAKCET/CIRCULAR/2022-2023/GRC-16

Date: 16.05.2023

CIRCULAR

4th GRC meeting (For Academic year 2022-2023 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 22.05.2023 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr.D.Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr.M.Agathiyan, IV-Year/IT	Student	Member	
Ms.S.Abirami, IV-Year/ECE	Student	Member	

Principal

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2. All department HOD's and the Committee Members



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Date: 22.05.2023

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 22.05.2023 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr.D.Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr.M.Agathiyan, IV-Year/IT	Student	Member	
Ms.S.Abirami, IV-Year/ECE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Suggested to provide more number of trash cans in several locations to maintain clean campus.

Actions taken:

Sufficient numbers of trash cans was kept in every floor.

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2. All department HOD's and the Committee Members



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RAAKCET/CIRCULAR/2022-2023/GRC-15

Date: 7.03.2023

CIRCULAR

3rd GRC meeting (For Academic year 2022-2023 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 13.03.2023 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S. Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr. D. Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr. M. Agathiyan, IV-Year/IT	Student	Member	
Ms. S. Abirami, IV-Year/ECE	Student	Member	

Principal

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2. All department HOD's and the Committee Members



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Date: 13.03.2023

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 13.03.2023 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr.D.Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr.M.Agathiyan, IV-Year/IT	Student	Member	
Ms.S.Abirami, IV-Year/ECE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Need for hand washing liquid dispensary in girl's toilet.
2. Requisition for increasing number of items available in general stores.

Actions taken:

1. Hand washing liquid has been kept in all rest rooms.
2. Number of items was increased in the general store.

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2. All department HOD's and the Committee Members

Principal



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RAAKCET/CIRCULAR/2022-2023/GRC-14

Date: 18.01.2023

CIRCULAR

2nd GRC meeting (For Academic year 2022-2023 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting 23.01.2023 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures
3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr.D.Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr.M.Agathiyan, IV-Year/IT	Student	Member	
Ms.S.Abirami, IV-Year/ECE	Student	Member	

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2. All department HOD's and the Committee Members



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Date: 23.03.2023

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 23.01.2023 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayananthan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr.D.Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr.M.Agathiyan, IV-Year/IT	Student	Member	
Ms.S.Abirami, IV-Year/ECE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Waste generated in the campus should not be burned within college premises.
2. Provision of more facilities in dispensary.

Actions taken:

1. Housekeeping staffs are advised not to burn anything inside college campus.
2. Dispensary has been upgraded with more medicines.

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Principal
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No. RAAK CET/CIRCULAR/2022-2023/GRC-13

Date: 9.11.2022

CIRCULAR

1st GRC meeting (For Academic year 2022-2023 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 10.11.2022 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

1. Grievances received from students/teaching and non-teaching staffs/parents.
2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr.D.Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr.M.Agathiyan, IV-Year/IT	Student	Member	
Ms.S.Abirami, IV-Year/ECE	Student	Member	

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Date: 10.11.2022

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2022-2023)

The following members were present in the Grievance Redressal Committee meeting held on 10.11.2022 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S. Vijayanathan	HOD/MECH	Member	
Mrs. R. Manimegalai	AP/EEE	Member	
Ms. R. Arputhavalli	AP/ECE	Member	
Mr. D. Balamurugan	AP/EEE	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. R. Selvan	AP/MECH	Member	
Mr. M. Agathiyan, IV-Year/IT	Student	Member	
Ms. S. Abirami, IV-Year/ECE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Requested to increase the speed of Wi-Fi in certain areas within the campus.
2. Replace soft drinks with fresh drinks in the canteen.
3. Extend the genre of books available in the library.

Actions taken:

1. The speed of Wi-Fi is increased
2. The arrangements will be made at college canteen following the monitoring of consumption of fresh juice by students.
3. More books have been provided in the library.

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2. All department HOD's and the Committee Members

Principal



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STUDENT'S GRIEVANCES AND REDRESSAL COMMITTEE [2021-22]

Objective:

- ❖ The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- ❖ The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- ❖ Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:


- ❖ The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- ❖ It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

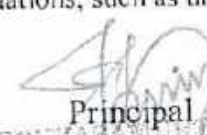
- ❖ The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- ❖ Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- ❖ Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- ❖ Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- ❖ Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- ❖ Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.



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Student's Grievances and Redressal Committee Academic Year [2021-22]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Dr. N. Sowri Raja Pillai	HOD/IT	Member	8270665752	sowrirajacse@gmail.com
Mr. A.S.Vijayanathan	AP/MECH	Member	9486522525	vijayanathanjeevan@gmail.com
Mrs. RoselinLourd	HOD/CSE	Member	8754022947	linurose@gmail.com
Mr. V. Malarselvam	AP/EEE	Member	9944409814	vmalarselvam@gmail.com
Ms. V. Uvaranjani	AP/ECE	Member	9677709353	uva.ranjani@gmail.com
Ms. T. Geetha	AP/CSE	Member	9994838166	Geethuv.tech@gmail.com
Ms. R. Saraswathi	AP/S&H	Member	6382418243	chem.saras@gmail.com
Mr. C. Silambarasan	AP/MECH	Member	9566346217	silambuc1985@gmail.com
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	6385632774	sakthiasvel706@gmail.com
Mr. A. Nirmal George, III- Year/EEE	Student	Member	6385678910	nirmalgeorge.a@gmail.com




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RAAKCET/CIRCULAR/2021-2022/GRC-12

Date: 8.06.2022

CIRCULAR

4th GRC meeting (For Academic year 2021-2022 Even semester)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 13.06.2022 at 12.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S. Vijayanathan	AP/MECH	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

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2. All department HOD's and the Committee Members



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Date: 13.06.2022

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 13.06.2022 at 12.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	AP/MECH	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III- Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Request to conduct additional training classes for C,C++ programming.
2. Additional coaching class is required for students having arrears in previous semesters.

Actions taken:

1. C, C++ training classes was conducted.
2. Arrear coaching class has been conducted before the university examinations.

Principal

Copy to: All department HOD's and the Committee Members



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RAAKCET/CIRCULAR/2021-2022/GRC-11

Date: 5.04.2022

CIRCULAR

3rd GRC meeting (For Academic year 2021-2022 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 8.04.2022 at 12.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	AP/MECH	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

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2. All department HOD's and the Committee Member



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Date: 8.04.2022

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 8.04.2022 at 12.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	AP/MECH	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Delays or lack of response in administrative processes.
2. Unfair grading or discrepancies in exam evaluation

Actions taken:

1. Streamlining administrative procedures, establishing clear communication channels, and ensuring timely responses to student queries.
2. Review of grading criteria, re-evaluation of exams if necessary, and providing avenues for students to challenge grades.

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2. All department HOD's and the Committee Members



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RAAKCET/CIRCULAR/2021-2022/GRC-10

Date: 27.12.2021

CIRCULAR

2nd GRC meeting (For Academic year 2021-2022 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 30.12.2021 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures
3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mr. A.S.Vijayanathan	AP/MECH	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

Principal

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2. All department HOD's and the Committee Members



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Date: 30.12.2021

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 30.12.2021 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Improve quality of food served in hostel mess.
2. Students of BME department requested to arrange

Actions taken:

1. Advised hostel mess in charge to provide good quality food.
2. Technical training sessions were conducted.

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2. All department HOD's and the Committee Members

Principal



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RAAKCET/CIRCULAR/2021-2022/GRC-9

Date: 5.10.2021

CIRCULAR

1stGRC meeting (For Academic year 2021-2022 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 8.10.2021 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

1. Grievances received from students/teaching and non-teaching staffs/parents.
2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

Principal

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2. All department HOD's and the Committee Members



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Date: 8.10.2021

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2021-2022)

The following members were present in the Grievance Redressal Committee meeting held on 8.10.2021 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Dr. N. Sowri Raja Pillai	HOD/IT	Member	
Mrs. RoselinLourd	HOD/CSE	Member	
Mr. V. Malarselvam	AP/EEE	Member	
Ms. V. Uvaranjani	AP/ECE	Member	
Ms. T. Geetha	AP/CSE	Member	
Ms. R. Saraswathi	AP/S&H	Member	
Mr. C. Silambarasan	AP/MECH	Member	
Mr. A. Ajeeth A, IV-Year/IT	Student	Member	
Mr. A. Nirmal George, III-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Students requested to provide entrepreneurship training programme.
2. They need additional water facilities during break and lunch time.

Actions taken:

1. Decided provide entrepreneurship training programme.
2. The additional water cans were installed in all floors

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2. All department HOD's and the Committee Members

Principal



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STUDENT'S GRIEVANCES AND REDRESSAL COMMITTEE [2020-21]

Objective:

- ❖ The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- ❖ The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- ❖ Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

- ❖ The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- ❖ It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

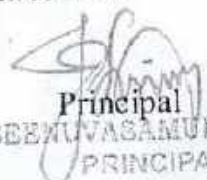
- ❖ The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- ❖ Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- ❖ Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- ❖ Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- ❖ Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- ❖ Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.




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Student's Grievances and Redressal Committee Academic Year [2020-21]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. S. Seenuvasamurthi	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr. B. Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Ms. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Mr. G. Rajavel	AP/EEE	Member	7871678713	g.rajavel61@gmail.com
Mr. K. Ayappasamy	AP/ECE	Member	9843846250	ayyappasamykraak21@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	Member	9994838166	geethub.tech@gmail.com
Mr. S. Sivachandiran	AP/CSE	Member	9940738523	sivachandiran.s@gmail.com
Mr. S. Ramachandran	HOD/S&H	Member	9790171467	sramachandran2maths@gmail.com
Mr. Kirubakaran	AP/MECH	Member	8220959455	kirubamech20@gmail.com
Mr.M.Abdul Ajees, II-Year/Mech	Student	Member	8870125591	abdulajees2030@gmail.com
Mr.D.Branan, II-Year/EEE	Student	Member	7448982807	branan300701@gmail.com


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RAAKCET/CIRCULAR/2020-2021/GRC

Date: 14.12.2020

CIRCULAR

GRC meeting (For Academic year 2020-2021 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 18.12.2020 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Ms. L. Roginidevi	AP/S&H	Member	L. Roginidevi
Mr. G. Rajavel	AP/EEE	Member	G. Rajavel
Mr. K. Ayappasamy	AP/ECE	Member	K. Ayappasamy
Mrs. T. Geethalakshmi	AP/CSE	Member	T. Geetha
Mr. S. Sivachandiran	AP/CSE	Member	S. Siva
Mr. S. Ramachandran	HOD/S&H	Member	
Mr. Kirubakaran	AP/MECH	Member	Kirubakaran
Mr. M. Abdul Ajees, II-Year/Mech	Student	Member	Abdul Ajees
Mr. D. Branan, II-Year/EEE	Student	Member	D. Branan

Principal

- Copy to: 1. Circular file
2. All department HOD's and the Committee Members



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Date: 18.12.2020

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2020-2021)

The following members were present in the Grievance Redressal Committee meeting held on 18.12.2020 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Mr. G. Rajavel	AP/EEE	Member	
Mr. K. Ayappasamy	AP/ECE	Member	
Mrs. T. Geethalakshmi	AP/CSE	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Mr. S. Ramachandran	HOD/S&H	Member	
Mr. Kirubakaran	AP/MECH	Member	
Mr. M. Abdul Ajees, II-Year/Mech	Student	Member	
Mr. D. Branan, II-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Students requested to install mirrors in wash rooms.
2. They requested to increase the library hours to utilize subject knowledge.

Actions taken:

1. Installed mirrors in all washrooms.
2. Library closing time has been extended.

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2. All department HOD's and the Committee Members



Principal
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STUDENT'S GRIEVANCES AND REDRESSAL COMMITTEE [2019-20]

Objective:

- ❖ The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
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- ❖ Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

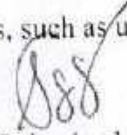
- ❖ The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- ❖ It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

- ❖ The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- ❖ Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- ❖ Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- ❖ Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- ❖ Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- ❖ Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.


Principal




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COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)


Student's Grievances and Redressal Committee Academic Year [2019-20]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. A.Sivakumar	Principal	Chairperson	9976448989	raakengg@gmail.com
Mr. B. Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Mr. P. Radja Sacravarthi	AP/MECH	Member	9894229685	radjasacravarthi685@gmail.com
Ms. K. Kalaimani	AP/EEE	Member	9047654235	kalaiece.vietw@gmail.com
Ms. R. Aarthi	AP/ECE	Member	6369434430	aarthir23@gmail.com
Ms. Shruthi Aiswarya	AP/IT	Member	9466304635	shruthiaiswarya2007@gmail.com
Mrs. C. ThangalathaLegaz	AP/CSE	Member	9500682785	thangalatha@gmail.com
Mrs. Ezhilarasi	AP/EEE	Member	8870461865	ezhil.9944@gmail.com
Ms. J. Dharani	AP/ECE	Member	7598262581	dharanid92@gmail.com
Ms.S.Veda, I-Year/EEE	Student	Member	8015520450	butterflyved@gmail.com
Ms.M.Jothi, I-Year/CSE	Student	Member	9361270724	jothijothi9361@gmail.com




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RAAKCET/CIRCULAR/2019-2020/GRC

Date: 19.03.2020

CIRCULAR

4th GRC meeting (For Academic year 2019-2020 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 24.03.2020 at 2 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravarthi	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. Thangalatha Legaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms. S. Veda, I-Year/EEE	Student	Member	
Ms. M. Jothi, I-Year/CSE	Student	Member	

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Date: 24.03.2020

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 24.03.2020 at 2 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravarthi	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. Thangalatha Legaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms. S. Veda, I-Year/EEE	Student	Member	
Ms. M. Jothi, I-Year/CSE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Students requested for cleaning the lab and class room and frequent cleaning of toilet.
2. Students requested more books for gaining knowledge.

Actions taken:

1. Principal Informed housekeeping supervisor to depute them and monitor that one.
2. Principal informed to make necessary arrangement for the purchase of the required books.

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Principal



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RAAKCET/CIRCULAR/2019-2020/GRC

Date: 07.01.2020

CIRCULAR

3rd GRC meeting (For Academic year 2019-2020 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 10.01.2020 at 12 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacrarvarthy	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. ThangalathaLegaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms.S.Veda, I-Year/EEE	Student	Member	
Ms.M.Jothi, I-Year/CSE	Student	Member	

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Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 10.01.2020 at 12 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. S. Seenuvasamurthi	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravarthi	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. Thangalatha Legaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms. S. Veda, I-Year/EEE	Student	Member	
Ms. M. Jothi, I-Year/CSE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Need more training classes for Infosys, HCL placements.
2. Need to service mineral water plant.

Actions taken:

1. These issues were discussed with placement officer and arranged the Infosys training program for students.
2. Mineral water plant was serviced.

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RAAKCET/CIRCULAR/2019-2020/GRC

Date: 04.09.2019

CIRCULAR

2nd GRC meeting (For Academic year 2019-2020 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 09.09.2019 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures
3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravarthi	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. Thangalatha Legaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms.S.Veda, I-Year/EEE	Student	Member	
Ms.M.Jothi, I-Year/CSE	Student	Member	

Principal

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Date: 09.09.2019

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 09.09.2019 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravarthi	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. ThangalathaLegaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms.S.Veda, I-Year/EEE	Student	Member	
Ms.M.Jothi, I-Year/CSE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Students requested to give Japanese language training.
2. Students asked for coaching classes in the evening

Actions taken:

1. Planned to give Japanese language training and placement to the students.
2. coaching classes was conducted in the evening.

Principal

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2. All department HOD's and the Committee Members



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RAAKCET/CIRCULAR/2019-2020/GRC

Date: 08.07.2019

CIRCULAR

1stGRC meeting (For Academic year 2019-2020 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 11.07.2019 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

1. Grievances received from students/teaching and non-teaching staffs/parents.
2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravathy	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. ThangalathaLegaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms.S.Veda, I-Year/EEE	Student	Member	
Ms.M.Jothi, I-Year/CSE	Student	Member	

Principal

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Date: 11.07.2019

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2019-2020)

The following members were present in the Grievance Redressal Committee meeting held on 11.07.2019 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mr. P. Radja Sacravarthi	AP/MECH	Member	
Ms. K. Kalaimani	AP/EEE	Member	
Ms. R. Aarthi	AP/ECE	Member	
Ms. Shruthi Aiswarya	AP/IT	Member	
Mrs. C. ThangalathaLegaz	AP/CSE	Member	
Mrs. Ezhilarasi	AP/EEE	Member	
Ms. J. Dharani	AP/ECE	Member	
Ms.S.Veda, I-Year/EEE	Student	Member	
Ms.M.Jothi, I-Year/CSE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Students asked more MCQs (Multiple choice questions) for all subjects.
2. Girls students requested to organize women's day celebration.
3. Need TCS special training apart from regular training.

Actions taken:

1. MCQs conducted on every seminar hours.
2. Planned to celebrate in a grand manner.
3. The issue was discussed with placement officer.

Principal

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STUDENT'S GRIEVANCES AND REDRESSAL COMMITTEE [2018-19]

Objective:

- ❖ The objective of a Student's Grievances and Redressal Committee typically revolves around providing a platform for students to address and resolve their concerns, complaints, or grievances within an educational institution.
- ❖ The primary purpose is to provide a formal mechanism for students to express their grievances related to academic, administrative, or personal issues within the institution.
- ❖ Ensuring that students are treated fairly and impartially in resolving their grievances, irrespective of their background or status within the institution.

Functions of the committee:

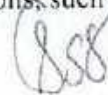
- ❖ The committee receives complaints and grievances from students regarding academic, administrative, or personal issues within the institution.
- ❖ It investigates the complaints thoroughly, ensuring all relevant facts and details are gathered to understand the nature and extent of the grievance.

Responsibilities:

- ❖ The committee should have a system in place to receive grievances from students regarding any issues they encounter within the educational institution.

Academic issues:

- ❖ Addressing grievances related to unfair grading practices, including incorrect grading, subjective grading, or bias in evaluation.
- ❖ Handling complaints regarding exam scheduling, conduct, invigilation, or irregularities during examinations.
- ❖ Resolving issues related to attendance policies, including discrepancies in attendance records or unfair penalties for absences.
- ❖ Addressing concerns regarding the quality of teaching, course material, or delivery methods, including outdated or irrelevant curriculum.
- ❖ Dealing with grievances related to assignment or project evaluations, such as unfair marking criteria or lack of feedback.


Principal




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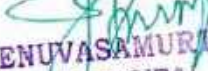
Student's Grievances and Redressal Committee Academic Year [2018-19]

Committee members

Name of the Faculty	Designation	Position	Contact Number	Email ID
Dr. A. Sivakumar	Principal	Chairperson	9047015506	raakengg@gmail.com
Mr. B. Murugan	HOD/EEE	Member	8489922125	muruganrgcet@gmail.com
Mrs.G.Suganya	AP/S&H	Member	9360174677	sugan.chem@gmail.com
Ms. L. Roginidevi	AP/S&H	Member	9003837028	rohini.devy@gmail.com
Ms. Kalaichelvi	AP/IT	Member	9087243406	anikalai01@gmail.com
Mr. S. Sivachandiran	AP/CSE	Member	9940738523	sivachandiran.s@gmail.com
Ms. K. Aruljothy	AP/S&H	Member	8883112145	arulvijalayayasozhan26@gmail.com
Ms. N. Bhuvanewari	AP/S&H	Member	6380792750	bhuvanasengalvarayan211@gmail.com
Mr.T.Arun, II-Year/IT	Student	Member	9597524796	arun3447ak@gmail.com
Mr.M.Dineshkar, II-Year/EEE	Student	Member	9360871968	dineshkar123a@gmail.com


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RAAKCET/CIRCULAR/2018-2019/GRC

Date: 11.03.2019

CIRCULAR

4th GRC meeting (For Academic year 2018-2019 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 15.03.2019 at 2 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs. G. Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr. T. Arun, II-Year/IT	Student	Member	
Mr. M. Dineshkar, II-Year/EEE	Student	Member	

Principal

- Copy to: 1. Circular file
2. All department HOD's and the Committee Members



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Date: 15.03.2019

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 15.03.2019 at 2 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs. G. Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr. T. Arun, II-Year/IT	Student	Member	
Mr. M. Dineshkar, II-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Students requested to conduct extra coaching class for arrears.
2. Need guidance program for higher education.

Actions taken:

1. Decided to conduct special coaching class for arrears.
2. Need a common secured room for keeping bags during examinations with CCTV surveillance.

Principal

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RAAKCET/CIRCULAR/2018-2019/GRC

Date: 25.01.2019

CIRCULAR

3rd GRC meeting (For Academic year 2018-2019 Even semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 30.01.2019 at 12.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs. G. Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr. T. Arun, II-Year/IT	Student	Member	
Mr. M. Dineshkar, II-Year/EEE	Student	Member	

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Date: 30.01.2019

Minutes of the Meeting of Grievance Redressal Committee (Even Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 30.01.2019 at 12.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs.G.Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr.T.Arun, II-Year/IT	Student	Member	
Mr.M.Dineshkar, II-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Replace soft drinks with fresh drinks in the canteen.
2. Extend the genre of books available in the library.

Actions taken:

1. The fresh juice will be made at college canteen.
2. More books have been provided in the library.

Principal

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Sulthanpet Post
Puducherry - 605 011



RAAK

COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

RAAKCET/CIRCULAR/2018-2019/GRC

Date: 08.10.2018

CIRCULAR

2nd GRC meeting (For Academic year 2018-2019 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 12.10.2018 at 1.30 pm in seminar hall. The following points will be discussed during meeting.

1. Identification of students/staff grievances
2. Grievance redressal procedures
3. Corrective actions

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs.G.Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr.T.Arun, II-Year/IT	Student	Member	
Mr.M.Dineshkar, II-Year/EEE	Student	Member	

Principal

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2. All department HOD's and the Committee Members



Dr. S. SEENUVASAMURTHI, M.E., Ph.D.
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Date: 12.10.2018

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 12.10.2018 at 1.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs. G. Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr. T. Arun, II-Year/IT	Student	Member	
Mr. M. Dineshkar, II-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Need TCS special training apart from regular training.
2. Additional coaching class is required for arrear students.

Actions taken:

1. The issue was discussed with placement officer and special TCS oriented program was conducted.
2. Arrear coaching class has been conducted before university exam.

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2. All department HOD's and the Committee Members



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RAAKCET/CIRCULAR/2018-2019/GRC

Date: 13.08.2018

CIRCULAR

1stGRC meeting (For Academic year 2018-2019 Odd semesters)

All the members of the Grievances Redressal Committee are hereby informed that there will be a meeting on 17.08.2018 at 2.30 pm in seminar hall. The following points will be discussed during meeting.

1. Grievances received from students/teaching and non-teaching staffs/parents.
2. Grievance redressed/Action taken

The respective heads of the departments and the members are requested to attend the meeting without fail

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs.G.Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr.T.Arun, II-Year/IT	Student	Member	
Mr.M.Dineshkar, II-Year/EEE	Student	Member	

Principal

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Date: 17.08.2018

Minutes of the Meeting of Grievance Redressal Committee (Odd Semester 2018-2019)

The following members were present in the Grievance Redressal Committee meeting held on 17.08.2018 at 2.30 pm in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Dr. A. Sivakumar	Principal	Chairperson	
Mr. B. Murugan	HOD/EEE	Member	
Mrs.G.Suganya	AP/S&H	Member	
Ms. L. Roginidevi	AP/S&H	Member	
Ms. Kalaichelvi	AP/IT	Member	
Mr. S. Sivachandiran	AP/CSE	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms. N. Bhuvaneshwari	AP/S&H	Member	
Mr.T.Arun, II-Year/IT	Student	Member	
Mr.M.Dineshkar, II-Year/EEE	Student	Member	

The suggestions/Grievances posted by students/Teaching & Non-Teaching staffs/parents were discussed during the meeting.

Grievances of students:

1. Need more training classes for TCS placement.
2. Need for lift service in all floors.
3. Require more coaching classes for top most company

Actions taken:

1. More training classes were conducted to upgrade their knowledge.
2. Servicing of lifts in all floors.
3. More training classes were conducted.

Principal

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INTERNAL COMPLAINT COMMITTEE



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INTERNAL COMPLAINT COMMITTEE [2022-23]

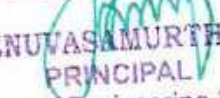
Objectives of ICC:

1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
2. Ensuring compliance with laws and regulations related to sexual harassment in the workplace.
3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

1. Ensuring that the organization's policy on preventing sexual harassment is effectively implemented and communicated to all employees.
2. Providing a mechanism for employees to report incidents of sexual harassment in a safe and confidential manner.
3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.




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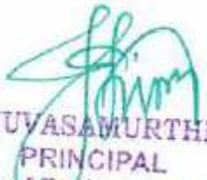
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INTERNAL COMPLAINT COMMITTEE [2022-23]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mrs. L. Roginidevi	AP/S&H	Chairperson	9003837028	rohini.devy@gmail.com
Mrs. RoselinLourd	AP/CSE	Member	8754022947	linurose@gmail.com
Mrs. K. Padma Priya	AP/EEE	Member	7708111258	padmapriyaraak2015@gmail.com
Mrs. H. Rajeswari	AP/ECE	Member	9600727352	rajeswarivalli@gmail.com
Mrs. S.Ezhilarasi	AP/CSE	Member	8870461865	ezhil.9944@gmail.com
Ms.R.Divyasri, IVYear/IT	Student	Member	9597679859	sridhivya172@gmail.com
Ms.S.Rajalakshmi, IVYear/ECE	Student	Member	8925947733	sureshmasi1486@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com




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RAAKCET/CIRCULAR/2022-2023/ICC

Date: 17.02.2023

CIRCULAR

All the members of Internal Complaint committee (ICC) are requested to attend the meeting on 28.02.2023 at 2.00 pm in seminar hall.


Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Roginidevi
Mrs. RoselinLourd	AP/CSE	Member	S. R. L.
Mrs. K. Padma Priya	AP/EEE	Member	K. Padma Priya
Mrs. H. Rajeswari	AP/ECE	Member	Rf
Mrs. S.Ezhilarasi	AP/CSE	Member	Ezhil
Ms.R.Divyasri, IVYear/IT	Student	Member	Divya
Ms.S.Rajalakshmi, IVYear/ECE	Student	Member	Raja
Ms.A.Sagayamary	NGO	External member	A. Sagayamary


Principal

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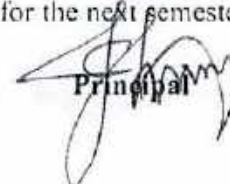
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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE (Academic Year 2022 - 2023)

The following member were presented during the internal complaints committee meeting held on 28.02.2023 at 2.00 pm in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Roginidevi
Mrs. RoselinLourd	AP/CSE	Member	S. P. L.
Mrs. K. Padma Priya	AP/EEE	Member	K. Padma Priya
Mrs. H. Rajeswari	AP/ECE	Member	H. Rajeswari
Mrs. S. Ezhilarasi	AP/CSE	Member	S. Ezhilarasi
Ms. R. Divyasri, IV Year/IT	Student	Member	Divya
Ms. S. Rajalakshmi, IV Year/ECE	Student	Member	Rajalakshmi
Ms. A. Sagayamary	NGO	External member	A. Sagayamary

1. Discuss the role and responsibility and function of ICC.
2. Review safety protocols emergency response plans and measure to ensure a secure campus environment.
3. Promote diversity, equity and inclusion initiatives such as workshops on discrimination, bias, and cultural sensitivity.
4. Plan to celebrate Internal women's day
5. Plan to conduct an Awareness program by resources person of law for the students and faculty members.
6. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.
7. ICC meetings will be held once in every year to review the situation and discussion any incidents that has been reported, preventive measure and action plan for the next semester.


Principal

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INTERNAL COMPLAINT COMMITTEE |Academic Year 2021-22|

Objectives of ICC:

1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
2. Ensuring compliance with laws and regulations related to sexual harassment in the workplace.
3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

1. Ensuring that the organization's policy on preventing sexual harassment is effectively implemented and communicated to all employees.
2. Providing a mechanism for employees to report incidents of sexual harassment in a safe and confidential manner.
3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.



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INTERNAL COMPLAINT COMMITTEE [2021-22]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mrs. L. Roginidevi	AP/S&H	Chairperson	9003837028	rohini.devy@gmail.com
Mrs. RoselinLourd	AP/CSE	Member	8754022947	linurose@gmail.com
Mrs. K. Padma Priya	AP/EEE	Member	7708111258	padmapriyaraak2015@gmail.com
Mrs. H. Rajeswari	AP/ECE	Member	9600727352	rajeswarivalli@gmail.com
Mrs. S.Ezhilarasi	AP/CSE	Member	8870461865	ezhil.9944@gmail.com
Ms.K.Abirami, III Year/CSE	Student	Member	8525999322	abirami8657@gmail.com
Ms.S.Rajalakshmi, III Year/ECE	Student	Member	8925947733	sureshmasi1486@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com




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RAAKCET/CIRCULAR/2021-2022/ICC

Date:11.01.2022

CIRCULAR

All the members of Internal Complaint committee (ICC) are requested to attend the meeting on 20.01.2022 at 2.00 pm in seminar hall.


Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Roginidevi
Mrs. RoselinLourd	AP/CSE	Member	R. RoselinLourd
Mrs. K. Padma Priya	AP/EEE	Member	K. Padma Priya
Mrs. H. Rajeswari	AP/ECE	Member	H. Rajeswari
Mrs. S.Ezhilarasi	AP/CSE	Member	S. Ezhilarasi
Ms.K.Abirami, III Year/CSE	Student	Member	K. Abi
Ms.S.Rajalakshmi, III Year/ECE	Student	Member	S. Rajalakshmi
Ms.A.Sagayamary	NGO	External member	A. Sagayamary


Principal

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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2021 - 2022)

The following members were presented during the Internal Complaints Committee meeting held on 20.01.2022 at 2.00 pm in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	L. Roginidevi
Mrs. RoselinLourd	AP/CSE	Member	S. D. L.
Mrs. K. Padma Priya	AP/EEE	Member	H. Padma Priya
Mrs. H. Rajeswari	AP/ECE	Member	H
Mrs. S. Ezhilarasi	AP/CSE	Member	Ezhi
Ms. K. Abirami, III Year/CSE	Student	Member	E. Abi
Ms. S. Rajalakshmi, III Year/ECE	Student	Member	Rajal
Ms. A. Sagayamary	NGO	External member	A. Sagayamary


1. Discuss way to raise awareness about sexual harassment, therefore Plan to conduct Awareness program to the girl students and Female faculty.
2. Address the raise of online harassment ways to prevent it, and support for victims.
3. Encourage girl's students to participate in and around college competitions.
4. Plan to conduct self-defense program in college.
5. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.


Principal

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INTERNAL COMPLAINT COMMITTEE [Academic Year 2020-21]

Objectives of ICC:

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3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

1. Ensuring that the organization's policy on preventing sexual harassment is effectively implemented and communicated to all employees.
2. Providing a mechanism for employees to report incidents of sexual harassment in a safe and confidential manner.
3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.



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INTERNAL COMPLAINT COMMITTEE [Academic Year 2020-21]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mrs. L. Roginidevi	AP/S&H	Chairperson	9003837028	rohini.devy@gmail.com
Mrs. RoselinLourd	HOD/CSE	Member	8754022947	linurose@gmail.com
Ms.V.Uvaranjani	AP/ECE	Member	9677709353	uva.ranjani@gmail.com
Ms.S.Priya	AP/CSE	Member	9092506723	priyatechit20@gmail.com
Mrs.Ezhilarasi	AP/EEE	Member	8870461865	ezhil.9944@gmail.com
Ms.R.Saraswathi	AP/S&H	Member	6382418243	chem.saras@gmail.com
Ms.B.Revathi, II Year/IT	Student	Member	9566933025	revathibalakrishnan368@gmail.com
Ms.M.Suganya, II Year/ECE	Student	Member	8870645077	suganyamohan861@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com




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RAAKCET/CIRCULAR/2020-2021/ICC

Date:29.04.2021

CIRCULAR

All the members of Internal Complaint committee (ICC) are requested to attend the meeting on 03.05.2021 at 2.30PM in seminar hall.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	<i>L. Roginidevi</i>
Mrs. RoselinLourd	HOD/CSE	Member	<i>RoselinLourd</i>
Ms.V.Uvaranjani	AP/ECE	Member	<i>Uvaranjani</i>
Ms.S.Priya	AP/CSE	Member	<i>Priya</i>
Mrs.Ezhilarasi	AP/EEE	Member	<i>Ezhilarasi</i>
Ms.R.Saraswathi	AP/S&H	Member	<i>R.Saraswathi</i>
Ms.B.Revathi, II Year/IT	Student	Member	<i>Revathi</i>
Ms.M.Suganya, II Year/ECE	Student	Member	<i>Suganya</i>
Ms.A.Sagayamary	NGO	External member	<i>A. Sagayamary</i>

S. Seenuvasamurthi
Principal

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S. Seenuvasamurthi
Dr. S. SEENUVASAMURTHI, M.E., Ph.D.
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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2020 - 2021)

The following member were presented during the internal complaints committee meeting held on 03.05.2021 at 2.30 PM in seminar hall

The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mrs. L. Roginidevi	AP/S&H	Chairperson	
Mrs. RoselinLourd	HOD/CSE	Member	
Ms.V.Uvaranjani	AP/ECE	Member	
Ms.S.Priya	AP/CSE	Member	
Mrs.Ezhilarasi	AP/EEE	Member	
Ms.R.Saraswathi	AP/S&H	Member	
Ms.B.Revathi, II Year/IT	Student	Member	
Ms.M.Suganya, II Year/ECE	Student	Member	
Ms.A.Sagayamary	NGO	External member	

1. Discuss initiatives to support students mental well-being stress management and counselling services.
2. Explore ways to promote gender equality, challenge stereotypes and foster inclusivity.
3. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.

Principal

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COLLEGE OF ENGINEERING AND TECHNOLOGY

[Approved by AICTE, New Delhi & Affiliated to Pondicherry University]

INTERNAL COMPLAINT COMMITTEE |Academic Year 2019-20|

Objectives of ICC:

1. To prevent instances of sexual harassment within the organization by creating a safe and respectful work environment.
2. Ensuring compliance with laws and regulations related to sexual harassment in the workplace.
3. Conducting awareness programs and training sessions for employees to educate them about what constitutes sexual harassment, how to prevent it, and the procedures for reporting incidents.
4. Providing a platform for employees to report incidents of sexual harassment without fear of retaliation. The ICC is responsible for receiving complaints, conducting impartial inquiries, and taking appropriate action to address the issue.

Responsibilities of ICC:

1. Ensuring that the organization's policy on preventing sexual harassment is effectively implemented and communicated to all employees.
2. Providing a mechanism for employees to report incidents of sexual harassment in a safe and confidential manner.
3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.



Ges
Principal

[Signature]
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INTERNAL COMPLAINT COMMITTEE [Academic Year 2019-20]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Ms. R. Aarthi	AP/ECE	Chairperson	6369434430	aarthir23@gmail.com
Mrs.G.Suganya	AP/S&H	Member	9360174677	sugan.chem@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	Member	9994838166	geethub.tech@gmail.com
Mrs. Remya	AP/EEE	Member	9952935724	remya.prasanth@gmail.com
Ms. P. Vishnupriya	AP/ECE	Member	6382456743	visnupriyap2176@gmail.com
Ms.C.Fathimaaasmin, 1Year/IT	Student	Member	9677313702	fathimaaasmin2021@gmail.com
Ms.P.Sandhiya, 1 Year/IT	Student	Member	6382230335	john.san0439@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com




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RAAKCET/CIRCULAR/2019-2020/ICC

Date:02.01.2020

CIRCULAR

All the members of the Internal Complaint committee (ICC) are requested to attend the meeting on 07.01.2020 at 3.00PM in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Ms. R. Aarthi	AP/ECE	Chairperson	R. Aarthi
Mrs.G.Suganya	AP/S&H	Member	G. Suganya
Mrs.T. Geethalakshmi	AP/CSE	Member	T. Geetha
Mrs. Remya	AP/EEE	Member	S. Remya
Ms. P. Vishnupriya	AP/ECE	Member	P. Vishnu
Ms.C.Fathimaaasmin, IYear/IT	Student	Member	Fathima
Ms.P.Sandhiya, I Year/IT	Student	Member	Sandhiya
Ms.A.Sagayamary	NGO	External member	A. Sagaya

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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2019 - 2020)

The following member were presented during the internal complaints committee meeting held on 07.01.2020 at 3.00 PM in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Ms. R. Aarthi	AP/ECE	Chairperson	R. Aarthi
Mrs.G.Suganya	AP/S&H	Member	Mrs. G. Suganya
Mrs.T. Geethalakshmi	AP/CSE	Member	T. Geetha
Mrs. Remya	AP/EEE	Member	S. Remya
Ms. P.Vishnupriya	AP/ECE	Member	P. Vishnu
Ms.C.Fathimaaasmin, IYear/IT	Student	Member	Fathima
Ms.P.Sandhiya, I Year/IT	Student	Member	Sandhiya
Ms.A.Sagayamary	NGO	External member	A. Sagayamary

1. Discussed about the way to raise awareness about sexual harassment, consent, and the important of creating a safe campus environment.
2. Discussed about ways to empower students especially women through skill development, leadership opportunities and confidence building.
3. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.


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INTERNAL COMPLAINT COMMITTEE [Academic Year 2018-19]

Objectives of ICC:

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Responsibilities of ICC:

1. Ensuring that the organization's policy on preventing sexual harassment is effectively implemented and communicated to all employees.
2. Providing a mechanism for employees to report incidents of sexual harassment in a safe and confidential manner.
3. Conducting impartial and thorough investigations into complaints of sexual harassment, respecting the principles of natural justice and ensuring confidentiality.
4. Documenting all complaints received, investigations conducted, and actions taken by the ICC for future reference and reporting purposes.
5. Offering support and guidance to complainants throughout the complaint handling process, including information on available resources and support services.




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INTERNAL COMPLAINT COMMITTEE [Academic Year 2018-19]

Committee Members

Name of the Faculty	Designation	Position	Contact No.	Email ID
Mr.U. Dianasyvia	AP/EEE	Chairperson	8124055234	udianasyvia2013@gmail.com
Ms. S. Suganya	AP/CSE	Member	9360174677	sugan.chem@gmail.com
Mrs.T. Geethalakshmi	AP/CSE	Member	9994838166	geethub.tech@gmail.com
Ms. N. Bhuvaneshwari	AP/S&H	Member	6380792750	bhuvaneshwari211@gmail.com
Ms. K. Aruljothy	AP/S&H	Member	8883112145	arulvijayalayasozhan26@gmail.com
Ms.B.Malliga, II Year/CSE	Student	Member	9787254389	bmalligabala2002@gmail.com
Ms.N.Keerthika, II Year/EEE	Student	Member	8946079408	keerthiee26701@gmail.com
Ms.A.Sagayamary	NGO	External member	9384117622	budsofheaven@gmail.com


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RAAKCET/CIRCULAR/2018-2019/ICC

Date:25.02.2019

CIRCULAR

All the members of the internal Complaint committee (ICC) are request to attend the meeting on 01.03.2019 at 2.00PM in the seminar hall.

Name of the Faculty	Designation	Position	Signature
Mr.U. Dianasyvia	AP/EEE	Chairperson	
Ms. S. Suganya	AP/CSE	Member	
Mrs.T. Geethalakshmi	AP/CSE	Member	
Ms. N. Bhuvanewari	AP/S&H	Member	
Ms. K. Aruljothy	AP/S&H	Member	
Ms.B.Malliga, II Year/CSE	Student	Member	
Ms.N.Keerthika, II Year/EEE	Student	Member	
Ms.A.Sagayamary	NGO	External member	

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MINUTES OF THE MEETING OF INTERNAL COMPLAINT COMMITTEE

(Academic Year 2018 - 2019)

The following members were presented during the internal complaints committee meeting held on 01.03.2019 at 2.00 PM in seminar hall. The following members were present in the meeting.

Name of the Faculty	Designation	Position	Signature
Mr.U. Dianasylyvia	AP/EEE	Chairperson	U. Dianasylyvia
Ms. S. Suganya	AP/CSE	Member	S. Suganya
Mrs.T. Geethalakshmi	AP/CSE	Member	T. Geetha
Ms. N. Bhuvaneshwari	AP/S&H	Member	N. Bhuvaneshwari
Ms. K. Aruljothy	AP/S&H	Member	K. Aruljothy
Ms.B.Malliga, II Year/CSE	Student	Member	Malliga
Ms.N.Keerthika, II Year/EEE	Student	Member	N. Keerthika
Ms.A.Sagayamary	NGO	External member	A. Sagayamary

1. To celebrate international women's Day by inviting any successful women personalities to share their experiences with students and faculty members.
2. To conduct the competition Essay writing/Drawing/ slogan writing etc., in the concept of Discriminative against women at workplace.
3. It is planned to arrange a meeting with girls representatives for the welfare of the girls students in our college.
4. The committee noted that no complaints of sexual harassment has been received from any girl students or women employee of the institution.


Principal

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