



RAAK

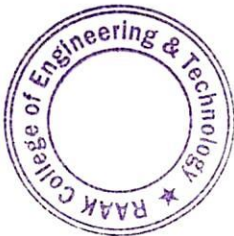
COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Pondicherry University)
(A Unit of Farouk Educational Trust)

STAFF WELFARE POLICY

POLICY NO.	ISSUE/REVISION NO.	DATE OF REVISION	NEXT REVISION
RAAKCET/IQAC/POLICY/025	01/01	10/05/2022	2025

PREPARED BY	VERIFIED BY	APPROVED BY
		
ADMINISTRATIVE OFFICER	IQAC COORDINATOR	PRINCIPAL



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An ISO 9001:2015 Certified Institution

WELFARE MEASURES POLICY

Welfare measures for teaching staff:

1. On-duty is provided for the faculty members who are attending National /International Conference / Seminars / Workshop conducted by various Institutions.
2. One day salary is offered every month as incentives to those staff members who do not avail casual leave in the respective months.
3. Offering 50% fee reduction for education to the wards of the staff members including school education in the sister institutions.
4. Free bus facility and accommodation is provided for needy faculty members.
5. Financial contribution for the family functions of the faculty members.
6. Offering Incentives based on exceptional academic activities.
7. Faculty members are encouraged with gifts and awards.
8. Health insurance to staff members and their families.
9. Financial assistance to attend conferences/workshops/seminars/FDP etc.
10. Leave to engage in extension and community work.
11. Seed money for research.
12. Scholarship to the meritorious children of Faculty.
13. Free annual medical check up
14. Maternity Benefits for women employees as per Govt norms.
15. Promotion for good performing faculty.
16. Annual staff picnics, occasional tours and common celebration of festivals.

Welfare measures for Non-Teaching Staff:

1. One day salary is offered every month as incentives to those staff members who do not avail casual leave in the respective months.
2. Financial contribution for the members and increment and incentive are also issued.
3. Financial contribution for the family functions of the faculty members.
4. Special Incentives to drivers for additional work.
5. Two sets of uniforms to the non-teaching staff every year.
6. Educational assistance to children of economically weak.

