IQAC POLICY

POLICY NO.	ISSUE/REVISION NO.	DATE OF REVISION	NEXT REVISION
RAAKCET/IQAC/POLICY/020	01/01	10/05/2022	2025

PREPARED BY	VERIFIED BY	APPROVED BY
IQAC COORDINATOR	IQAC COORDINATOR	PRINCIPAL

RAAK College of Engineering & Technology

Dr. S. SEENUVASAMURTHI, M.E., Ph.D.
PRINCIPAL
RAAK College of Engineering & Technology
No.1, Muthupillai Palayam Road,
Sulthanpet Post,
Puducherry - 605 110

INTERNAL QUALITY ASSURANCE CELL POLICY

INTRODUCTION

The Internal Quality Assurance Cell (IQAC) is an integral component of educational institutions, particularly in the context of higher education, tasked with ensuring and enhancing the quality of education imparted. Its primary objective is to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution. The IQAC operates as a facilitative and participative voluntary system, working towards quality enhancement and sustenance. At its core, the IQAC functions as a driving force for quality improvement measures. It aims to institutionalize various quality enhancement initiatives by channeling the efforts and measures towards promoting holistic academic excellence. This involves the development and application of quality benchmarks or parameters for the various academic and administrative activities of the institution. These benchmarks serve as reference points for continuous improvement initiatives.

One of the key roles of the IQAC is to facilitate the creation of an enabling environment for quality teaching, learning, and research. It achieves this by promoting effective internal communication, collaboration, and coordination among the various stakeholders within the institution. This involves fostering a culture of quality consciousness and responsibility among faculty, staff, and students through workshops, seminars, and awareness programs. Furthermore, the IQAC is responsible for undertaking periodic assessment and accreditation exercises to evaluate the quality of education and institutional performance. It plays a crucial role in preparing the institution for accreditation processes by organizing self-study exercises, collecting and analyzing data, and preparing comprehensive reports. These accreditation exercises help in identifying areas of strengths and weaknesses, thereby guiding the institution towards continuous improvement.

In addition to accreditation, the IQAC is also involved in monitoring and evaluating the implementation of various academic and administrative policies and procedures. It conducts

RAAK College of Engineering & Technology

internal audits and reviews to ensure compliance with regulatory requirements and quality standards. Through regular feedback mechanisms and stakeholder surveys, the IQAC gathers valuable insights into the effectiveness of existing systems and processes, enabling informed decision-making for improvement. Moreover, the IQAC serves as a platform for fostering innovation and best practices in teaching, learning, and research. It encourages faculty members to engage in research and development activities, collaborate with industry partners, and integrate emerging technologies into the curriculum. By promoting a culture of innovation and experimentation, the IQAC contributes to the overall growth and advancement of the institution.

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in ensuring and enhancing the quality of education imparted by educational institutions. Through its proactive and participative approach, the IQAC fosters a culture of quality consciousness, facilitates continuous improvement, and contributes to the overall excellence and reputation of the institution.

Objectives

- To develop and implement systems for conscious, consistent, and catalytic action to improve academic and administrative performance.
- To establish benchmarks and parameters for quality assurance in various academic and administrative activities.
- To facilitate the creation of an enabling environment for quality teaching, learning, and research.
- To promote internal communication, collaboration, and coordination among stakeholders within the institution.
- To conduct periodic assessment and accreditation exercises to evaluate institutional performance and identify areas for improvement.
- To prepare the institution for accreditation processes by organizing self-study exercises and collecting data for comprehensive reports.
- To monitor and evaluate the implementation of academic and administrative policies and procedures to ensure compliance with quality standards.

RAAK College of Engineering & Technology

- To utilize feedback mechanisms and stakeholder surveys to gather insights for informed decision-making.
- To foster innovation and best practices in teaching, learning, and research through collaboration and experimentation.
- To contribute to the overall growth, excellence, and reputation of the institution by ensuring continuous improvement in quality assurance measures.

Strategies

- Establish clear quality standards and benchmarks for academic and administrative processes.
- Conduct capacity-building workshops and training programs for faculty and staff.
- Regularly conduct internal audits and reviews to assess effectiveness and compliance.
- Engage stakeholders through communication channels and feedback mechanisms.
- Identify and promote best practices in teaching, learning, and administration.
- Ensure quality in curriculum design, assessment methods, and student support services.
- Encourage research and innovation among faculty and students.
- Prepare for accreditation processes through self-assessment and improvement initiatives.
- Streamline administrative processes and provide training for staff.
- Utilize technology for enhancing teaching, learning, and administrative functions.

Functions

- IQAC establishes standards and criteria for assessing the quality of academic and administrative processes.
- It oversees and coordinates various initiatives aimed at enhancing the quality of education and institutional performance.
- IQAC fosters an environment that prioritizes the needs and well-being of learners, promoting effective teaching and learning practices.

College of Engineering & Technology

- It arranges workshops, seminars, and training sessions to enhance the skills and knowledge of faculty members.
- IQAC encourages and supports research activities among faculty and students to promote a culture of innovation and intellectual inquiry.
- It facilitates communication and engagement with stakeholders such as students, faculty, staff, alumni, and employers to gather feedback and input on quality-related matters.
- IQAC conducts regular assessments and prepares the institution for accreditation processes to evaluate and ensure the quality of education and institutional performance.
- It ensures that the institution adheres to relevant regulatory standards and guidelines governing education and quality assurance.
- IQAC collects feedback from stakeholders and analyzes data to identify areas for improvement and implement corrective measures.
- It compiles and prepares reports on various quality-related aspects of institutional performance, including assessments, feedback, and improvement initiatives.

RAAK College of Engineering & Technology