



**PONDICHERRY UNIVERSITY**  
(A Central University established under an Act of Parliament 1985)

**AFFILIATION WING**  
**COLLEGE DEVELOPMENT COUNCIL**  
Dr. B. R. Ambedkar Administrative Building,  
R.V. Nagar, Kalapet, Puducherry - 605 014  
e-mail: pudeancdc@gmail.com  
Phone: 0413-2654257, 2654258.

**Dr. K. CHANDRA SEKHARA RAO**  
**OFFICER ON SPECIAL DUTY(CDC)**

Ref.No.PU/AW-4/RAAK/GB/2023-24/441

Date:31.10.2023

To  
The Principal  
RAAK College of Engineering and Technology  
No.1, Muthupillai Palayam Road  
G.N. Palayam, Suthanpet Post  
Puducherry - 605 110.

Sir,

Sub: PU- Nomination of Faculty Members to be included in the Governing  
Body of your college - Reg.

\*\*\*\*\*

I am to convey the nomination of the following faculty members to be  
included in the Governing Body of your college, as per Statute 32(1) (i) of the  
Pondicherry University:

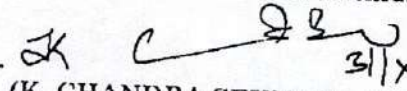
Dr. Alok Mittal Professor Dept. of Chemistry Maulana Azad National Institute of Technology Bhopal - 462 003 (India)	Mobile: +91-9425025427 Phone: 0755-405100 Email: aljymittal@gmail.com
Dr. Rakesh Kumar Soni Head Department of Chemistry Chaudhary Charan Singh University Meerut, Uttar Pradesh - 250004 (India)	Mobile: 9868957100, 9412662444 Email: rksoni_rks@yahoo.com, ijcuch@gmail.com

The tenure of membership is for a period of three years with effect from  
31.10.2023 to 30.10.2026.

The list of Governing Body members including the University  
Nominees may please be sent immediately for the approval of the  
Executive Council.


The extract of Statute 32(1) (i) is enclosed for reference and necessary  
action.

Yours faithfully,

  
(K. CHANDRA SEKHARA RAO)  
OSD(CDC)

Encl: As above.



  
Dr. S. SELNAVASAMURTHY, M.E., Ph.D.  
PRINCIPAL  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110



# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

(A Unit of Farouk Educational Trust)

Ref. No.: RAAKCET/PRINCIPAL/GB/DEC 2023/ 1252

Date: 09/12/2023

To

Dr. Rakesh Kumar Soni,  
Head,  
Department of Chemistry,  
Chaudhary Charan Singh University,  
Meerut , Uttar Pradesh – 250 004.

Dear Sir,

**Sub: Invitation to conduct the Governing Body Meeting at RAAK College of Engineering and Technology, Puducherry - Reg.**

We are delighted to formally invite you to preside over the Governing Body meeting in our esteemed institution. Following our recent conversation, we propose to conduct the meeting on 18<sup>th</sup> December 2023 (Monday) at 2 pm, a time convenient for you. In this capacity, we extend a cordial invitation for you to participate as the University Nominee in the conduction of the Governing Body Meeting.

Your esteemed presence will be an honor and a pleasure for us as we value your expertise and guidance in our institutional affairs. We express our sincere gratitude for your unwavering support and for graciously sparing your valuable time amidst your busy schedule for this significant occasion.

Details of the Governing Body Meeting are as follows:

**Date: 18<sup>th</sup> December 2023**

**Time: 2:00 PM**

**Venue: Board Room, RAAK College of Engineering and Technology, Puducherry.**

Your participation will undoubtedly contribute to the success during the meeting.

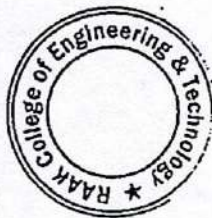
Thank You.

With Kind Regards,

**Dr. S. SEENUVASAMURTHI**  
PRINCIPAL

**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.,**  
PRINCIPAL

RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110



No.1, Muthupillai Palayam Road, G.N. Palayam, Sulthanpet Post, Puducherry - 605 110

+ 91 413 - 266 7042 + 91 99434 66786, + 91 91591 19966

email : raakengg@gmail.com, website : www.raakengg.com



**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
PRINCIPAL  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110



# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref. No.: RAAKCET/PRINCIPAL/GB/DEC 2023/ 1251

Date: 09/12/2023

To

Dr. Alok Mittal,  
Professor,  
Department of Chemistry,  
Maulana Azad National Institute of Technology,  
Bhopal - 462 003.

Dear Sir,

**Sub: Invitation to conduct the Governing Body Meeting at RAAK College of Engineering and Technology, Puducherry - Reg.**

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**Time: 2:00 PM**

**Venue: Board Room, RAAK College of Engineering and Technology, Puducherry.**

Your participation will undoubtedly contribute to the success during the meeting.  
Thank You.

With Kind Regards,

**Dr. S. SEENUVASAMURTHI**

**PRINCIPAL**

**Dr. S. SEENUVASAMURTHI, M.E., Ph.D..**

**PRINCIPAL**

**RAAK College of Engineering & Technology**

**No.1, Muthupillai Palayam Road,**

**Sulthanpet Post,**

**Puducherry - 605 110.**



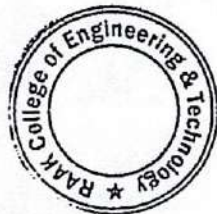
No.1, Muthupillai Palayam Road, G.N. Palayam, Sulthanpet Post, Puducherry - 605 110.



+ 91 413 - 266 7042 + 91 99434 66786, + 91 91591 19966



email : raakengg@gmail.com, website : www.raakengg.com



**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
**PRINCIPAL**

**RAAK College of Engineering & Technology**

**No.1, Muthupillai Palayam Road,**

**Sulthanpet Post,**

**Puducherry - 605 110**



**RAAK**

**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref: RAAKCET/PU/GB/Dec 2023/ 1250

11.12.2023

To

**The Dean,**  
College Development Cell,  
Pondicherry University,  
R.Venkataraman Nagar, Kalapet,  
Puducherry – 605 014.

Respected Sir,

**Sub: Submission of List of Governing Body Members including University Nominees for approval – Reg.**

Ref: PU/AW-4/GB/RAAK/GB/2023-2024/441

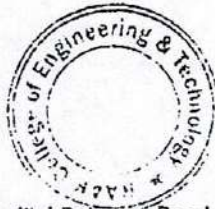
dated 31.10.2023


With reference to the above cited subject and your previous communication cited we are herewith submitting List of Governing Body Members including the University Nominees being appointed by your good office. In these regard, I request you to grant approval for the same and make us to conduct the Governing Council meeting in prescribed time. Your kind consideration in this regard is expected.


Thanking You.


Encl :

- **List of Governing Body Members.**



 No.1, Muthupillai Palayam Road, G.N. Palayam, Sulthanpet Post, Puducherry - 605 110

 + 91 413 - 266 7042 + 91 99434 66786, + 91 91591 19966

 email : raakegg@gmail.com, website : www.raakegg.com



**Yours Faithfully**

**PRINCIPAL**

**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**

**PRINCIPAL**

RAAK College of Engineering & Technology

No.1, Muthupillai Palayam Road,

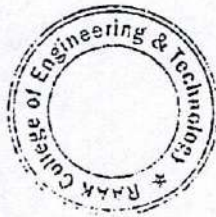
Sulthanpet Post,

Puducherry - 605 110

  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
**PRINCIPAL**  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110

**LIST OF GOVERNING BODY MEMBERS OF THE INSTITUTE**

Sl. No	Name	Designation
1	Dr. Rabinder Henry	Director, RAAK Group of Institutions Farouk Educational Trust
2	Dr. Alok Mittal	Professor / Dept. of Chemistry Maulana Azad National Institute of Technology Bhopal - India (University Nominee)
3	Dr. Rakesh Kumar Soni	Head/ Dept. of Chemistry Chaudhary Charan Singh University Meerut, Uttar Pradesh - India (University Nominee)
4	Dr. S. Seenuvasamurthi	Principal RAAK College of Engineering & Technology
5	Dr. N. Sowriraja Pillai	Head/Dept. of Information Technology RAAK College of Engineering & Technology
6	Prof. K. Murugan	Head/ Dept. of Electronics and Communication Engineering RAAK College of Engineering & Technology



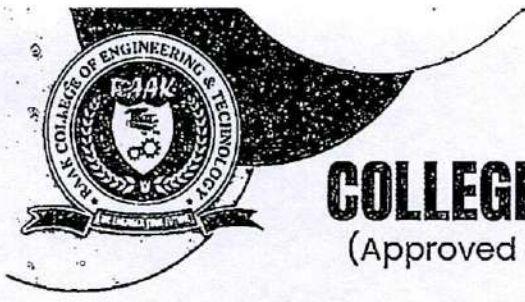
*(Signature)*

**PRINCIPAL**  
Dr. S. SEENUVASAMURTHI, M.E., Ph.D.

**PRINCIPAL**  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110

*(Signature)*

**DR. S. SEENUVASAMURTHI, M.E., Ph.D.**  
**PRINCIPAL**  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
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# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref: RAAKCET/PU/GB/Jan 2024/ 1270

Date : 12/01/2024

To

The Dean,  
College Development Council,  
Pondicherry University,  
R.Venkataraman Nagar, Kalapet,  
Puducherry – 605 014

Respected Sir,

Sub: Submission of Governing Body Meeting Minutes held in RAAK College of Engineering and Technology, Puducherry – Reg.

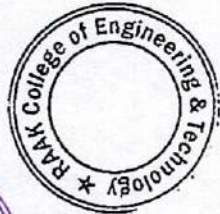
With reference to the above cited subject, we are herewith submitting the minutes of our Fourth Governing Body Meeting held on 05/01/2024 at 09.00 AM in our Institution for your kind perusal. This is for your kind information and record.

Thanking You.

Yours Faithfully

PRINCIPAL

Dr. S. SEENUVASAMURTHI, M.E., Ph.D.  
PRINCIPAL  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
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0413 - 266 7042 +91 99434 66786 +91 91591 19966 raakengg@gmail.com www.raakengg.edu.in

**Minutes of the Fourth Meeting of the Governing Body held at RAAK College of Engineering & Technology in the Board Room on Friday, 5<sup>th</sup> January 2024 at 09.00 A.M.**

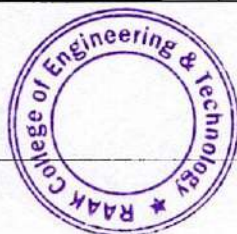
**Members of the Governing Body**

Sl. No	Name	Designation
1	Dr. Rabinder Henry	Director RAAK Group of Institutions Farouk Educational Trust
2	Dr. Alok Mittal	Professor / Dept. of Chemistry Maulana Azad National Institute of Technology Bhopal - India (University Nominee)
3	Dr. Rakesh Kumar Soni	Head/ Dept. of Chemistry Chaudhary Charan Singh University Meerut, Uttar Pradesh - India (University Nominee)
4	Dr. S. Seenuvasamurthi	Principal RAAK College of Engineering & Technology
5	Dr. N. Sowriraja Pillai	Head/ Dept. of Information Technology RAAK College of Engineering & Technology
6	Mr. K. Murugan	Head/ Dept. of Electronics and Communication Engineering RAAK College of Engineering & Technology



  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
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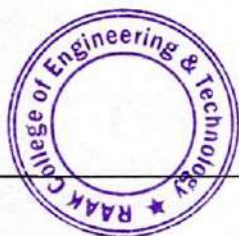
Agenda	Subject	Details of the Minutes
1	Proposals for affiliation of all existing UG/PG programmes offered in their respective Colleges.	Yes, we have the proposals for affiliation of all existing UG/PG Programmes offered in our college.
2	Proposal for starting new UG/PG programmes for the next academic year.	Yes, we plan to introduce a new course in UG B. Tech Degree Programme: Robotics and Automation in the Academic Year 2024-2025.
3	Proposal for increase /decrease of student's intake in existing UG/PG programmers	We have obtained approval from AICTE to increase the intake UG: B. Tech- Computer Science and Engineering from 60 to 90 seats and for PG: MBA from 30 to 60 seats for the AY 2023-24
4	Approval of the faculty requirements for different courses, appointment of Principal and fixation of pay and allowances	Yes, the College has appointed the faculty members in the respective departments following the norms. The selection is based on the faculty recruitment process, with university nominees appointed by the Pondicherry University. Pay and allowances are determined in accordance with the norms.
5	Making Budgetary allocations of funds for purchase of Library books, Journals, Additional equipments, Computers and funds of Lab running expenses.	Yes, during the annual budget drafting for the next academic year, sufficient funds are allocated for the purchase of library books, journals, additional equipment, computers and Lab running expenses. These funds contribute to enhancing our infrastructure and aiding students in understanding the latest technologies.
6	Submission of application for Recognition/Accreditation/Clearance from Statutory Bodies like AICTE, NCTE, INC, NMC & BCI, etc.	Yes, every year, we submit applications for recognition/accreditation/clearance from statutory bodies like AICTE, DHTE, Pondicherry University & from Govt. of Puducherry etc.
7	Application for NAAC accreditation, NIRF ranking by MOE, etc.	<ul style="list-style-type: none"> <li>➤ The institution aims for progressive growth and is focused on obtaining PAC, NAAC, and NBA accreditation in the coming years.</li> <li>➤ Participating in National Institutional Ranking Framework (NIRF)</li> <li>➤ Received the "Certificate of Excellence" in Mental Health</li> </ul>



  
**DR. S. SEENUVASAMURTHI, M.E., Ph.D.**  
**PRINCIPAL**  
 RAAK College of Engineering & Technology  
 No.1, Muthupillai Palayam Road,  
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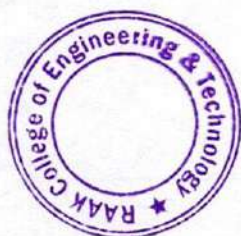
		<p>and Wellbeing (MHW) Ranking 2022, ranked No. 70 across India for excellence in maintaining the well-being of faculty, staff, and students in June 2022</p> <ul style="list-style-type: none"> <li>➤ Participation in various rankings and surveys, including Outcome Based Education (OBE), Mental Health &amp; Wellbeing (MHW), Sustainable Institutions of India (SII) – Green Institutional Ranking, All India Survey on Higher Education (AISHE), and ATAL Ranking of Institutions on Innovation Achievements (ARIIA).</li> </ul>
8	Approval for conducting Annual events such as Seminars, Workshops, Industrial Tours, Deputation of a Faculty for training, soft skill workshop for students, training for faculty, etc.	<ul style="list-style-type: none"> <li>➤ Training and placement cell provides students with training in soft skills, aptitude, and resume building.</li> <li>➤ Various guest lectures, technical events, and workshops organized by different departments.</li> <li>➤ Permission granted to teachers for attending faculty improvement programs.</li> <li>➤ Faculty development programs and training encouraged.</li> <li>➤ Participation in online and offline webinars/seminars/quiz programs.</li> <li>➤ Publications in national and international conferences/journals.</li> <li>➤ Encouragement for students to showcase talents in sports and cultural activities.</li> <li>➤ Student participation in technical webinars/workshops/quiz programs.</li> </ul>
9	Making up academic collaborations with other National / International Academic Institutions, National Associations like “All India Science Congress”, Professional bodies and other specific Industries.	<ul style="list-style-type: none"> <li>➤ In 2022-23, 230 placement offers issued from 15 companies and for the 2023-24 batch, as of the current date, 34 offers received from 2 companies</li> <li>➤ Signed 25 MoUs in AY 2022-23 and 5 MoUs in the AY 2023-24. Nearly 20 students completed internship in 9 different companies</li> </ul>



*Dr. S. SEENUVASAMURTHI, M.E., Ph.D.*  
**PRINCIPAL**

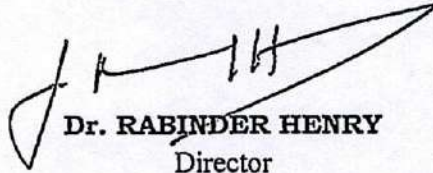
RAAK College of Engineering & Technology  
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10	Organizing different National/International days, extension activities like Village Adoption, Water Harvesting, Waste disposal, awareness lectures of different Government Schemes, etc.	<ul style="list-style-type: none"> <li>➤ Student volunteers enrolled in the academic year 2023-24 numbered 175 for welfare activities</li> <li>➤ Involvement in activities such as village adoption, blood donation camps, afforestation (green campus), COVID-19 awareness campaigns, campus cleaning, anti-drug addiction campaigns, National Youths' Day celebration, National Integration celebration, Republic Day celebration, Independence Day celebration, observation of Youths' Day, conduct of Red-Ribbon Programme, election-related awareness campaigns, single-use plastic-free campus, litter-free campus, and ragging-free campus</li> <li>➤ Guest/invited lectures are conducted on occasions like Antarjatik Matribhasa Divas, Women's Day etc. to impart the values of equality and fraternity among the students.</li> </ul>
11	Suggestions by the University Nominees	<ul style="list-style-type: none"> <li>➤ Enhancement of Library resources and its automation</li> <li>➤ Allocation of funds and sponsorship to conduct seminars, awareness programs</li> <li>➤ Problem identification and solution for societal issues by student volunteers for better visibility</li> <li>➤ Implementation of orientation programs for school students</li> <li>➤ Establishment of Book Bank systems for students</li> <li>➤ Improvement of the Standard of Internal Assessment Question Papers through analytical models and the preparation of answer keys</li> <li>➤ Maintenance of QP file for every subject</li> <li>➤ Enhancement of visibility through various means</li> </ul>
12	Stake Holder Feedback	<ul style="list-style-type: none"> <li>➤ The stakeholder feedback analysis and outcome is discussed in the meeting.</li> </ul>

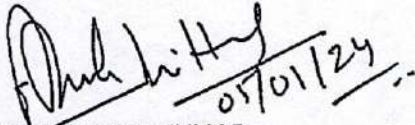


  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.** Page 4 of 5  
**PRINCIPAL**  
 RAAK College of Engineering & Technology  
 No.1, Muthupillai Palayam Road,  
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**Members of the Governing Body**

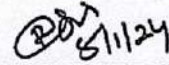


**Dr. RABINDER HENRY**  
Director  
RAAK Group of Institutions  
Farouk Educational Trust



05/01/24

**Dr. ALOK MITTAL**  
Professor / Dept. of Chemistry  
Maulana Azad National Institute of Technology  
Bhopal - India

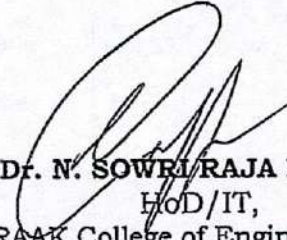


05/01/24

**Dr. RAKESH KUMAR SONI**  
Head/ Dept. of Chemistry  
Chaudhary Charan Singh University  
Meerut, Uttar Pradesh - India



**Dr. S. SEENUVASAMURTHI**  
Principal,  
RAAK College of Engineering &  
Technology



**Dr. N. SOWER/RAJA PILLAI**  
HOD/IT,  
RAAK College of Engineering &  
Technology



**Mr. K. MURUGAN**  
HOD/ECE,  
RAAK College of Engineering & Technology

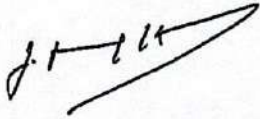
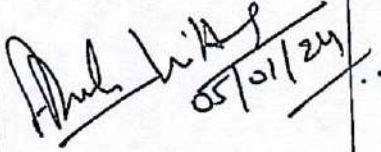








**Dr. S. SEENUVASAMURTHI, M.E., Ph.C.**  
PRINCIPAL  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
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**Fourth Meeting of the Governing Body held at RAAK College of Engineering & Technology in the Board Room on Friday, 5<sup>th</sup> January 2024 at 09.00 A.M.**

**Members Attended the Governing Body Meeting**

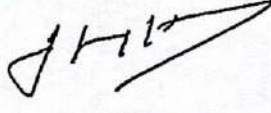
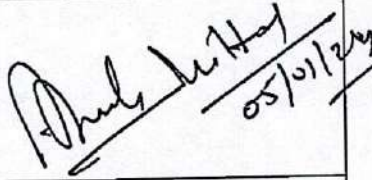
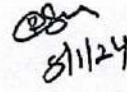


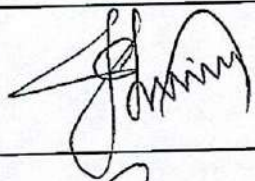


Sl. No	Name	Designation	Signature
1	Dr. Rabinder Henry	Director, RAAK Group of Institutions, Farouk Educational Trust	
2	Dr. Alok Mittal	Professor / Dept. of Chemistry, Maulana Azad National Institute of Technology, Bhopal - India (University Nominee)	 05/01/24
3	Dr. Rakesh Kumar Soni	Head/ Dept. of Chemistry, Chaudhary Charan Singh University, Meerut, Uttar Pradesh - India (University Nominee)	 5/1/24
4	Mr. K. Ragavendran	Secretary, Farouk Educational Trust, (Management Observer)	
5	Mr. G. Arun Gunalan	Dean Academics Cum Academic Advisor, Farouk Educational Trust (Management Observer)	
6	Dr. S. Seenuvasamurthi	Principal, RAAK College of Engineering & Technology	
7	Dr. N. Sowri Raja Pillai	Head/ Dept. of Information Technology, RAAK College of Engineering & Technology	
8	Mr. K. Murugan	Head/ Dept. of Electronics and Communication Engineering, RAAK College of Engineering & Technology	

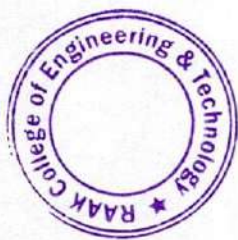



  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
**PRINCIPAL**  
RAAK College of Engineering & Technology  
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Puducherry - 605 110

Copy: 2  
University Copy  
Attendance.

**Fourth Meeting of the Governing Body held at RAAK College of Engineering & Technology in the Board Room on Friday, 5<sup>th</sup> January 2024 at 09.00 A.M.**

Sl. No	Name	Designation	Signature
1	Dr. Rabinder Henry	Director, RAAK Group of Institutions, Farouk Educational Trust	
2	Dr. Alok Mittal	Professor / Dept. of Chemistry, Maulana Azad National Institute of Technology, Bhopal - India (University Nominee)	 05/01/24
3	Dr. Rakesh Kumar Soni	Head/ Dept. of Chemistry, Chaudhary Charan Singh University, Meerut, Uttar Pradesh - India (University Nominee)	 5/1/24
4	Mr. K. Ragavendran	Secretary, Farouk Educational Trust, (Management Observer)	
5	Mr. G. Arun Gunalan	Dean Academics Cum Academic Advisor, Farouk Educational Trust (Management Observer)	
6	Dr. S. Seenuvasamurthi	Principal, RAAK College of Engineering & Technology	
7	Dr. N. Sowri Raja Pillai	Head/ Dept. of Information Technology, RAAK College of Engineering & Technology	
8	Mr. K. Murugan	Head/ Dept. of Electronics and Communication Engineering, RAAK College of Engineering & Technology	



  
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Puducherry - 605 110



# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref. No.: RAAKCET/PRINCIPAL/GC/JUNE 2022/1061

17/06/2022

To

Dr. Bala Manimaran  
Professor,  
Department of Chemistry,  
Pondicherry University,  
Puducherry.

Dear Sir,

**Sub: Pondicherry University Nominee for the Conduction of Governing Body Meeting in RAAK College of Engineering and Technology, Puducherry - Reg.**

We are extremely glad to invite you for the Conduction of Governing Body Meeting in our Institution. As per our conversation, we proposed to conduct the meeting for the Academic Year 2022-2023 on 22.06.2022 (Wednesday) at 2.30 pm as per your favourable date and time. In this regard, we cordially invite you as a University Nominee for the Conduction of Governing Body Meeting. So, we kindly request your permission to give your acceptance to conduct the above said meeting.

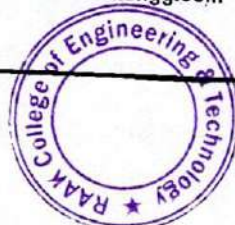
Thanking You.



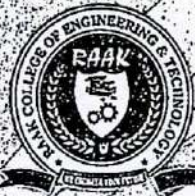
With Kind Regards,

PRINCIPAL  
RAAK COLLEGE OF ENGINEERING  
AND TECHNOLOGY  
No.1, Muthupillaipalayam Road  
Sulthanpet Post,  
PUDUCHERRY - 605 110.

No.1, Muthupillai Palayam Road, G.N. Palayam, Sulthanpet Post, Puducherry - 605 110  
+ 91 413 - 266 7042 + 91 99434 66786, + 91 91591 19366  
email : raakengg@gmail.com, website : www.raakengg.com



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## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref. No.: RAAKCET/ PRINCIPAL/GC/JUNE 2022/ 1062

17/06/2022

To

Dr. Sudalai Muthu S  
Professor,  
Department of Banking Technology,  
Pondicherry University,  
Puducherry.

Dear Sir,

**Sub: Pondicherry University Nominee for the Conduction of Governing Body Meeting in RAAK College of Engineering and Technology, Puducherry - Reg.**

We are extremely glad to invite you for the Conduction of Governing Body Meeting in our Institution. As per our conversation, we proposed to conduct the meeting for the Academic Year 2022-2023 on 22.06.2022 (Wednesday) at 2.30 pm as per your favourable date and time. In this regard, we cordially invite you as a University Nominee for the Conduction of Governing Body Meeting. So, we kindly request your permission to give your acceptance to conduct the above said meeting.

Thanking You.



With Kind Regards,

**PRINCIPAL**  
**RAAK COLLEGE OF ENGINEERING AND TECHNOLOGY**  
No.1, Muthupillaipalayam Road,  
Sulthanpet Post,  
PUDUCHERRY - 605 110

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+ 91 413 - 266 7042 + 91 99434 66786, + 91 91591 19966

email : raakengg@gmail.com, website : www.raakengg.com



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# COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref: RAAKCET/PU/GB/July 2022/ 1067

July 6, 2022

To

**The Dean,**  
College Development Cell,  
Pondicherry University,  
R.Venkataraman Nagar, Kalapet,  
Puducherry – 605 014

Respected Sir,

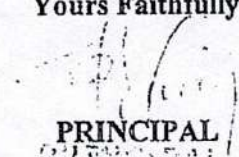
Sub: Submission of Governing Body Meeting Minutes held in RAAK College of Engineering and Technology, Puducherry – Reg.

Ref: PU/AW-DEO/GB/Ad.Com/2020-2021/10 dated 25.02.2021

With reference to the above cited subject, we are herewith submitting the minutes of our Third Governing Body Meeting held on 22/06/2022 at 2.00 PM in our Institution for your kind perusal. This is for your kind information and record.

Thanking You.

Yours Faithfully

  
**PRINCIPAL**  
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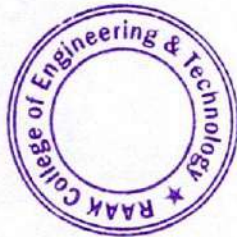
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**Minutes of the Third Meeting of the Governing Body held at College Board  
Room on Wednesday, 22<sup>nd</sup> June 2022 at 02.30 P.M.**

**Members of the Governing Body**


1. Mr. B. Mohamed Farouk  
Chairman,  
Farouk Educational Trust - Chairman
2. Dr. Bala. Manimaran  
Professor,  
Department of Chemistry,  
Pondicherry University - University Nominee
3. Dr. S. Sudalai Muthu  
Professor & ~~Head~~,  
Department of Banking Technology,  
Pondicherry University - University Nominee
4. Dr. S. Seenuvasamurthi  
Principal,  
RAAK College of Engineering &  
Technology - Principal
5. Dr. N. Sowri Raja Pillai  
HoD/IT & TPO  
RAAK College of Engineering &  
Technology - Member
6. Mr. B. Murugan  
HOD /EEE,  
RAAK College of Engineering &  
Technology - Member
7. Mr. K. Murugan  
HOD /ECE,  
RAAK College of Engineering &  
Technology - Member



  
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Agenda	Subject	Details of the Minutes
		Governing Body confirmed the following minutes and approved the action taken on the minutes of the last meeting held on 10.03.2021
1	Admission Activities for the Academic Year 2022-2023	<p>Admission activities</p> <ul style="list-style-type: none"> <li>➤ E-Oriento Technical, Motivational Webinars, Career Guidance Program</li> <li>➤ Scholarships for students</li> <li>➤ Advertisement through media and social network</li> <li>➤ Company visits for school students</li> <li>➤ Strengthening the Training and Placement activities</li> <li>➤ MOUs</li> <li>➤ Social welfare/awareness activities</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Focus on Admissions</li> </ul>
2	Academic Planning & Execution	<ul style="list-style-type: none"> <li>➤ All the academic activities are being functioned as per the Academic Calendar 2021-2022.</li> <li>➤ 60 to 75 hours for theory subjects</li> <li>➤ 12 to 15 lab sessions</li> <li>➤ Preparation of Study materials</li> <li>➤ Daily Test (30 minutes)</li> <li>➤ 3 Assignments</li> <li>➤ IA-1, IA-2, Model Exam</li> <li>➤ 2 Class committee meetings</li> <li>➤ Result Analysis</li> <li>➤ Celebration of annual and sports day</li> <li>➤ Process pertaining to framing the next Academic Calendar for 2022-2023 is in progress.</li> <li>➤ Seminars by senior students to juniors</li> <li>➤ MoUs, Industrial Visits, In-Plant Training, Internship</li> <li>➤ Invited Talks from industry and institutions</li> <li>➤ Based on NEP, inclusion of new courses such as certification, Diploma and degree courses</li> <li>➤ Proposals for CSR funded projects</li> <li>➤ On Duties for final year students for project work, technical and non-technical events.</li> <li>➤ Conduction of technical and non-technical events in department/college</li> <li>➤ Coaching classes for higher studies such as GATE, CAT etc.,</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Recommended for online certified courses</li> </ul>



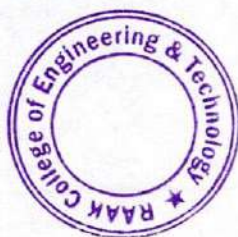
  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
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**Puducherry - 605 110**


3	Academic Results and University Ranking	<ul style="list-style-type: none"> <li>➤ Institution has secured 7<sup>th</sup>, 6<sup>th</sup> and 5<sup>th</sup> place in the overall Engineering College Rankings as published by the Pondicherry University over the past three years.</li> <li>➤ Special initiatives are taken to nurture the students towards achieving improved overall results and to obtain Individual University Rankings.</li> <li>➤ Overall pass percentage has increased from (67.9%) (Nov/Dec-2021)</li> <li>➤ Bridge classes for first year students</li> <li>➤ Special care and focus on first year university results</li> <li>➤ Preparation of study materials for slow learners</li> <li>➤ Seminar to students on subject content as well as beyond the syllabus</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ University Rank in every departments</li> </ul>
4	Committees for Academic Activities	<p>Following committees have been functioning to carry and monitor the academic activities</p> <ul style="list-style-type: none"> <li>➤ Constitution of the Examination Committee</li> <li>➤ Grievance Committee</li> <li>➤ Student Grievance Redressal</li> <li>➤ Prevention of Sexual Harassment</li> <li>➤ Anti-Ragging Cell</li> <li>➤ The Hostel Committee</li> <li>➤ Students Counselling Committee</li> <li>➤ Alumni Activities Development Committee</li> <li>➤ Website Committee</li> <li>➤ Result Reviewing Committee</li> <li>➤ Competitive Exam Committee</li> <li>➤ Staff Development Committee</li> <li>➤ Campus Cleaning Committee</li> </ul> <p><b>Suggestions:</b></p> <p>Following committees have to be formed:</p> <ul style="list-style-type: none"> <li>➤ Research &amp; Development Committee</li> <li>➤ Academic Quality Assurance Committee</li> </ul>
5	Students Projects	<ul style="list-style-type: none"> <li>➤ Around 25 projects have been developed and Presented by 78 students</li> <li>➤ Final year students presented their main projects in</li> </ul>



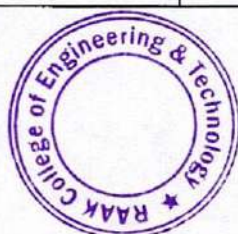
*Dr. S. SEENUVASAMURTHI, M.E., Ph.D.*  
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		<p>National &amp; International Journals and conferences</p> <ul style="list-style-type: none"> <li>➤ Students are encouraged to participate <ul style="list-style-type: none"> <li>❖ TCS CODEVITA</li> <li>❖ INFOSYS HACKWITHINFY</li> <li>❖ WIPRO ELITE NTH</li> <li>❖ TECHGIG GLADIATORS</li> <li>❖ HACKATHON</li> <li>❖ TECH MAHINDRA PLACEMENT EXAM</li> </ul> </li> <li>➤ Students are encouraged to develop innovative and real time projects.</li> <li>➤ Department/college are advised to conduct project expo</li> <li>➤ Students are recommended for technical publications</li> </ul>
6	Students Co-curricular activities	<ul style="list-style-type: none"> <li>➤ Conducted nearly 65 online seminars, across all the departments which benefited our students to a larger extent</li> <li>➤ Students are encouraged to showcase their talents in sports and cultural activities through regular practice sessions and other necessary aids.</li> <li>➤ Nearly 290 students across all the departments have participated to a minimum of 4 online technical webinars/workshops/quiz programs in the last academic year</li> <li>➤ Current Final year students of all have participated in the TCS code vita problem solving competition</li> <li>➤ Frequent Industrial visits are arranged for our students every semester</li> <li>➤ Students are encouraged to subscribe for such technical YouTube channels and for technical e-Magazines</li> <li>➤ Best Innovator award for the best project work is awarded every year for each department during our Annual Day celebrations</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Quiz, coding and circuit competitions</li> <li>➤ Technical publications in reputed national / international journals</li> </ul>



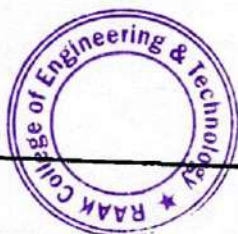
  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
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7	Students Extra-curricular activities	<ul style="list-style-type: none"> <li>➤ Physical director ensures that every student in this campus plays or at least participates in any one of the sporting events during our Annual sports meet/regular physical education hour</li> <li>➤ Adequate training sessions are conducted for the students towards preparing them for state level and zonal level sporting events</li> <li>➤ Students have participated in many inter college cultural festivals such as PECOFES, Spandan etc.,</li> <li>➤ Establishment of sports and cultural clubs</li> <li>➤ Establishment of specific grounds for each game</li> <li>➤ Department/college level sports competition</li> <li>➤ Identification of talents and encouraging for State/National representation</li> </ul> <p><b>Suggestion:</b></p> <ul style="list-style-type: none"> <li>➤ Regular practice of Yoga</li> </ul>
8	Students Grievances and Redressal	<ul style="list-style-type: none"> <li>➤ A student grievances and Redressal cell is in functioning constituting members from all the departments</li> <li>➤ To bring our students closer in communicating any discrepancy related to academic or other non-academic related concerns.</li> <li>➤ Feedback from students &amp; suggestion box</li> <li>➤ Student grievances need to be addressed immediately</li> <li>➤ Faculties are deputed as Students counselors for counseling</li> </ul>
9	Students participation in social welfare activities	<ul style="list-style-type: none"> <li>➤ Student volunteers enrolled in the academic year 2021-22 was 100 to carry welfare activities</li> <li>➤ Village adoption</li> <li>➤ Blood Donation Camp</li> <li>➤ Afforestation (Green Campus)</li> <li>➤ COVID 19 awareness campaign</li> <li>➤ Campus Cleaning</li> <li>➤ Election related awareness campaign</li> </ul>



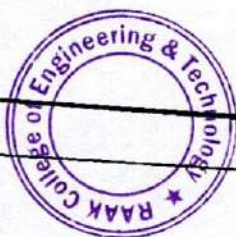
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		<ul style="list-style-type: none"> <li>➤ Green campus</li> <li>➤ Litter free campus</li> <li>➤ Plastic free college</li> </ul> <p><b>Suggestion:</b></p> <ul style="list-style-type: none"> <li>➤ Awareness program on cyber security</li> </ul>
10	Library / Journals / Books	<ul style="list-style-type: none"> <li>➤ Total no. of volumes has been increased</li> <li>➤ Total number online journals subscribed 13</li> <li>➤ Digital library has been established with DELNET Membership (ID) IM-6894</li> <li>➤ Reading facilities have be enhanced to accommodate more students</li> <li>➤ Around 200+ readers accessing the library every day.</li> <li>➤ Students are given separate library hours in their class time table for Library usage.</li> <li>➤ Working to implement digital platform for books issue/return.</li> <li>➤ Establishment of Department library</li> <li>➤ To increase the number computer terminals in library</li> <li>➤ E-book subscription</li> <li>➤ Updating and addition of National and International Journals</li> <li>➤ To increase the number of readers per day</li> </ul> <p><b>Suggestion:</b></p> <ul style="list-style-type: none"> <li>➤ Establishment of digital library and e-resources</li> </ul>
11	Training and Placement Activities	<ul style="list-style-type: none"> <li>➤ Training and placement cell imparting additional trainings on aptitude, verbal and technical.</li> <li>➤ The Institutions Training and Placement Cell invites various companies in all branches of engineering, arranging industrial visits, industrial training during vacation, organizing mock interviews and necessary inputs to face the interviews and industry interactions.</li> <li>➤ 90 -120 hours have been allocated for placement training to cover soft skills, quant &amp; Reasoning, Technical.</li> <li>➤ Achieved 94% placement for the 2021-22 batch students</li> </ul>



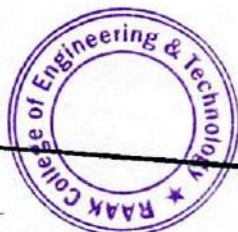
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		<ul style="list-style-type: none"> <li>➤ Few of the 2020-2021 students placed in top MNC like Infosys &amp; TCS</li> <li>➤ Soft skill training for II year students</li> <li>➤ Soft skill, Technical and Value added courses for III years</li> <li>➤ Implementation of "Earn while you Learn" concept for final year students</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Communication &amp; Soft skill training through National Skill Academy</li> <li>➤ Soft skill training for First year students</li> </ul>
12	Faculty Development activities	<ul style="list-style-type: none"> <li>➤ Faculty Development programs / trainings</li> <li>➤ Faculties are encouraged to participate in workshop, seminar and conference.</li> <li>➤ Faculty members participated in many online and offline webinars/seminars/quiz programs</li> <li>➤ Many of our Faculty members across all the departments are currently persuing their doctoral programmes.</li> <li>➤ Faculties pursuing higher education are permitted to avail On-Duties.</li> <li>➤ Publications in National and International Conferences/Journals</li> <li>➤ Inaugurated Staff Recreation Club</li> </ul> <p><b>Suggestion:</b></p> <ul style="list-style-type: none"> <li>➤ Online learning through NASSCOM future skills</li> </ul>
13	Faculty Awards	<ul style="list-style-type: none"> <li>➤ Mr. K. Ayappasamy, AP/ECE received Dr. A. P. J Abdul Kalam Teacher Award-2021 by Puducherry Institute of Management &amp; Science (PIMS) in collaboration with the International Internship University, 14.11.2021</li> <li>➤ Mr. P. Radja Sacravathy, HoD/S&amp;H received Dr. A. P. J Abdul Kalam Teacher Award-2021 by Puducherry Institute of Management &amp; Science (PIMS) in collaboration with the International Internship University, 14.11.2021</li> <li>➤ Ms. R. Aarthi, AP/ECE received Best Paper Award in the</li> </ul>



  
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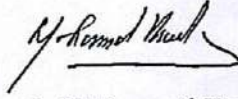
		<p>3<sup>rd</sup> International Conference ICMCCT-2022 at Annai Vailankanni College of Engineering, Kanniyakumari, 20.06.2022</p> <p><b>Suggestion:</b></p> <ul style="list-style-type: none"> <li>➤ Number of technical publications in the reputed journals need to be increased</li> </ul>
14	Accreditation, Awards, Ranking & Survey	<ul style="list-style-type: none"> <li>➤ The Institution strives towards progressive growth and is much focused towards getting PAC, NAAC and NBA Accreditation in the forthcoming years.</li> <li>➤ Received "Most Promising Engineering &amp; Technology College of the Year 2021" South India Award under "Quality Education, Quality Administration &amp; Leading Infrastructure" by National Educational Excellence Awards &amp; Conference, September 2021, Bangalore</li> <li>➤ Received "Outstanding Performance in Virtual Knowledge Delivery During Pandemic" by National Educational Excellence Awards &amp; Conference, September 2021, Bangalore</li> <li>➤ Received the "Certificate of Excellence" by Mental Health and Wellbeing (MHW) Ranking 2022. Ranked as No. 70 Across India for excellence in up-keeping well-being of Faculty, Staff and Students, June 2022</li> <li>➤ Taking part in the following Ranking &amp; Survey</li> <li>➤ Outcome Based Education (OBE)</li> <li>➤ Mental Health &amp; Wellbeing (MHW)</li> <li>➤ Sustainable Institutions of India (SII) – Green Institutional Ranking</li> <li>➤ All India Survey on Higher Education (AISHE)</li> <li>➤ ATAL Ranking of Institutions on Innovation Achievements (ARIIA)</li> <li>➤ National Institutional Ranking Framework (NIRF)</li> <li>➤ Institution's Innovation Council (IIC)</li> </ul>
15	Stake Holder Feedback	<ul style="list-style-type: none"> <li>➤ The stakeholder feedback analysis and outcome is discussed in the meeting.</li> </ul>



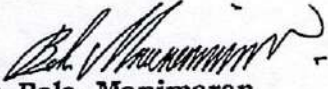
  
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Members of the Governing Body



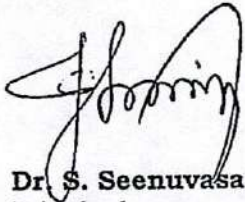
**Mr. B. Mohamed Farouk**  
Chairman,  
Farouk Educational Trust



**Dr. Bala. Manimaran**  
Professor,  
Department of Chemistry,  
Pondicherry University



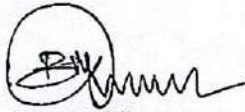
**Dr. S. Sudalai Muthu**  
Professor,  
Department of Banking Technology,  
Pondicherry University




**Dr. S. Seenuvasamurthi**  
Principal,  
RAAK College of Engineering &  
Technology



**Dr. N. Sowri/Raja Pillai**  
HoD/IT & TPO,  
RAAK College of Engineering &  
Technology




**Mr. B. Murugan**  
HOD/EEE,  
RAAK College of Engineering &  
Technology



**Mr. K. Murugan**  
HOD/ECE,  
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**Dr. S. SEENUVASAMURTHI, M.E., Ph.C.**  
PRINCIPAL  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110



# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref : RAAKCET/PU/GB/MAR. 2021/893

March 17, 2021

To

The Dean,  
College Development Cell,  
Pondicherry University,  
R.Venkataraman Nagar,  
Kalapet,  
Puducherry – 605 014

Respected Sir.

Sub : Submission of Governing Body Meeting minutes for the academic year 2020-2021 – Reg.

Ref : PU/AW-DEO/GB/Ad.Com/2020-2021/10 dated 25.02.2021

Herewith we are submitting the minutes of our Second Governing Body Meeting held on 10.03.2021 at 11.00 AM for the academic year 2020-2021 for your kind perusal.

Thanking you

Yours Faithfully,



*Dr. S. SEENUVASAMURTHI, M.E., Ph.D.*  
PRINCIPAL

RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110

*Dr. S. Seenuvasamurthi*  
(PRINCIPAL)  
PRINCIPAL

RAAK COLLEGE OF ENGINEERING  
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Sulthanpet Post,  
PUDUCHERRY - 605 110.

No.1, Muthupillai Palayam Road, G.N. Palayam, Sulthanpet Post, Puducherry - 605 110

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email : raakengg@gmail.com, website : www.raakengg.com

**Minutes of the Second Meeting of the Governing Body held at College Board  
Room on Wednesday, 10<sup>th</sup> March 2021 at 11.00 A.M.**

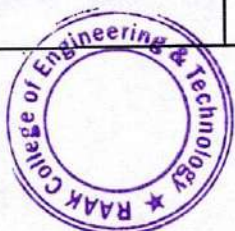
**Members Present**

1. Mr. M. Emthiyas  
Secretary,  
RAAK College of Engineering &  
Technology - Secretary
2. Dr. Bala. Manimaran  
Professor,  
Department of Chemistry,  
Pondicherry University - University Nominee
3. Dr. S. Sudalai Muthu  
Professor,  
Department of Banking Technology,  
Pondicherry University - University Nominee
4. Dr. S. Seenuvasamurthi  
Principal,  
RAAK College of Engineering &  
Technology - Member
5. Mr. S. Sivasankaran  
Vice Principal  
RAAK College of Engineering &  
Technology - Member
6. Dr. R. Selvan  
HOD /Mechanical Engineering,  
RAAK College of Engineering &  
Technology - Member
7. Mr. B. Murugan  
HOD /EEE,  
RAAK College of Engineering &  
Technology - Member



  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
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Sulthanpet Post,  
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Agenda	Subject	Details of the Minutes
		Governing Body confirmed the following minutes and approved the action taken on the minutes of the last meeting held on 17.12.2019
1	Admission Activities for the Academic Year 2020-2021	<ul style="list-style-type: none"> <li>• Admission activities</li> <li>➤ Oriento-Technical, Motivational, Career Guidance Program</li> <li>➤ Scholarships for students</li> <li>➤ Advertisement through media and social network</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Company visits for school students</li> <li>➤ Strengthening the Training and Placement activities</li> <li>➤ MOUs</li> <li>➤ Social welfare/awareness activities</li> </ul>
2	Academic Planning & Execution	<ul style="list-style-type: none"> <li>• All the academic activities are being functioned as per the Academic Calendar 2020-2021.</li> <li>➤ 60 to 75 hours for theory subjects</li> <li>➤ 12 to 15 lab sessions</li> <li>➤ Preparation of Study materials</li> <li>➤ Daily Test (30 minutes)</li> <li>➤ 3 Assignments</li> <li>➤ IA-1, IA-2, Model Exam</li> <li>➤ 2 Class committee meetings</li> <li>➤ Result Analysis</li> <li>➤ Celebration of annual and sports day</li> <li>➤ Process pertaining to framing the next Academic Calendar for 2021-2022 is in progress.</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Seminars by senior students to juniors</li> <li>➤ MoUs, Industrial Visits, In-Plant Training, Internship</li> <li>➤ Invited Talks from industry and institutions</li> <li>➤ Based on NEP, inclusion of new courses such as certification, Diploma and degree courses</li> <li>➤ Inclusion of new engineering courses such as Artificial Intelligence (AI), Machine Learning (ML), Data Science, Mechatronics etc.,</li> <li>➤ Proposals for CSR funded projects</li> <li>➤ On Duties for final year students for project work, technical and non-technical events.</li> <li>➤ Conduction of technical and non-technical events in department/college</li> <li>➤ Coaching classes for higher studies such as GATE, CAT etc.,</li> </ul>



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3	Academic Results and University Ranking	<ul style="list-style-type: none"> <li>➤ Institution has secured 7<sup>th</sup>, 6<sup>th</sup> and 5<sup>th</sup> place in the overall Engineering College Rankings as published by the Pondicherry University over the past three years.</li> <li>➤ Special initiatives are taken to nurture the students towards achieving improved overall results and to obtain Individual University Rankings.</li> <li>➤ Overall pass percentage has increased from 43.6% (Nov/Dec-2019) to 100 % (April/May-2020)</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Bridge classes for first year students</li> <li>➤ Special care and focus on first year university results</li> <li>➤ Preparation of study materials for slow learners</li> <li>➤ Seminar to students on subject content as well as beyond the syllabus</li> </ul>
4	Committees for Academic Activities	<p>Following committees have been functioning to carry and monitor the academic activities</p> <ul style="list-style-type: none"> <li>➤ Constitution of the Examination Committee</li> <li>➤ Grievance Committee</li> <li>➤ Student Grievance Redressal</li> <li>➤ Prevention of Sexual Harassment</li> <li>➤ Anti-Ragging Cell</li> <li>➤ The Hostel Committee</li> <li>➤ Students Counselling Committee</li> <li>➤ Alumni Activities Development Committee</li> </ul> <p><b>Suggestions:</b></p> <p>Following committees have to be formed:</p> <ul style="list-style-type: none"> <li>➤ Research &amp; Development Committee</li> <li>➤ Competitive Exam Committee</li> <li>➤ Staff Development Committee</li> <li>➤ Campus Cleaning Committee</li> <li>➤ Academic Quality Assurance Committee</li> <li>➤ Website Committee</li> <li>➤ Result Reviewing Committee</li> </ul>
5	Students Projects	<ul style="list-style-type: none"> <li>➤ Conducted mini project competition during the academic year</li> </ul> <p>2019-20 and around 34 projects have been developed and</p>



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		<p>Presented by 110 students</p> <ul style="list-style-type: none"> <li>➤ Final year students presented their main projects in National &amp; International Journals and conferences</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Students are encouraged to participate coding competitions like hackathon, top coder, google coding, codevita etc.,</li> <li>➤ Students are encouraged to develop innovative and real time projects.</li> <li>➤ Department/college are advised to conduct project expo</li> <li>➤ Students are recommended for technical publications</li> </ul>
6	Students Co-curricular activities	<ul style="list-style-type: none"> <li>• Conducted nearly 14 online Technical seminars, across all the departments which benefited our students to a larger extent</li> <li>• Students are encouraged to showcase their talents in sports and cultural activities through regular practice sessions and other necessary aids.</li> <li>• Nearly 134 students (65% of our students ) across all the departments have participated to a minimum of 4 online technical webinars/ workshops/quiz programs in the last academic year</li> <li>• Current Final year students of CSE and IT have participated in the TCS code vita problem solving competition</li> <li>• Frequent Industrial visits are arranged for our students every semester, recently a group of 22 students from our final year mechanical, have went for a one day Industrial visit cum Training program at Royal Plastics (P) Ltd, Puducherry</li> <li>• Students are encouraged to subscribe for such technical YouTube channels and for technical e-Magazines</li> <li>• Best Innovator award for the best project work is awarded every year for each department during our Annual Day celebrations</li> </ul>



  
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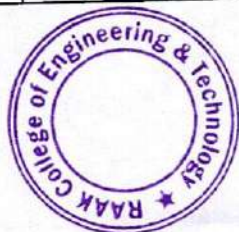
		<p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Quiz, coding and circuit competitions</li> <li>➤ Technical paper publications in national / international journals</li> </ul>
7	Students Extra-curricular activities	<ul style="list-style-type: none"> <li>• Physical director and his team ensures that every student in this campus plays or at least participates in any one of the sporting events during our Annual sports meet</li> <li>• Adequate training sessions are conducted for the students towards preparing them for state level and zonal level sporting events</li> <li>• Students have participated in many inter college cultural festivals such as PECOFES, Spandan etc.,</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Establishment of sports and cultural clubs</li> <li>➤ Yoga/Meditation practice</li> <li>➤ Establishment of specific grounds for each game</li> <li>➤ Department/college level sports competition</li> <li>➤ Identification of talents and encouraging for State/National representation</li> </ul>
8	Students Grievances and Redressal	<ul style="list-style-type: none"> <li>• A student grievances and Redressal cell is in functioning constituting members from all the departments</li> <li>• To bring our students closer in communicating any discrepancy related to academic or other non-academic related concerns.</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Feedback from students</li> <li>➤ Student grievances need to be addressed immediately</li> <li>➤ Faculties are deputed as Students counsellors for counselling</li> </ul>
9	Students participation in social welfare activities	<ul style="list-style-type: none"> <li>• 50 student volunteers enrolled in the academic year 2019-20</li> </ul> <p>Various activities by students</p>



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Puducherry - 605 110

		<ul style="list-style-type: none"> <li>➤ Village adoption</li> <li>➤ Blood Donation Camp</li> <li>➤ Afforestation (Green Campus)</li> <li>➤ COVID 19 awareness campaign</li> <li>➤ Campus Cleaning</li> <li>➤ Election related awareness campaign</li> <li>➤ Student volunteers enrolled in the academic year 2020-21 was 100 to carry welfare activities</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Green campus</li> <li>➤ Litter free campus</li> <li>➤ Plastic free college</li> <li>➤ Yoga and meditation</li> </ul>
10	Library / Journals / Books	<ul style="list-style-type: none"> <li>➤ Total no. of volumes in the academic year 19-20 was 6000 in the library, now it is increased to 6900 (around 15% increase in volume)</li> <li>➤ Total number online journals subscribed 13</li> <li>➤ Digital library has been established with DELNET Membership (ID) IM-6894</li> <li>➤ Reading facilities have be enhanced to accommodate more students</li> <li>➤ Around 150 students and staff accessing the library every day.</li> <li>➤ Students are given separate library hours in their class time table for Library usage.</li> <li>➤ Working to implement digital platform for books issue/return.</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Establishment of Department library</li> <li>➤ To increase the number computer terminals in library</li> <li>➤ E-book subscription</li> <li>➤ Updating and addition of National and International Journals</li> </ul>



*John*

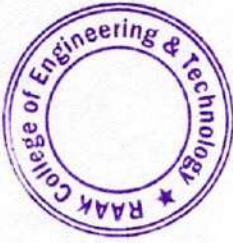


		<ul style="list-style-type: none"> <li>➤ To increase the number of readers per day</li> </ul>
11	Training and Placement Activities	<ul style="list-style-type: none"> <li>• Training and placement cell imparting additional trainings on aptitude, verbal and technical.</li> <li>• The Institutions Training and Placement Cell invites various companies in all branches of engineering, arranging industrial visits, industrial training during vacation, organizing mock interviews and necessary inputs to face the interviews and industry interactions.</li> <li>• 90 -120 hours have been allocated for placement training to cover soft skills, quant &amp; Reasoning, Technical.</li> <li>• Achieved 100% placement for the previous batch (2019-20) batch students with average CTC 1.85 per annum</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Soft skill training for II year students</li> <li>➤ Soft skill, Technical and Value added courses for III years</li> <li>➤ Implementation of "Earn while you Learn" concept for final year students</li> </ul>
12	Faculty Development activities	<ul style="list-style-type: none"> <li>➤ Faculty Development programs / training have been conducted every year</li> <li>➤ Faculties are encouraged to participate in workshop, seminar and conference.</li> <li>➤ Faculty members participated around 243 online and offline webinars/seminars/quiz programs</li> <li>➤ Many of our Faculty members across all the departments are currently persuing their doctoral programmes.</li> </ul> <p><b>Suggestions:</b></p> <ul style="list-style-type: none"> <li>➤ Faculties persuing higher education are permitted to avail On-Duties.</li> <li>➤ Publications in National and International Conferences/Journals</li> <li>➤ Proposal for Staff Recreation Club</li> </ul>
13	Stake Holder Feedback	<ul style="list-style-type: none"> <li>• Discusses stakeholder feedback analysis and outcome in the meeting.</li> </ul>



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14	Process for 2F/12B/NBA/NAAC Accreditation	<ul style="list-style-type: none"><li>• Steps have been taken and are in process towards obtaining 2F &amp; 12B recognition from the UGC.</li><li>• The institution strives towards progressive growth and is much focused towards getting NAAC and NBA Accreditation in the forthcoming years.</li></ul>
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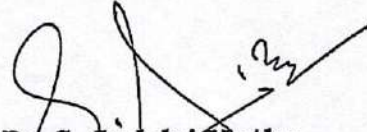
Members of the Governing Body



**Mr. M. Emthiyas**  
Secretary,  
RAAK College of Engineering & Technology,



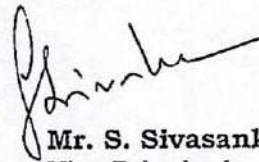
**Dr. Bala. Manimaran**  
Professor,  
Department of Chemistry,  
Pondicherry University



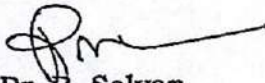
**Dr. S. Sudalai Muthu**  
Professor,  
Department of Banking Technology,  
Pondicherry University  
**Dr. S. SUDALAI MUTHU**  
Professor and Head  
Dept. of Banking Technology  
School of Management,  
Pondicherry University,  
Pondicherry - 605 014



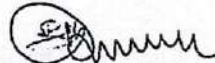
**Dr. S. Seenuvasamurthi**  
Principal,  
RAAK College of Engineering &  
Technology



**Mr. S. Sivasankaran**  
Vice Principal  
RAAK College of Engineering &  
Technology



**Dr. R. Selvan**  
HOD/Mechanical,  
RAAK College of Engineering &  
Technology



**Mr. B. Murugan**  
HOD /EEE,  
RAAK College of Engineering &  
Technology



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**PONDICHERRY UNIVERSITY**  
(A Central University established under an Act of Parliament 1985)  
**AFFILIATION WING**  
**COLLEGE DEVELOPMENT COUNCIL**

**DR.K.CHANDRASEKHARA RAO**  
**DEAN (i/c), CDC**

Admn. Building, R.V. Nagar, Kalapet, Puducherry-605 014  
e-mail:pudeancdc@gmail.com  
Phone:0413-2656244, 2654257

No. PU/AW-4/G.B/RCET/2018-19/ 16

Date: 26.04.2019

To  
The Principal  
RAAK College of Engineering and Technology,  
No.1, Muthupillai Palayam Road, G.N. Palayam,  
Near Arumparthapuram Railway Gate, Puducherry-605 110



Sir/Madam,

Sub: PU - Nomination of Faculty Members to be included in the Governing Body  
of your College - Reg.

With reference to the subject cited above, I am to convey the nomination of the following faculty member to be included in the Governing Body of your college, as per Statute 32(1) (i) of the Pondicherry University in the existing vacancy:


1. Dr.M. Balamanimaran Professor Dept. of Chemistry Pondicherry University Puducherry - 605 014	2. Dr. S. Sudalaimuthu Professor Dept. of Banking Technology Pondicherry University Puducherry - 605 014
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The tenure of membership is for a period of three years with effect from 26.04.2019 to 25.04.2022.

The list of Governing Body members including the University nominees may please be sent immediately for the approval of the Executive Council.


The extract of Statute 32(1) (i) is enclosed for reference and necessary action.

Yours faithfully,

  
(K.CHANDRASEKHARA RAO)  
DEAN (i/c), CDC

Encl.: As above



  
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# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref: RAAKCET/ PU/ December 2019/797

05 Dec 2019

To

The Dean,

College Development Council,

Pondicherry University,

Puducherry,

Respected sir,

**Sub: RAAK College of Engineering & Technology, Pondicherry- Constitution of College Governing Body & conduct of the meeting for year 2019-20-Requested-Reg.**

With reference to the above cited subject, we wish to convey you that, we have constituted our college governing body based on the recommendations layed down by the Pondicherry University and have attached the same herewith, we are obliged to conduct the meeting before the end of December 2019, and will submit the Minutes of the same as early as possible. Seeking your kind perusal in this regard. .

Thanking you,

Yours Faithfully,

**EMTHIYAS. M**  
**SECRETARY**  
**RAAK COLLEGE OF ENGINEERING**  
**AND TECHNOLOGY**  
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Encl: College Governing body members.

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two page*



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## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

### LIST OF GOVERNING COUNCIL / ADVISORY COMMITTEE MEMBERS

SL.NO	NAME	ADDRESS	DESIGNATION
1.	Mr.B.Mohamed Farouk	Chairman, Farouk Educational Trust Puducherry-605110	Chairman
2.	Mr.B.Mohammed Said	Vice Chairman Farouk Educational Trust Puducherry-605110	Member
3.	Mr.Emthiyas.M	Secretary RAAK College of Engineering & Technology,Puducherry.	Member
4.	Dr.M.Balanimaran	Professor Department of Chemistry Puducherry-605014	University Nominee
5.	Dr.S.Sudalaimuthu	Professor Department of Banking Technology, Pondicherry University Puducherry-605014	University Nominee
6.	Dr.Seenuvasamurthi.S	Principal i/c RAAK College of Engineering & Technology Puducherry	Member Secretary
7.	Prof.S.Sivasankaran	Vice Principal RAAK College of Engineering & Technology Puducherry.	Member Secretary
8.	Prof.B.Murugan	HoD/Department of Electrical & Electronics Engineering, RAAK College of Engineering & Technology, Puducherry.	Member

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**EMTHIYAS.M**  
**SECRETARY**  
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(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

Ref : RAAKCET/PU/AFFILIATION/Jan.2020/805

January 4, 2020

To

The Dean,  
College Development Cell,  
Pondicherry University,  
R.Venkataraman Nagar, Kalapet,  
Puducherry – 605 014

Respected Sir,

Sub: Submission of Governing Body Meeting minutes for the academic year 2019-2020 – Reg.

Herewith we have attached the minutes of our First Governing Body Meeting held on (17.12.2019) for the academic year 2019-2020 for your kind information.

Thanking you

Yours Faithfully,

(PRINCIPAL)

PRINCIPAL  
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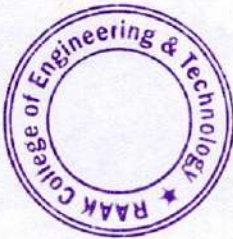
email : raakengg@gmail.com, website : www.raakengg.com

**RAAK COLLEGE OF ENGINEERING & TECHNOLOGY**  
**PUDUCHERRY**

**Minutes of the First Meeting of the Governing Body held at College Board**  
**Room on Tuesday, 17<sup>th</sup> December, 2019 at 11.00 A.M.**

**Members Present:**

1. Mr. Emthiyas. M,  
Secretary,  
RAAK College of Engineering &  
Technology - Member
2. Dr. Bala. Manimaran,  
Professor,  
Department of Chemistry,  
Pondicherry University - University Nominee
3. Dr. S. Sudalaimuthu,  
Professor,  
Department of Banking Technology,  
Pondicherry University - University Nominee
4. Dr. S. Seenuvasamurthi,  
Principal I/C  
RAAK College of Engineering &  
Technology - Member Secretary
5. Prof. S. Sivasankaran,  
Vice Principal  
RAAK College of Engineering &  
Technology - Member Secretary
6. Prof. B. Murugan,  
HOD /EEE,  
RAAK College of Engineering &  
Technology - Member

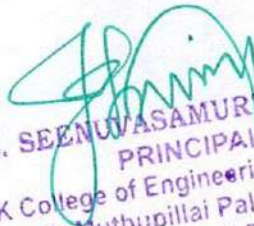


  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
**PRINCIPAL**  
RAAK College of Engineering & Technology  
No.1, Muthupillai Palayam Road,  
Sulthanpet Post,  
Puducherry - 605 110



Agenda	Subject	Details of the Minutes
<ul style="list-style-type: none"> <li>Dr.S.Seenuvasamurthi,Principal i/c /welcomed the governing council members and the following minutes of the meeting are documented herewith</li> </ul>		
1	Admission Activities for the Academic Year 2020-2021	<ul style="list-style-type: none"> <li>Mr. Emthiyas, Secretary of the Institution presented the process related to the admission activities carried out in the institution.</li> <li>Necessary initiatives should be made towards filling up the Total number of sanctioned intake.</li> <li>College achievements can be made as pamphlets and may be distributed to nearby schools.</li> </ul>
2	Academic Planning & Execution	<ul style="list-style-type: none"> <li>All the academic activities are being functioned as per the Academic Calendar 2019-2020. Process pertaining to framing the next Academic Calendar for 2020-2021 is in progress.</li> <li>Internal mark calculation practices can be upgraded with giving equal weightage to the three internal examinations conducted.</li> <li>Staff members are advised to handle their lecturing classes in English.</li> <li>Each staff room should have two computer systems one for faculty members usage and another one for HoD's usage.</li> <li>Faculty room chairs should be upgraded with S-Type chairs.</li> <li>Students internal symposiums can be conducted.</li> <li>R&amp;D cell has to be in functioning with a coordinator.</li> </ul>
3	Academic Results and University Ranking	<ul style="list-style-type: none"> <li>There has been a continuous effort to improve the overall performance in the University Examinations and as a result the Institution has secured 7<sup>th</sup>, 6<sup>th</sup> and 5<sup>th</sup> place in the overall Engineering College Rankings as published by the Pondicherry University over the past three years.</li> <li>Special initiatives are taken to nurture the students towards achieving improved overall results and to obtain Individual University Rankings.</li> <li>The committee has suggested to concentrate on improving the overall university results.</li> <li>Special classes can be conducted for students with arrears during the time of vacations.</li> <li>Steps have to be taken to improve the pass percentage of I year students, which has an impact on the overall cumulative results.</li> </ul>
4	Constitution of committees for	<ul style="list-style-type: none"> <li>Adequate Class Committee meetings are conducted to assess the</li> </ul>



  
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	monitoring Academic activities / Teaching Learning Process	<p>teaching methodology of the faculty members.</p> <ul style="list-style-type: none"> <li>• Different functional areas have been identified and set of committees are to be formed to enhance the teaching learning process.</li> <li>• Along with the conventional mode of teaching learning process, teachers are encouraged to use and deliver modern innovative methods.</li> </ul>
5	Students Co-curricular and Extra-curricular activities	<ul style="list-style-type: none"> <li>• Seminars and workshops are being conducted eventually to widen the horizon of knowledge and wisdom of the students.</li> <li>• Students are encouraged to showcase their talents in sports and cultural activities through regular practice sessions and other necessary aids.</li> <li>• Special concessions are given to meritorious sports persons during the time of admissions by the management.</li> <li>• Many students from our Institution have been successful in the state level weight lifting and kabaddi competition organized by the Pondicherry University.</li> </ul>
6	Library / Journals / Books	<ul style="list-style-type: none"> <li>• Total of 6000+ books are available in the library.</li> <li>• Central library has to be upgraded with more books.</li> <li>• Total number of computer systems in the central library has to be upgraded with internet facilities.</li> <li>• Recommendations have been given to expand the students reading area in the library.</li> <li>• Digital library has been established with DELNET Membership (ID) IM-6894</li> <li>• Updation and addition of few more National and International Journals has to be made</li> <li>• Students are given, separate hours in their class time table for Library usage.</li> <li>• A Copy of Faculty publications can be maintained in the central library. Library is planned to be created as a huge repository of knowledge resources.</li> </ul>
7	Placement Activities (Training / Campus drive)	<ul style="list-style-type: none"> <li>• The Institutions Training and Placement Cell, caters to the needs of the professionals and invites various companies in all branches of engineering, arranging industrial visits; industrial training during</li> </ul>



  
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		<p>vacation, organizing interviews, providing job market information to students and necessary inputs to face the interviews, and organizing Guest Lecturers.</p> <ul style="list-style-type: none"> <li>• Keeping in view of the growing importance of soft skills in present day competitive world, the department is imparting soft skills. Along with regular subjects, a separate session is allotted to each branch for training on aptitude, verbal and soft skills.</li> <li>• Industrial visits to core domain based companies have to be concentrated.</li> <li>• Student internships programmes can further be enhanced in the forthcoming years for all the departments.</li> </ul>
8	Faculty Development Activities	<ul style="list-style-type: none"> <li>• The Institution ever supports and believes in the sustained updation and growth of its faculty members and has taken necessary steps towards it.</li> <li>• Faculties pursuing higher education are permitted with sufficient number of On-Duty</li> <li>• Faculty Development programs / training have been conducted every year. Each faculty member has to be encouraged to attend at least one conference or journal publications in a semester.</li> <li>• Faculties are encouraged to participate in workshop, seminar and conference.</li> <li>• Many of our Faculty members across all the departments are currently pursuing their doctoral programmes.</li> </ul>
9	Process for 2F/12B/NBA/NAAC Accreditation	<ul style="list-style-type: none"> <li>• Steps have been taken and are in process towards obtaining 2F &amp; 12B recognition from the UGC.</li> <li>• The institution strives towards progressive growth and is much focused towards getting NAAC and NBA Certifications in the forthcoming years. Separate Coordinators can be appointed to coordinate the process related to NAAC.</li> </ul>
10	Stake Holder Feedback	<ul style="list-style-type: none"> <li>• The stakeholder feedback analysis and outcome is discussed in the meeting.</li> </ul>
11	Other activities with the permission of Governing Council	<ul style="list-style-type: none"> <li>• It has been planned to celebrate Samathuva Pongal, Republic Day, National Science day, International Women's Day, College Annual Day and Sports Day in the forthcoming semester.</li> </ul>



  
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		<ul style="list-style-type: none"> <li>The details of faculty members' participation in the seminars / workshops / conferences, paper presentation, books / journal publications and celebration of all the annual events will be furnished in the Annual Report (2019 -2020).</li> </ul>
<ul style="list-style-type: none"> <li>Prof.S.Sivasankaran, Vice Principal of the Institution concluded the meeting with a vote of Thanks.</li> </ul>		

Members of the Governing Body

*Mr. Emthiyas M.*  
17/12/19

**Mr. Emthiyas. M,**  
Secretary,  
RAAK College of Engineering & Technology

*Dr. Bala Manimaran*  
17-12-19

**Dr. Bala. Manimaran,**  
Professor,  
Department of Chemistry,  
Pondicherry University

*Dr. S. Sudalaimuthu*  
12/12/19

**Dr. S. Sudalaimuthu,**  
Professor,  
Department of Banking  
Technology,  
Pondicherry University

*Dr. S. Seenuvasamurthi*  
17/12/19

**Dr. S. Seenuvasamurthi,**  
Principal I/C  
RAAK College of Engineering &  
Technology

*Prof. S. Sivasankaran*  
17 Dec 19

**Prof. S. Sivasankaran,**  
Vice Principal  
RAAK College of Engineering &  
Technology

*Prof. B. Murugan*  
17/12/19

**Prof. B. Murugan,**  
HOD /EEE,  
RAAK College of Engineering & Technology



*Dr. S. Seenuvasamurthi*  
**Dr. S. SEENUVASAMURTHI, M.E., Ph.D.**  
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# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Pondicherry University)  
(A Unit of Farouk Educational Trust)

RAAKCET/PRINCIPAL/CIR/ SEP 2018

14.09.2018

### CIRCULAR

The Governing Council Meeting will be held on 20th Sep 2018, at 10.30 AM in college at board room.

All the member are request to attend the meeting.

The agenda of the meeting is as follows:

1. Minutes of the previous Governing Council Meeting
2. Action taken of previous Governing Council Meeting
3. Deployment of strategic plan and its implementation
4. Department activities
5. Enhance examination procedures
6. Student development activities
7. Stakeholder feedback

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Copy to:

- The chairman – For kind information
- Secretary – For kind information
- Heads of all departments
- Academic members



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# RAAK

## COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)

**Minutes of the Governing Body held at RAAK College of Engineering & Technology in the Board Room on 20<sup>th</sup> Sep 2018 at 10.30 A.M.**

**Members of the Governing Body**

Sl. No	Name	Designation
1	Mr.B.Mohamed Farouk	Chairman Farouk Educational Trust
2	Mr.B.Mohamed Younous	Trustee Farouk Educational Trust
3	Mrs.B. Ismath Begum	Trustee Farouk Educational Trust
4	Mr. B. Mohamed Said	Trustee Farouk Educational Trust
5	Mrs.M. Roshan Jumana	Trustee Farouk Educational Trust
6	Mr. Mohamed Eliyas	Secretary, RAAK Group of Institutions Farouk Educational Trust
7	Dr. A. Sivakumar	Principal RAAK College of Engineering & Technology



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### MINUTES OF GOVERNING COUNCIL OF RAAK COLLEGE OF ENGINEERING AND TECHNOLOGY HELD ON 20<sup>TH</sup> SEP 2018 AT 10.00 AM IN BOARD ROOM

The Governing Council meeting was held on 20<sup>th</sup> Sep 2018, at 10:30 a.m. in the board room. Mr. Mohamed Eliyas, Secretary provided an overview of the institution's key achievements, highlighting academic excellence, research initiatives, and community engagement efforts. He also discussed challenges faced by the institution and outlined future plans for growth and development. The Principal, Dr. A. Sivakumar of RAAK College of Engineering and Technology, presented the meeting agenda for discussion to the members. The meeting minutes are as follows:

#### **Item No 1: Minutes of the previous Governing Council meeting**

Resolution: Resolved to approve the minutes of the previous meeting of the Governing Council meeting held on 22.08.2017.

#### **Item No 2: Action taken of previous Governing Council meeting**

Principal submitted the report of the action taken on the minutes of the previous Governing Council meeting held on 22.08.2017.

Resolution: The Governing Council approves the action taken on the minutes of the previous Governing Council meeting held on 22.08.2017.

#### **Item No 3: Deployment of strategic plan and its implementation**

The Principal addressed potential challenges and opportunities associated with the implementation process, highlighting the importance of flexibility, adaptability, and proactive decision-making in navigating unforeseen circumstances.

Resolution: The Governing Council appreciate the potential challenges and opportunities associated with the implementation of the institution's strategic plan.

#### **Item No 4: Department activities.**

The heads highlight department activities designed to enhance student engagement, leadership development, and extracurricular opportunities within the department.

Resolution: The Governing Council commends the department heads for their dedication to enhancing student engagement, leadership development, and extracurricular opportunities within their departments.



*(Signature)*  
Dr. S. SURESH KANAKUMARI, M.B.A., M.B.E.  
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### Item No 5: Enhance examination procedures.

The examination cell coordinator highlight the examination procedures is maintaining the integrity of the assessment process. This includes ensuring that exams accurately measure students' knowledge and skills, without any form of cheating or academic dishonesty.

Resolution: The Governing Council directs the examination committee, under the leadership of the Principal, to review and update examination procedures, policies, and protocols to ensure their effectiveness, transparency, and alignment with institutional goals.

### Item No 6: Student development activities.

The Principal emphasizes that the student development process is centered on the individual needs, interests, and aspirations of each student. It aims to empower students to reach their full potential and become well-rounded individuals.

Resolution: The Governing Council directs the college administration to allocate resources and support for student development initiatives, programs, and activities that promote academic excellence, personal growth, leadership development, and career readiness.

### Item No 7: Stakeholder feedback

Discuss the stakeholder feedback analysis and outcome.

Resolution: The Governing Council members acknowledge the feedback provided by stakeholder.

### Item No 8: Other Activities

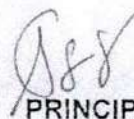
The council reviewed the integrating technology into teaching, learning, and administrative processes.

Dr. A. Sivakumar, the Principal, expressed gratitude to the Governing Council for their commitment to guiding the strategic direction of the college, highlighting their wisdom and leadership in shaping policies, programs, and initiatives, ensuring the college remains committed to providing high-quality education.



  
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### Member Present:

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Mr. B. Mohamed Younous	Trustee Farouk Educational Trust
Mrs. B. Ismath Begum	Trustee Farouk Educational Trust
Mr. B. Mohamed Said	Trustee Farouk Educational Trust
Mrs. M. Roshan Jumana	Trustee Farouk Educational Trust
Mr. Mohamed Eliyas	Secretary, RAAK Group of Institutions Farouk Educational Trust
Dr. A. Sivakumar	Principal RAAK College of Engineering & Technology



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