



## **RAAK COLLEGE OF ENGINEERING & TECHNOLOGY**

*(Approved by AICTE, Affiliated to Pondicherry University)*

*(A Unit of Farouk Educational Trust)*

No. 1, Muthupillai Palayam Road, G. N. Palayam, Pondicherry-605 110

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**RAAKCET/PRINCIPAL/CIR / Feb 2024**

**Date: 13.02.2024**

### **CIRCULAR**

#### **Sub : Online Students Grievances Redressal Committee (SGRC)**

As per the AICTE regulations 2019 vide F. No. 1-101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019 and the Governing Body (GB), RAAKCET constituted Student Grievance Redressal Committee with the objective of resolving the grievances of students and their parents. Provision has been made available in the Institute website, for registering the grievance through [sgrc\\_raakengg@gmail.com](mailto:sgrc_raakengg@gmail.com). The students and their parents may henceforth approach the Grievance Redressal Committee and submit / register any grievance online, which will be accessed by the GRC headed by the principal, and appropriate action taken and the decision of the GRC will be intimated to the complainant.

The grievances include:

- Making admission contrary to merit
- Irregularity in the admission process
- Withhold or refuse to return any certificates
- Demand of money in excess specified
- Breach of the policy of reservation
- Complaints of alleged discrimination (SC/ST, OBC, Women, minority or PH)
- Non-payment or delay in payment of scholarships to students
- Delay in conduct of examinations or declaration of results
- Withholding student amenities
- Denial of quality education
- Non transparent or unfair evaluation practices
- Harassment and victimization of students including sexual harassment
- Refund of fees on withdrawal of admissions, etc.

The Student Grievance Redressal Committee (GRC) comprises the following members:

S. No	Name and Address	Officiating as	Mobile Number	Email ID
1	Dr. S. Seenuvasamurthi, Principal	Chairperson	9976448989	seenu_er@yahoo.co.in
2	Mr. G. Arun Gunalan, Founder, Carrer and Life Coach Mental Hygiene, Puducherry	Ombudsman	9585558274	davidspebbles@gmail.com
3	Dr. T. Sowri Raja Pillai, Head of the Department/IT	Member	8270665752	sowrirajacse@gmail.com
4	Mr. K. Murugan, Head of the Department/ECE	Member	9786012088	murugan.acetw@gmail.com
5	Mr. B. Murugan, Head of the Department/EEE	Member	8489922125	muruganbcr@gmail.com
6	Mr. S. Vijayanathan, Head of the Department /MECH	Member	9486522525	vijayanathanjeevan@gmail.com
7	Mrs. J. Roselin Lourd, Head of the Department/CSE	Member	8778345019	linurose@gmail.com

The member shall hold the office for a period of two years. The GRC shall meet as and when requires and assess the merit of the complaint. The decision of the GRC will be intimated to the complainant through email / SMS / hosted in the website. In case of any false / frivolous complaint, the GRC will take appropriate action against the complainant.

Contact email : sgrc\_raakengg@gmail.com

Circulation to:

1. All Students
2. All Faculty & Staff Members
3. All HoD

Copy to:

1. All HODs
2. Office



PRINCIPAL

Dr. S. SEENUVASAMURTHI, M.E., Ph.D.  
PRINCIPAL

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